



# **Department of Technical Education, Haryana Admission Brochure**

**for**

**ONLINE ENTRANCE TEST-B.E./B.Tech (LEET)-2019 and  
COUNSELING for Admission to 2<sup>nd</sup> Year (3<sup>rd</sup> Semester) B.E./B.Tech (LEET) for  
the Session 2019-20  
in**

**The University Departments, Govt./ Govt. Aided/ Private institutions located in  
State of Haryana**

**Issued by**

**Haryana State Technical Education Society  
Bay Nos. 7-12, Sector-4, Panchkula**

**Website: <http://techeduhry.gov.in/> , [www.hstes.org.in](http://www.hstes.org.in)  
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## **VISION**

“To reorient Technical Education which shall be relevant to the real world-of-work, attractive to the students, responsive to the industry and connected to the community at large”.

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### IMPORTANT INFORMATION FOR THE SESSION 2019-20

1. The Admission Brochure is for admission to B.E./ B.Tech. Lateral Entry Courses for the Academic Year 2019-20. Its contents are subject to change without prior notice.
2. Admissions to B.E./ B.Tech. (LEET) shall be made only through three online off-campus counseling.
3. For 1<sup>st</sup> & 2<sup>nd</sup> Online-Off-Campus Counseling, Admissions shall be made on the basis of the rank/ inter se merit of Online Entrance Test (OLET) to be conducted for B.E./ B.Tech. (LEET) 2019 by HSTES (as per Key Dates) for the session 2019-20.
4. For participating in 3<sup>rd</sup> Online-Off-Campus Counseling for leftover/vacant seats, the candidate has to register online on <https://onlinetesthry.gov.in> as per the Key Dates and admissions shall be made on the basis of the rank to be prepared by HSTES on the basis of percentage of qualifying exam. The admission in 3<sup>rd</sup> Counseling shall be done as per the reservation policy after merging the sub categories. The Rank of only those candidates will be prepared, who have registered on <https://onlinetesthry.gov.in> and have got their documents verified from the Designated Verification Centres (as per Key Dates).
5. Admission of **Kashmiri Migrants (KM)** category for B.E./B.Tech. (LEET)-2019 shall be made on the basis of inter-se merit of percentage of qualifying exam through On-line Off-Campus counseling on <https://techadmissionshry.gov.in>
6. **During 1<sup>st</sup> and 2<sup>nd</sup> Online-Off-Campus Counseling, Admission of Tuition Fee Waiver (TFW)/EWS for B.E./B.Tech. (LEET)-2019** shall be made on the basis of rank/inter-se-merit of Online Entrance Test for B.E./B.Tech. (LEET) – 2019, to be conducted by HSTES for the session 2019-20. So, candidates applying for this category must apply for OLET for B.Tech (LEET)-2019.
7. **For 3<sup>rd</sup> Online-Off-Campus Counseling** Admission of Tuition Fee Waiver (TFW)/ Kashmiri Migrants (KM)/Economically Weaker Section (EWS) for B.E./B.Tech. (LEET)-2019 shall be made on the basis of the merit to be prepared by HSTES on the basis of percentage of qualifying exam (Diploma/B.sc).
8. The application fee can be deposited in the following banks:
  - I. Punjab National Bank
  - II. Axis Bank
  - Online Entrance fee or Application fee:
    - Rs.500/- for General Category
    - Rs.200/- for All Reserved Categories (SC/BC/ PH/FF/ESM/GIRLS/KM/EWS)
- The Online Entrance Test Fee or Application Fee once paid shall not be refunded (full or partial) under any circumstances. The service charges will be charged from payer for using online payment gateway.**
9. An e-challan of the selected bank for depositing the entrance test fee or application fee will be

generated by the candidate from the website: <https://onlinetesthry.gov.in>. The candidate will take the printout of e-challan and will deposit the applicable fee (OLET fee or Application fee) on next day of e-Challan generation in the designated bank and should receive the receipt of E-Challan, duly stamped by the bank.

10. A candidate who has already participated in 1<sup>st</sup> & 2<sup>nd</sup> Online-Off-Campus Counseling and paid the application fee is not required to pay the application fee again for 3<sup>rd</sup> Online Counseling.
11. The candidate shall upload his/her recent passport size **Colored Photograph (JPG File Max. 30KB Size)** and **Specimen Signature (JPG File Max. 20KB Size)** on online application form.
12. **Before submitting the online application form, the candidate can check and edit his/her registration details. Further, the candidate should also ensure that the photograph & signature uploaded are his/her own photograph & signature and registration details of the candidate must be same as registered in qualifying exam.**
13. Submission of duplicate application is not allowed. In case, if a candidate wants to correct/update certain detail(s) submitted in his/ her online application form, same would be done upto the last date of submission of online application form by the HSTES, Panchkula as per key-dates for verification of marks of qualifying examination/other particulars filled in online application form along with the required documents.
14. It has been decided by the Government that from the session 2019-20, the candidate shall submit preferably the Aadhaar Number (or Enrolment No.) at the time of online registration. In case Aadhaar Number is not available then alternate documents such as passport, bank account or any other valid Govt. identity number may be submitted. Further, the Aadhaar Number (or Enrolment No.) not submitted at the time of online registration by the candidate, the same shall be submitted by him/her within one month after reporting at the Institute. The Institute shall also update /include the Aadhaar Number (or Enrolment No.) of the candidates after receiving the same, from the candidate.
15. Candidates without depositing the online Entrance Test fee shall not be considered for online Entrance Test.
16. The Admit Cards (Roll No and Examination Centre) for appearing in the On-line Entrance Test are to be downloaded (as per key dates) by the candidates from the website: <https://onlinetesthry.gov.in>. Request for changing of examination centre will not be entertained under any circumstances.
17. **No candidate shall be allowed to appear in the entrance test without admit card.**
18. The result of entrance test shall be declared on the website <https://onlinetesthry.gov.in> and [www.hstes.org.in](http://www.hstes.org.in) as per “**Key Dates**”. No separate result card will be sent to the candidates. There will be no re-evaluation / re-checking of answers of the Entrance Tests and no request in this regard will be entertained.
19. Candidates including Kashmiri Migrant (KM)/Tuition Fee Waiver (TFW)/ Economically Weaker Section (EWS) are required to fill online application form on <https://onlinetesthry.gov.in>. He / She will get **unique application form number** after

submission of online application form and the candidate should retain or note down the unique application form no., as the unique application form number may be used by the candidate for any correspondence with HSTES, Panchkula.

20. **The candidates applying for 1<sup>st</sup> and 2<sup>nd</sup> Online-Off-Campus counseling under KM/ EWS/ TFW for B.Tech (Lateral Entry)-2019 shall take a printout of online filled Application form from the website: <https://onlinetesthry.gov.in> and report at the office of HSTES, Bays no. 7-12, Sector-4, Panchkula before the closing date as per “KEY DATES” along with the attested copies of relevant documents and proof of fee deposition as mentioned in Chapter -3. The candidates applying for 3<sup>rd</sup> online counseling under KM/ EWS/ TFW for B.Tech (Lateral Entry)-2019 shall take a printout of online filled Application form from the website: <https://onlinetesthry.gov.in> and get it verified from the Designated Verification Centers before the closing date as per “KEY DATES” along with the attested copies of relevant documents and proof of fee deposition as mentioned in Chapter -3.**
21. The candidate shall register online on <https://techadmissionshry.gov.in> for participating in online counseling (choice filling and seat allotment) after depositing the counseling fee through e-challan generated from <https://techadmissionshry.gov.in> or through Credit/Debit Card or Net-banking by using online payment gateway. In case of E-Challan mode, the candidate will take the printout of e-challan and will deposit the counseling fee on the next day of e-Challan generation in the designated bank (AXIS or PNB) and should receive the receipt of fee duly stamped by the bank.
22. The counseling fee for B.E/B.Tech (LEET) course is Rs.500/- (Five Hundred Rupees) only (Non- Refundable) for all category candidates.
23. Candidates are advised in their own interest to deposit the above mentioned fees before the Registration for counseling and to check display of their fee deposited entry on “**Payment Status**” link on website <https://techadmissionshry.gov.in>. For more details, refer **Chapter-8**.
24. A candidate shall be allowed for change of his/her registration details on the counseling websites <https://techadmissionshry.gov.in> as and when required before locking of choices during counseling period. **In case any candidate changes registration details after submission of choices, but before locking, all choices filled earlier will be initialized and all choices will be required to be filled in again.**
25. Locking of submitted choices is advisable, However, candidates who do not lock the choices, their last filled choices would be considered as final.
26. The fee structure of various self-financing technical institutions is available on the website [www.techeduhry.gov.in](http://www.techeduhry.gov.in). Candidates are advised in their own interest to see the fee structure of institutes on the website [www.techeduhry.gov.in](http://www.techeduhry.gov.in) before filling the choice of branch and institute during online counseling (Refer to **Appendix-G**).
27. For the guidance of candidates, Institute-wise, branch-wise first & last ranks of admission status 2018-19 would be available on counseling website <https://techadmissionshry.gov.in>.

28. During Counseling, Registration for online counseling on <https://techadmissionshry.gov.in> will be allowed prior to the respective counseling as per the dates mentioned in “Key Dates”. In 3<sup>rd</sup> Online-Off-Campus counseling, only those candidates can Register/Participate whose Merit has been displayed. The candidates who have registered before 1<sup>st</sup> Online-Off-Campus counseling at <https://techadmissionshry.gov.in> need not register again for participating in 2<sup>nd</sup> & 3<sup>rd</sup> Online-Off-Campus counseling. **On registration, password has to be created by the candidate, for use in future logins. Candidates are advised to keep records of this password secretly for their own use only and not to disclose this to others. In the event of sharing of password, candidate will be solely responsible for the change of registration details, choices etc.**
29. Candidates are advised to register for Online Counseling and fill choices **from their own home or by going to Govt. Polytechnics, Govt. Aided Polytechnics and SHOULD NOT go to any cyber café or any outside unauthorized persons** for the same, however, in any case if the candidate register from Cyber Café/ unauthorized venue, he must ensure that the password is created by himself only in a secret manner.
30. After the result of counseling, the candidate shall report at the allotted institute for admission against the allotted seat along-with all requisite documents/ certificates/ testimonials, photograph as per instructions mentioned in **Chapter-8** and as per schedule mentioned in the provisional seat allotment letter. The candidate shall deposit one semester fee in the allotted institute. The deposition of this admission fee will entail the candidate, (subject to conformity through e-interface with HSTES, to confirm the admission in the allotted institute besides other formalities of joining/reporting at allotted institute by the candidates and verification of credentials.
31. To participate in subsequent 2<sup>nd</sup> Online-Off-Campus counseling, candidates will have to again fill (refill) the choices in the order of priority on the counseling website <https://techadmissionshry.gov.in> without depositing the counseling fee of Rs.500/- again. The procedure for filling of choices of Branch/Institute shall remain the same. Incase seat is allotted in 2<sup>nd</sup> Online-Off-Campus counseling, the earlier allotted/reported seat will be **cancelled automatically** & the candidate will have to report again in institute allotted in 2<sup>nd</sup> Counseling. Thus candidates are advised to fill the choices in order of priority only to upgrade. **The candidates who wish to retain the reported seat shall not opt/go for subsequent counseling.**
32. After 2<sup>nd</sup> Online-Off-Campus counseling, 3<sup>rd</sup> Online-Off-Campus Counseling shall be conducted by HSTES on the basis of the rank to be prepared by HSTES on the basis of percentage of qualifying examination. The Rank of only those candidates will be prepared who have registered on <https://onlinetesthry.gov.in> and have got their documents verified from the Designated Verification Centres (as per Key Dates).
33. After the result of each counseling, the candidate shall report in the allotted Institute alongwith the provisional seat allotment letter generated from the website [www.techadmissionshry.gov.in](http://www.techadmissionshry.gov.in) along-with all requisite documents/ certificates/ testimonials and password, as per the schedule mentioned in “Key Dates”. The joining shall be deemed to be confirmed only after online reporting by the Institute in the presence of the candidate, where the candidate **MUST** get an **online generated Provisional Admission Slip. The candidate in his/her own**



**interest, advised to check his her branch on provisional admission slip.**

34. The allotted institute will update the status of joining/non-joining by a candidate by simply Tick marking the checklist online only by checking all the parameters of the check list. The online generated **Provisional Admission Slip shall** be given to the candidate after successful joining.
35. Fulfilling of eligibility for 2<sup>nd</sup> year B.Tech-2019 course w.r.t. qualification and percentage of qualifying examination shall be proved by the candidate not at the time of seat allotment but at the time of reporting by the candidate at the respective institute prior to final cut-off date for Admissions. A candidate may not be eligible on the 1st day of counseling but may be eligible on subsequent days of counseling due to the reasons, whatsoever. The candidate may seek admission at his/her own risk and cost and if he/she is found in-eligible at the time of reporting, his/her entire dues shall be forfeited and his/her admission shall be cancelled for which he/she shall have no claim, whatsoever.
36. For the guidance of candidates, List of Institutes along with branches and Intakes thereof is provided at **Appendix-F**. Candidates should go through this **Appendix-F** for preparation of his/her mind set for selection of preferences of choices to be filled by the candidate during online counseling. For details of List of Institutes along with branches and intakes refer to **Appendix-F**.
37. Under any circumstances the original certificates of the candidate should not be retained by the institute. The candidate seeking admission will submit 3 sets of his documents/ certificates/ testimonials duly attested by the Principal/ Headmaster of the school/ college last attended/ any gazetted officer, at the time of reporting in the institute. The candidates are allowed to deposit the self-attested certificates at the time of reporting for admission. The Director-Principal/Registrar of the Institute will authenticate these documents/ certificates/ testimonials after comparing these from the originals and the originals will be returned to the candidate. One set of these documents/ certificates/ testimonials thus authenticated by the institute shall be deposited in the affiliating University, for the purpose of registration, for which no original certificate shall be demanded. Anyhow, if the affiliating University, so desires, the original certificates from the candidate can be demanded through the institute of his admission for any purpose whatsoever these may be.
38. **HSTES reserves no right to change the allotment of seat for any particular individual, as the allotment is done purely as per the defined counseling procedure/ admission guidelines.**
39. For refund of semester / admission fee deposited in the institute, candidate has to give the refund application to the concerned institute **well within time** and get a receipt of the same from them. Remember to apply Refund in case you don't want admission in allotted institute before last cut off date of all admission. The ultimate responsibility of refund of fee lies with the institute. In case the institute does not refund candidate's fee, the candidate can complain to the University and AICTE for further action. **(Refund directions / guidelines are issued by the AICTE through AICTE approval process handbook 2019-20)**
40. Post Matric Scholarship for SC/ BC will be given to eligible SC/ BC students by the respective

Department.

41. List of fake Universities / Boards / Institutions may be seen on website [www.hstes.org.in](http://www.hstes.org.in).  
**(Appendix “E”)**
42. Help regarding counseling would be taken from the University Departments and Government Polytechnics in the State of Haryana for support and guidance of the candidates. Candidates may also contact HSTES at 1800-420-2026 (Toll Free) or [onlineadmissionhelp@gmail.com](mailto:onlineadmissionhelp@gmail.com) for any enquiry / help regarding applying online, Entrance Test, counseling fee etc. Always quote your B.E./ B.Tech.(LEET)-2019 **Roll No. and Unique Application Form Number** while making correspondence regarding admission to 2<sup>nd</sup> year B.E./B. Tech course.
43. The institute shall submit one set of documents self-attested by the admitted candidates (whose details uploaded on HSTES portal upto 16<sup>th</sup> August) and duly authenticated by Institute to the concerned affiliating University for authentication and registration purpose. **The concerned affiliating University will further authenticate the documents of the admitted students submitted by the institute upto 30th September, 2019 for registration of the students.**

## CHAPTER 1

### ABBREVIATIONS AND TERMS USED

- i. "AICTE" means "All India Council for Technical Education."
- ii. "OLET B.E./B.Tech.(LEET)-2019" means "On-line Entrance Test-2019 for admission to 2<sup>nd</sup> year B.E./B.Tech."
- iii. "HSTES" means Haryana State Technical Education Society, Panchkula
- iv. "LEET (Engg.)" means „Lateral Entry Entrance Test for Engg. -2019"
- v. "E-challan" On-Line generated Fee Deposition Form (Bank's copy and Candidate's copy).
- vi. "Entrance Test Fee" for B.E./B.Tech.(LEET)-2019. Rs. 500/- for General Category and Rs.200/- for All Reserved Categories (SC/BC/EWS/PH/FF/ESM/KM/Girls).
- vii. "Application Fee" for B.E./B.Tech.(LEET)-2019 Rs. 500/- for General Category and Rs.200/- for KM Category.
- viii. "Counseling Fee" Rs.500/- for all categories.
- ix. "BC-A" means "Backward Class Block 'A' of Haryana.
- x. "BC-B" means "Backward Class Block 'B' of Haryana.
- xi. "CCS HAU" means "Ch. Charan Singh Haryana Agricultural University, Hisar."
- xii. "CDLU" means "Ch. Devi Lal University, Sirsa."
- xiii. "CFF" means "Children of Freedom Fighters" of Haryana.
- xiv. "Department" means "Department of Technical Education, Haryana."
- xv. "ESM" means "Ex-Servicemen and their Wards" of Haryana.
- xvi. "GJU" means "Guru Jambheshwar University of Science & Technology, Hisar."
- xvii. "Haryana Resident" means "a person eligible for grant of Resident Certificate as per instructions of Chief Secretary, Haryana, vide memo No. 62/17/95 – 6 GSI dated 3.10.96, No. 62/27/2003-6GSI Dated 29-7-2003, No. 62/32/2000-6 GSI Dated 23-5-2003 and No. 22/28/2003-3G.S.III dated 30-1-04.
- xviii. "HOGC" means "Haryana Open General Category".
- xix. "Intake" means "Sanctioned Intake"
- xx. "KU" means "Kurukshetra University, Kurukshetra".
- xxi. "MDU" means "Maharshi Dayanand University, Rohtak."
- xxii. "MHRD" means "Ministry of Human Resource Development, Government of India."
- xxiii. "PH" means "Physically Handicapped" of Haryana.
- xxiv. "Qualifying Examination": For Qualifying Examination, refer to **Chapter 3**.
- xxv. "SC" means "Scheduled Caste of Haryana."
- xxvi. "NIC" means National Informatics Centre, New Delhi and State Unit, Chandigarh.
- xxvii. "State Government" means "Government of Haryana."
- xxviii. "UGC" means "University Grants Commission".

- xxix. "University" means "Affiliating University".
- xxx. "State Quota" means "the seats meant for Haryana resident candidates in terms of Appendix "A".
- xxxi. "K.M." means "Kashmiri Migrants".
- xxxii. "M.Q." means "Minority Quota or the seats available for the candidates of concerned Minority Community of the Institutes".
- xxxiii. "NRI's Seats" means "the seats meant for non-resident Indians & their children or wards" in true spirit of PA Inamdar's case.
- xxxiv. "SFC" means "State Fee Committee".
- xxxv. "PI" means the "Participating Institutes".
- xxxvi. "AI" means the "Allotted Institute" for the purpose of admission".
- xxxvii. "CBSE" means "Central Board of Secondary Education".
- xxxviii. "State Government" means "Government of Haryana".
- xxxix. "Allotted Seat" means seat allotted by NIC server.
  - xl. "Reported seat" means allotted seat confirmed after physical reporting at the allotted institute.
  - xli. "AIO" means "All India Open Category".
  - xlii. "ESM" means "Ex-Servicemen and their Wards" of Haryana.
  - xliii. "FF" means "Freedom Fighters" of Haryana.
  - xliv. "TFW" means "Tuition Fee Waiver" scheme.
  - xlvi. "RoHC" means "Rest of Haryana Category".
  - xlvi. "EWS" means "Economically Weaker Section".

## CHAPTER-2

### GENERAL INFORMATION

1. Admission Brochure can be downloaded from HSTES Website [www.hstes.org.in](http://www.hstes.org.in)
2. The Admission Brochure is for admission to 2<sup>nd</sup> year B.E./B.Tech courses for the Academic Year 2019-20 only.
3. Nothing contained in this Admission Brochure should be construed to convey sanction or cited as an authority for which University regulations alone are applicable.
4. The seats in B.E./B.Tech Courses in all Government/Private Technical Institutional/State Universities shall be filled against 15% Rest of Haryana Quota (excluding Haryana State) upto 2nd Online-Off-Campus Counseling. After 2nd Online-Off-Campus Counseling all the vacant seats under this Rest of Haryana Category (RoHC) shall be made in General Category to all the candidates including Haryana in subsequent online counseling.
5. **Three Online-Off-Campus Counselings** will be conducted for admission to all Lateral Entry to B.E./ B.Tech Courses for all the seats of Govt./ Govt. Aided/ University Departments and 75% seats of Self Financing Institutes only as follows :  

<b>1st Counseling -</b>	shall be done for all categories namely RoHC, HOGC, KM, TFW, SC, BC-A, BC-B, PH, EWS, ESM, (with all priorities) and FF of all categories with 25% Horizontal Female reservation.
<b>2<sup>nd</sup> &amp; 3<sup>rd</sup> Counseling -</b>	shall be done for all categories namely RoHC (only till 2nd Counseling), HOGC, K M, TFW, SC, BC (by merging BCA and BCB in BC), EWS, PH and merging all ESM (all priorities) and FF with 25% Horizontal Female reservation.
6. **After 3<sup>rd</sup> counseling no online counseling shall be conducted by HSTES and admission shall be made at Institute level counseling after merging the sub categories (including female) of a particular reserved category into the main reserved category. In the event of seats remaining vacant/unfilled, if any, same shall be filled up before final cut-off date of admissions without any reservation, firstly on the basis of entrance exam merit/ rank and thereafter on the basis of merit of Qualifying examination.**
7. The private unaided institutions shall make admissions against 25% of the sanctioned seats at their own level with transparency strictly as per Hon'ble Supreme Court directions (refer **Chapter-6**). The vacant/ leftover/ unfilled seats, if any, as notified by HSTES on website after 3<sup>rd</sup> counseling, shall also be filled lawfully by the institutes firstly on the basis of Inter-se Merit/ Rank of entrance exam and thereafter on the basis of merit prepared on the basis of qualifying exam before the last cut off date of admission for the session 2019-20.

8. The admissions made by private institutes at their own level are open for supervision and monitoring of Directorate of Technical Education, Haryana; Haryana State Technical Education Society and State Admission Committee constituted by the State Govt. in pursuance of the judgment dated 14.08.2003 of Hon'ble Supreme Court of India in Writ Petition (Civil) No. 350 of 1993 (Islamic Academy & Anr. vs. State of Karnataka & Ors.).
9. While displaying the status of availability of seats, the number of seats available at an institution will be displayed as per eligibility/category. The non-availability of the seats of an institution and the seats/institution for which a candidate is not eligible will not be shown to him/ her.
10. If a candidate is admitted on the basis of the information submitted by him/her, which is found to be incorrect or false later on, his/ her admission, shall be cancelled and all fee and other dues paid by him /her shall be forfeited. The HSTES, University, Institute may also take further action, as deemed fit, against the candidate and his/her guardian in accordance with law.
11. If the University authorities are not satisfied with the character, past behavior and antecedents of a candidate, they may refuse to admit him/her in the University/ Institute. In order to ensure academic Standards, discipline and peaceful atmosphere in the University/ Institute, the Vice-Chancellor of the University concerned may cancel the admission of any student for a specified period.
12. Canvassing in any form is strictly prohibited. Further, if any candidate, person or official engages himself/herself in any act that results in the use of unfair means in the entrance exam and counseling, he/she shall be liable to prosecution under relevant law. Candidates indulging in any such activity and/or canvassing may also be denied admission.
13. Candidates seeking admission in private unaided institutions are advised to ensure that they are lawfully admitted failing which, they shall not be authenticated by HSTES and shall not be registered by the affiliating Universities and they themselves shall be responsible for any such lapse.
14. Any candidate who has been disqualified or debarred by any University/Board shall not be eligible for admission to the 2<sup>nd</sup> year B.Tech-2019 in any institution for the period he/she has been debarred.
15. The decision of the Haryana State Technical Education Society (HSTES) in all matters relating to the admissions shall be final.
16. All disputes pertaining to counseling for making admissions to B.E./ B.Tech. (LEET-2019) for the session 2019-20 is subject to the jurisdiction of Panchkula only. Haryana State Technical Education Society (HSTES) shall be the legal authority in whose name the State may sue or may be sued for this purpose. No suit, prosecution or other legal proceedings shall lie against the State of Haryana or any officer of the State Govt. or NIC or Haryana State Technical Education Society, for anything which is in good faith done or intended to be done for the purpose of on-line off-campus counseling.
17. All the rules and regulations for submission of migration certificate by the candidates who have passed the qualifying examinations from other Universities / Boards will be applicable as

per the rules of the concerned university.

18. Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately, which may include expulsion from the institution, suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take the shape of;
- (i) withholding scholarships or other benefits,
  - (ii) debarring from representation in events,
  - (iii) withholding results,
  - (iv) Suspension or expulsion from hostel or mess, and the like.

If the individuals committing or abetting ragging aren't/cannot be identified, collective punishment can be awarded to act as a deterrent.

The following will be termed as the act of ragging vide UGC regulations 29.06.2016 and AICTE approval process handbook 2019-20:

***“(j) any act of physical or mental abuse (including bullying and exclusion) targeted at another students (fresher or otherwise) on the ground of colour, race, religion, caste ethnicity, gender (including) transgender), sexual orientation, appearance, nationality, regional origins, linguistic, identity, place of birth, place of residence or economic background.”***

**Students in distress due to ragging related incidents can call the National Anti-Ragging Help Line No. 1800-180-5522(24x7 Toll Free) or email: [helpline@antiragging.in](mailto:helpline@antiragging.in).**

## CHAPTER 3

### ELIGIBILITY AND BASIS OF ADMISSION

#### A. **B.Tech (Lateral Entry)**

##### **Eligibility:**

**Minimum Academic Qualifications for Admission to 2<sup>nd</sup> year (3<sup>rd</sup> Semester) of B.E./B.Tech. Courses:**

- a) **Obtained at least 45% marks (40% in case of candidate belonging to reserve category) in aggregate in** Diploma in Engg./ Technology of a duration of 3 years or more from Haryana State Board of Technical Education or its equivalent.
- b) Passed B.Sc Degree from a recognized University as defined by UGC, with at least 45% marks (40% in case of candidates belonging to reserve category) and passed XII standard with mathematics as a subject.
- c) Provided that in case of students belonging to B.Sc stream, shall clear the subjects of Engineering Graphics/Engineering Drawing and Engineering Mechanics of the first year engineering program along with the second Year subjects.
- d) Provided further that, the students belonging to B.Sc. stream shall be considered only after filling the supernumerary seats in this category with students belonging to the Diploma stream.
- e) Passed D.Voc. Stream in the same or allied sector.
- f) In the above cases, a suitable bridge Courses, if required such as in Mathematics may be conducted.
- g) For Kashmiri Migrants (KM) relaxation in cut-off percentage upto 10% subject to minimum eligibility requirement.

**As per AICTE, seats in lateral entry may be taken up to a maximum of 10% of sanctioned intake.**

##### **Basis of Admission:**

- During 1<sup>st</sup> & 2<sup>nd</sup> Online-Off-Campus Counseling Admissions shall be made on the basis of the rank/inter se merit of Online Entrance Test (OLET) for B.E./ B.Tech (LEET)-2019 conducted online by HSTES.
- During 3<sup>rd</sup> Counseling, Admissions shall be made on the basis of the rank to be prepared by HSTES on the basis of percentage of qualifying examination. The admission in 3<sup>rd</sup> Counseling shall be done as per the reservation policy after merging the sub categories. During 3<sup>rd</sup> Counseling, the following criteria will be followed to break-up the tie if two candidates secure the same percentage of marks in qualifying Examination:
  - a. Firstly, the candidate who have secured higher marks in the aggregate of 10<sup>th</sup> exam shall rank higher in order of merit.
  - b. Then, the candidate who is elder in age shall rank higher in order of merit.
  - c. Then, the rank shall be higher in order of merit on alphabet basis.

##### **Note:**

- Candidates with Diploma in Architecture are eligible to seek admission under Lateral Entry Program only for B.E/ B.Tech. Civil Engineering



## **B. Kashmiri Migrants**

### **Minimum Academic Qualifications shall be same as mentioned in section A**

One seat in each University/ Institute is reserved for Kashmiri migrants for LEET-2019 for admission to 2<sup>nd</sup> year B.E./B.Tech. & this seat is to be filled up on supernumerary basis on the inter-se-merit of percentage of qualifying exam through Online counseling at <https://techadmissionshry.gov.in> by Haryana State Technical Education Society.

**Kashmiri migrants will be required to have the original certificate of migration duly signed by the competent authority or Relief Commissioner.**

### **Tie breaking criteria for Kashmiri Migrants:**

The following criteria will be followed to break-up the tie if two candidates secure the same marks in qualifying Examination.

- a. Firstly, the candidate who have secured higher marks in the aggregate of 10th exam shall rank higher in order of merit.
- b. Then, the candidate who is elder in age shall rank higher in order of merit.

### **Note for Kashmiri Migrant:**

1. KM category candidate shall apply online and the application fee for the purpose shall also be deposited online through <https://onlinetesthry.gov.in> by generating E-Challan or through Credit/Debit Card or Net banking by using online payment gateway during filling the online application form. For 1<sup>st</sup> and 2<sup>nd</sup> Online-Off-Campus counseling, the candidate is required to take the printout of online filled application form and report at office of HSTES, Bays No. 7-12, Sector-4, Panchkula, for 3<sup>rd</sup> Online-Off-Campus counseling, the candidate will first register online through <https://onlinetesthry.gov.in> and required to take the print out of online filled application form and get it verified at the Designated Verification Centre before the closing date along with the attested copy of following documents:
  - i. Attested copy of Migration Certificate dully signed by competent authority or Relief Commissioner
  - ii. Attested copy of DMC of qualifying examination
  - iii. Attested copy of DMC of 10<sup>th</sup>
  - iv. Proof of application fee deposition
  - v. Aadhaar Number (or Enrolment No.). In case Aadhaar Number is not available then alternate documents such as passport, bank or any other valid Govt. identity number. Further, the Aadhaar Number (or Enrolment No.) if not submitted, the same shall be submitted by him/her within one month after reporting at the Institute. The Institute shall also update /include the Aadhaar Number (or Enrolment No.) of the candidates after receving the same, from the candidate.
2. The candidates applying under Kashmiri Migrants (K.M.) will produce a certificate in the support of their claim from the competent authority or Relief commissioner.
3. **Candidate if any, simultaneously applying for all options i.e. through Online Entrance Test for B.E/B.Tech (LEET)-2019 as well as under Kashmiri Migrants (KM) Quota are required to apply separately and deposit the separate counseling fee i.e. Rs.500/- (non-refundable), through <https://techadmissionshry.gov.in> for submitting separate Application Forms (as mentioned in procedure for counseling Chapter No.8). After the display of merit list, candidate has to participate in Online Off-campus counseling on website <https://techadmissionshry.gov.in>, separately for each category.**
4. Relaxation in cut-off percentage upto 10% subject to minimum eligibility requirement.

### **C. Tuition Fee Waiver**

Under this Scheme, up to a maximum of 5% of “Approved Intake” per Course shall be available for this admission. These seats shall be supernumerary in nature. These supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 30% of “Approved Intake” are filled up. Sons/ Daughters of parents whose annual income is less than Rs.8.00 Lac from all sources shall only be eligible for seats under this scheme **(as per Appendix-I)**.

For 1<sup>st</sup> and 2<sup>nd</sup> Online-Off-Campus counseling, the candidate is required to take the printout of online filled application form and report at office of HSTES, Bays No. 7-12, Sector-4, Panchkula, for 3<sup>rd</sup> Online-Off-Campus counseling the candidate is required to take the print out of online filled application form and get it verified at the Designated Verification Centre before the closing date along with the attested copy of following documents:

The candidate applying for Tuition Fee waiver Scheme will produce the relevant Income Certificate issued by the competent authority (Annual income of Parents / Guardians should be less than Rs.8.00 lakh from all sources).

- i. Haryana Resident Certificate (in case candidate has not passed / appeared in the qualifying examination from Haryana)
- ii. Proof of Entrance Test Fee deposition.
- iii. Aadhaar Number (or Enrolment No.). In case Aadhaar Number is not available then alternate documents such as passport, bank or any other valid Govt. identity number. Further, the Aadhaar Number (or Enrolment No.) if not submitted, the same shall be submitted by him/her within one month after reporting at the Institute. The Institute shall also update /include the Aadhaar Number (or Enrolment No.) of the candidates after receiving the same, from the candidate.

### **D. Economically Weaker Sections (EWSs):**

Under Economically Weaker Sections (EWSs) reservation of State Government, seats up to maximum 10 percent of the sanctioned intake per course shall be available in all educational institutions other than the minority educational institutions approved by AICTE. These seats shall be supernumerary in nature. A candidate applying for EWSs category:- For 1<sup>st</sup> and 2<sup>nd</sup> Online-Off-Campus counseling, the candidate is required to take the printout of online filled application form and report at office of HSTES, Bays No. 7-12, Sector-4, Panchkula, for 3<sup>rd</sup> Online-Off-Campus counseling the candidate is required to take the print out of online filled application form and get it verified at the Designated Verification Centre before the closing date along with the attested copy of following documents

- i. Attested copy of EWS Income and Asset Certificate (issued by Tehsildar of the area where the applicant normally resides) (Given at **Appendix-J**).
- ii. Haryana Resident Certificate (in case candidate has not passed/ appeared in the qualifying examination from Haryana)
- iii. Attested copy of Mark Sheet of Qualifying Examination
- iv. Proof of deposit of Application Fee

**Note:**

- **Candidates, if any, simultaneously applying for B.Tech (Lateral Entry) as per his / her category and also through TFW /EWS are required to deposit separate counseling fee through <https://techadmissionshry.gov.in>.**
- **Submission of duplicate applications is not allowed. In case of duplicate application found, all the applications of such candidate will be cancelled automatically.**
- **For detailed procedure regarding counseling kindly read Chapter-8.**

**GENERAL NOTE:-**

- i. Mere possession of the prescribed minimum academic qualifications does not entitle a candidate for admission to B.E./B.Tech (Lateral Entry) courses. Candidates would be required to fulfill other conditions as spelt out in the Admission Brochure.
- ii. Candidates, who are appearing in the qualifying examination this year and are expecting to pass the same, can also compete for B.E./ B.Tech (LEET)-2019 entrance exam.
- iii. Fulfilling of eligibility for B.E./B.Tech (LEET)-2019 for admission to 2nd year B.E./ B.Tech. Course w.r.t. qualification and percentage of qualifying examination shall be proved by the candidate not at the time of seat allotment but at the time of reporting by the candidate at the institute. A candidate may not be eligible on the 1st day of counseling but may be eligible on subsequent days of counseling due to the reasons, whatsoever. The candidate may seek admission at his/her own risk and cost and if he/she is found in-eligible, his/her entire dues shall be forfeited and his/her admission shall be cancelled for which he/she shall have no claim, whatsoever. However Kashmiri Migrants can only apply if they fulfill the eligibility criteria before submitting application.

## CHAPTER 4

### SCHEME, SYLLABUS AND PROCEDURE FOR ONLINE ENTRANCE TEST for B.E./B.Tech (LEET)-2019

There will be a Common Online Entrance Test for students of all streams of Engineering/ Technology Diploma holders seeking admission to 2<sup>nd</sup> year (3<sup>rd</sup> Semester) of B.E./ B.Tech. Course under Lateral Entry Scheme. The Test would have 90 objective types multiple choice of questions. Each question will carry one mark. Separate rank-wise merit list for the above test will be prepared and the admission will be made on the basis of inter-se rank obtained in the said Entrance Test and as per the choice of Branch / Institution filled by the candidate at the time of locking of Choices (counseling). For example, a candidate having diploma in Mech. Engineering or in any other branch of Engineering or Technology can take admission in Computer Engineering and vice-versa, depending upon his / her rank, choice and availability of seats at the time of his / her admission.

#### 4.1 SCHEME AND SYLLABUS

##### 4.1 (A) Scheme of Entrance Test for B.E./B.Tech (LEET)-2019

(i) Maximum Marks : 90

(ii) There will be one Question Paper of 90 minutes duration in following parts:-

Section : a  
 Questions : 1 to 25  
 Subject : Basic Sciences  
 Maximum Marks : 25

Name of Section	Name of Subjects	No. of Questions	Maximum Marks
a-1	Mathematics	8	8
a-2	Physics	8	8
a-3	Chemistry	3	3
a-4	Communication Skills	3	3
a-5	General Awareness	3	3

Section : b  
 Questions : 26 to 50  
 Subject : Electronics Stream Courses  
 Maximum Marks : 25

Name of Section	Name of Subjects	No. of Questions	Maximum Marks
b-1	Elements of Electrical Engg.	9	9
b-2	Elements of Electronics Engg.	8	8
b-3	Elements of Computer Engg.	8	8

Section : c  
 Questions : 51 to 70  
 Subject : Mechanical Stream Courses  
 Maximum Marks : 20

Name of Section	Name of Subjects	No. of Questions	MaximumMarks
c-1	Elements of Mechanical Engg.	8	8
c-2	Elements of Production Engg./Manufacturing Processes	6	6
c-3	Auto Engg.	6	6

Section : d  
 Questions : 71 to 90  
 Subject : Other Engineering Streams  
 Maximum Marks : 20

Name of Section	Name of Subjects	No. of Questions	Maximum Marks
d-1	Civil Engg. Courses	5	5
d-2	Textile Engg. Courses	5	5
d-3	Chemical / Printing Engg.	2	2
d-4	Ceramic Engg.	2	2
d-5	Food Technology	2	2
d-6	Others	4	4

**Note:**

- (i) Only objective type multiple-choice questions in english with four answers having only one correct answer will be asked in the Entrance Test.
- (ii) There will be "NO" Negative Marking.

**4.1 (B) SYLLABUS OF ENTRANCE TEST FOR B.E./B.Tech (LEET)-2019**

SECTION : a  
 SUBJECT : BASIC SCIENCES

**(a-1) MATHEMATICS**

Arithmetic, Geometric and Harmonic Progressions, Binomial expansion, Matrices, Elementary operations, Rank of a matrix, Parabola, Ellipse and Hyperbola, Differentiation of a function, implicit function, parametric function. Successive differentiation. Maxima and Minima, Partial Differentiation, Definite and indefinite Integration. First order and first degree ordinary differential equations.

**(a-2) PHYSICS**

- Units and Dimensions with Dimensional analysis and their Limitations.
- Motion in one and two dimensions and Newton's Laws of Motion.
- Work and Energy and Conservation Laws of Energy
- Properties of matter i.e. Elasticity, surface tension and viscosity in fluid motion.
- Waves and vibration, Characteristics of waves and simple Harmonic motion.
- Rotational motion, Conservation of angular momentum.
- Gravitation, Newton's law of gravitation, Kepler's law and Satellite.
- Heat and temperature, measurement of temperature and mode of transfer of heat and their laws.

- Geometric optics and simple optical instruments.
- Simple laws of electrostatics and their use to find the E and Potential, Capacitors and dielectric constant.
- Laser, its principle and use, superconductivity, Conventional and non-conventional energy sources.

### **(a-3) CHEMISTRY**

Hard and soft water, types of hardness, disadvantages of hardness of water, its causes and its remedies

Brief introduction of the term

- Acidity
- Basicity
- Ionization
- Equivalent weight
- PH value

Definition of symbol, formula, valency & chemical equation.

### **(a-4) COMMUNICATION SKILL**

Words, antonyms and synonyms, communication technique Grammatical ability

- Preposition
- Correction
- Voice
- Narration
- Punctuation
- Tenses
- correction incorrect sentences

### **(a-5 ) GENERAL AWARENESS**

General awareness about Technical Education in Haryana such as:

- Name of Polytechnic, Number of Polytechnics and sanctioned intake
- Eligibility for admission to LEET
- Number of Institutions offering BE/B.Tech. & B.Pharmacy.
- Name the Processes involved in on-line off campus counseling.
- General awareness about Haryana
- Name of Ministers/Chief Minister/Governor
- No. of Districts/Tehsils/Blocks/villages
- Total population of State/Area of state/Boundary states of Haryana, History of Haryana

General awareness about country, General awareness about Polytechnics

**SECTION : b**  
**SUBJECT : ELECTRONICS STREAM COURSES**

### **(b-1) ELEMENTS OF ELECTRICAL ENGINEERING**

- Electrical and Magnetic Circuits, EMF, Kirchhoff's laws and Faraday's Laws, Network theorems.
- AC Circuits, RMS value, behavior of RLC elements, series and parallel circuits, series and parallel resonance circuits.
- Transformers, Introductions to single phase and three phase transformers
- DC Machines, Theory, constructions and operation of DC generator and motor.

- Induction Motor, Principle, construction and operation of three phase induction motors.
- Transmission and Distribution, Advantage of high voltage for transmission, comparison of 3 phase, single phase, 2 phase and three wire D.C. Systems

### **(b-2) ELEMENTS OF ELECTRONICS ENGINEERING**

Measurements & Instrumentation, Errors, standards, accuracy precision resolution, Ammeters, voltmeters, wattmeters and energy meters, insulation tester, earth tester, multimeter, CRO, measurement of V, I & F on CRO low, medium & high resistance measurement, AC Bridges, Transducers for measurement of temperature, displacement, Communication System, Types of modulation, demodulation.

Analog Electronics, Semiconductor diode circuits, zener diode and zener diode circuits, LED, Photo diode, BJT, FET & their configurations and characteristics, Biasing, small signal & large signal amplifiers, OPAMPS, oscillators, regulated power supply.

Digital Electronics, Number System, conversion from one to another system, Binary arithmetic, codes conversion & parity; Logic gates; Boolean algebra, FlipFlop.

Industrial Electronics and Control, SCR, DIAC, TRIAC.

### **(b-3) ELEMENTS OF COMPUTER ENGINEERING**

- Fundamentals of Computers, Organization of Digital Computers, Data Processing, High Level Languages, Translators, Compilers, Interpreters, algorithms, Flow Charting, Instructions, assembly language Programming.
- Computer Organization, Overview of registers, bus organized computers, instruction set, Instruction execution, Hard-wired and micro programmed control units, Processor
- Organization. Memory Organization : Cache and virtual memory, I/O organization.
- Operating Systems, Overview of Operating Systems, Basic functions, concept of process, scheduling, memory management, critical section, synchronization, monitors.
- Programming in C, Steps in Program development, flowcharting, algorithm, C Language: Data types, Console I/O program control statements, arrays , structures, unions functions, pointers, enumerated data types and type statement, File handling, C standard library and header files.
- Basic of Computer networking, LAN, WAN, Internet & Application.

**SECTION : c**

**SUBJECT : MECHANICAL STREAM COURSES**

### **(c-1) ELEMENTS OF MECHANICAL ENGINEERING**

- Applied Mechanics, Friction, laws of friction, friction applications, centroid of a plane area, simple machines, screw jack, wheel & axles, system of pulleys, projectile, work, power, energy.
- Strength of materials, Stress, Strain, Hooks law, stress-strain diagram, temperature stresses, composite section, Relation between elastic constants, (E.C.G.) Resilience, Principal stresses, principal planes, B.M. & S.F. diagram for simply supported and cantilevers, beams, columns & struts.
- Thermodynamics, First law of thermodynamics, second law of thermodynamics, zeroth law, steam properties, Diesel cycle, otto cycle.
- Modes of Heat Transfer (Conduction, Convection, Radiation).

- Fluid Mechanics, Properties of fluid, Viscosity, Newtonian and Non-Newtonian fluids, Bernoulli's Theorem, Types of Fluid flows, Dimensionless numbers, Measurement of fluid flow by the pilot tube, Venturimeter, Darcy equation.

**(c-2) ELEMENTS OF PRODUCTION ENGINEERING/ MANUFACTURING PROCESSES**

Workshop Technology, Lathe- operations, turning machining Time, cutting speed, feed, Depth of cut, Drilling, Type of drilling machines, Drilling operation, Drilling time, Milling, up milling, down milling, milling operations, milling cutters, milling time, Shaper & Planer Working Principle, Measuring Instruments and Gauges, Vernier Caliper, Micrometer, Sine Bar, Plug gauges, snap gauges, ring gauges welding, Soldering, Brazing.

- Material Science, Engg. Materials, Mechanical properties of materials, hardness testing methods, heat treatment, hardening annealing, tempering, carburizing, Normalizing.
- Engineering Graphics & Drawing, First angle and third angle projection methods, orthographic views, Isometric views, conventions for lines and materials, Projections of lines and solids (only conceptual questions).
- Foundry, Pattern and their types, molds and molding materials.
- Plastic & their properties, various molding processes of plastic.
- Industrial management, types of organizational structure, qualities & responsibilities of good leader, methods of quality control, productivity.

**(c-3) AUTOMOBILE ENGINEERING**

Power flow in an automobile

- Gear box & its types,
- use and types of breaks,
- types of clutches,
- basic knowledge of differential,
- cooling
- lubrication of Engine,
- types of wheels and tyres used in Automobile,
- major automobile industries.

**SECTION : d**

**SUBJECT : OTHER ENGG. STREAMS**

**(d-1) CIVIL ENGG. COURSES**

- Introduction to brick, raw materials for bricks, manufacturing of bricks, brick work in foundation.
- Index properties of soil, seepage of soil.
- Water demand for industrial/Commercial & domestic purposes, per capita demand, various sources of water, Treatment & Disposal of sludge
- Types of foundation (Design not included), Repair & Maintenance of Buildings, Basic principles of surveying chain surveying, Bench Mark, compass surveying, Basics of RCC (elementary knowledge) different grades of concrete, workability, mixing of concrete, compaction of concrete.
- Classification & suitability of various types of doors, roofs.
- Name of earth moving machinery, different types of road material, flexible & rigid pavements, classification of bridges.
- Water requirement of crops, methods of irrigations Concept/ meaning/ need/ competencies/ qualities of Entrepreneur classifications of dams & site selection for reservoir classifications of rocks.



- various types of cement & their uses
- Basis of Ecology, Pollution of water its causes & remedial near, Role of non-conventional sources of energy.

#### **(d-2) TEXTILE ENGG. COURSES**

- Different types of fibers, Fabrics & yarn manufacturing & performance, Weaving Technology
- Textile testing & quality control
- Modern methods in yarn products
- Bleaching, Dying & Printing.

#### **(d-3) CHEMICAL / PRINTING ENGG.**

Elementary knowledge of Fluid Flow, Chemical process industry, Agro based industries, Petro chemicals Introduction of printing machines/presses, types of printing

#### **(d-4) CERAMIC ENGG.**

Classification of various pottery productions, ceramic material & their properties

#### **(d-5) FOOD TECHNOLOGY**

Vitamins, cereals & Pulses milk & milk powder preservation of food process.

#### **(d-6) OTHERS ENGG. COURSES**

##### **(d-6) (i) AGRICULTURE**

Introduction to Farm equipment

##### **(d-6) (ii) Architecture**

History of Indian Architecture, building topologies.

##### **(d-6) (iii) FASHION DESIGN & FASHION TECHNOLOGY**

Knowledge of Fashion Technology, History & culture, Introduction to garment manufacturing machines & tools.

#### **4.2 INSTRUCTIONS AND PROCEDURE FOR APPEARING IN ON-LINE ENTRANCE TEST FOR B.E./B.Tech (LEET)-2019**

All candidates are advised to read the following Instructions carefully for successful registration & for appearing in the Online Test:

1. For appearing in the OLET, all candidates should visit the website <https://onlinetesthry.gov.in> for registration as per the KEY dates fixed for B.E/ B.Tech (LEET) courses.
2. All candidates are advised to be conversant with the handling of keyboard and mouse.
3. First of all candidate has to select the course name and subsequently submit his/her personal details like Name, Date of birth, Father / Mother name, qualification, address details etc in online application form.
4. The candidate shall also upload his/her passport size **Colored Photograph (JPG File Max. 30KB Size)** and Specimen **Signature (JPG File Max. 20KB Size)** on online application form.
5. **Before submitting the online application form, the candidate can check and edit his/her registration details. Further, the candidate should also ensure that the photograph & signature uploaded are his/her own photograph & signature and particulars filled must be same as registered in the qualifying examination. The incorrect information submitted in online application form shall not be entertained and in such a case the candidate is required to resubmit a fresh online application form and the fee should**

**also be deposited against the fresh application form.**

6. Candidate will be responsible himself/herself for the information filled by him / her in the online application form. The wrong information filled by a candidate may lead to incorrect result/rank generation/Debarring from the entrance test.
7. Candidate will be asked to submit 3 choices of OLET centres as mentioned above for appearing in the OLET.
8. The candidate shall be allotted OLET centre out of the choices filled in the online application form, depending on the capacity of a particular centre otherwise any of the OLET centre where capacity is available shall be allotted.
9. On successful submission of registration details, the system will display a printable registration form consisting of **Application Form Number** with other registration details as filled and submitted by the candidate.
10. Submission of duplicate application is not allowed. In case, if a candidate wants to correct/update certain detail(s) submitted in his/ her online application form, same would be done upto the last date of submission of online application form by the HSTES, Panchkula as per key-dates for verification of marks of qualifying examination/ other particulars filled in online application form along with the required documents.
11. It is must for the candidate to take print out of the filled in Application Form and e-challan for deposition of Entrance test fee from the website <https://onlinetesthry.gov.in> after online submission of application form.
12. The entrance test fee is to be deposited through e-challan generated from the website <https://onlinetesthry.gov.in> in the bank (AXIS or PNB) or through Credit/Debit Card or Net banking by using online payment gateway during filling the online application form.
13. **The candidate must bring two copies of printout of admit card with photographs attested by gazetted officer and one valid Identity (ID) proof having his photograph on it for verification by invigilator in the Test Centre.**
14. Candidates are required to bring along with them the proof in respect of their date of birth etc. for verification before appearing in the entrance test. (Copy/attested copy of Matriculation Certificate). The admit cards must be signed by the invigilator on duty and one of the admit cards must be retained by the candidate himself.
15. Candidates are required to report at the allotted centre of Online Entrance Test 30 minutes before the start of test on the same date/shift.
16. Test will be of 90 minutes duration, at the end of the test every candidate will come to know the number of questions attempted and scored marks on-line, after the completion of Entrance Test.
17. After the completion of Online Entrance Test, the proper inter se merit and ranks shall be displayed on the same website as per the schedule mentioned in “**Key Dates**”.
18. The result shall not be sent to the candidates by post. Candidates are, therefore, advised to ascertain the result at their own from the website and take a print of same.
19. There will be no re-evaluation/re-checking of answer of the Entrance Test and no request in this regard will be entertained.
20. 15 Minutes will be given to the candidates for filling up the data during Entrance Test.
21. The candidate will be displayed with the questions on the computer (screen) allotted to him during test.
22. The candidate may take help of invigilator in case of any problem regarding acquaintance of system/computer allotted to him.
23. Use of books, papers, slide rules, log tables, cellular phones, calculators, pagers, digital diaries,

smart watches etc. will not be allowed in the Examination Hall.

24. If any candidate is found guilty of breach of any rules mentioned in the Admission Brochure or guilty of using unfair means, he/she will be liable to be punished by the competent authority including cancellation of his/her candidature.
25. The candidate will be allowed to appear in the Entrance Examination provisionally, subject to fulfilling the prescribed eligibility conditions/criteria given in the Admission Brochure.
26. NIC shall conduct Mock Test pertaining to this Online Entrance Test for B.E/B.Tech (LEET)-2019 on the website <https://onlinetesthry.gov.in>. The perspective candidates seeking admission in the above mentioned course are advised in their own interest to attempt the Mock Test.

#### 4.3 Admit Card

1. The Admit Cards for appearing in the OLET are to be downloaded by the candidates from the website **<https://onlinetesthry.gov.in> (as per Key Dates)**. **HSTES shall not issue or POST any admit card to any registered candidate for the OLET.**
2. The candidate having Admit card should report to the allotted OLET centre on given date and time for appearing in the test along with supporting documents including ID proofs.
3. **The candidate must bring two printed copies of admit card with photographs attested by gazetted officer and one valid Identity(ID) proof having his/her photograph on it for verification by invigilator in the Test Centre.**
4. Candidates are required to bring along with them the proof in respect of their date of birth etc. for verification before appearing in the entrance test. (Copy/attested copy of Matriculation Certificate). The admit cards must be signed by the invigilator on duty and one of the admit cards must be retained by the candidate himself. Candidate documents and admit cards will be verified before appearing in the OLET.
5. Candidates must not write or change any entry made therein on the Admit Card. **They are advised to keep their Admit Card in safe custody.**
6. Candidates must bring the Admit Card for appearing in the Entrance Test in the same shift/centres of Entrance Test allotted to him, failing which they will not be admitted to the Examination Hall for Online Entrance Test.

#### 4.4 Online Entrance Test B.E./B.Tech (LEET)-2019 exam centres:

- i) For the convenience of candidate the following centres for Entrance Test has been created.

Centre code	Name of centre with complete address
01	University Institute of Engg. & Tech., Kurukshetra University, Kurukshetra
02	Deptt. Of Engg. & Tech., Maharshi Dayanand University, Rohtak
03	University Computer & Informatics Centre, GJU of Sc. & Tech., Hisar
04	YMCA University of Science & Technology, Faridabad.
05	Govt. Polytechnic, Nilokheri
06	Deenbandhu Chhotu Ram Univ. of Sc. & Tech., Murthal, Sonapat

<b>07</b>	Govt. Polytechnic, Ambala
<b>08</b>	Indra Gandhi University, Meerpur (Rewari)
<b>09</b>	Govt. Polytechnic, Manesar (Gurgaon)

- i. **The On-Line Entrance Test shall be conducted in three shifts. The shift timing will be shown to the candidates while applying online for OLET, B.Tech (Lateral Entry)-2019**
- ii. **The shifts / centres for entrance test can be decreased/ increased depending upon the number of candidates.**
- iii. **Candidates are advised to fill up choice of three centres and three shifts. Anyhow candidates will be allotted center and shift of his choice only if it is available.**

#### **4.5 DECLARATION OF RESULT**

- i. The result of On-line Entrance Test for **B.E./B.Tech (LEET)-2019** shall be declared on the website <https://onlinetesthry.gov.in> as per the schedule mentioned in “Key Dates” and shall also be put on the notice boards at the Test Centres, at which the candidate has appeared for the Test.
- ii. The result shall not be sent to the candidates by post. Candidates are, therefore, advised to ascertain the result at their own from above websites.
- iii. There will be no re-evaluation/ re-checking of answers of the Entrance Test and no request in this regard will be entertained.
- iv. The rank will be assigned on the basis of total marks secured in the On-line Entrance Test for **B.E./B.Tech (LEET)-2019**.

In case, two or more candidates obtain equal marks, inter se merit of such candidates shall be determined as follows:

- a. Candidates getting higher mark in Mathematics in On-line Entrance Test for **B.E./B.Tech (LEET)-2019** shall rank higher in order of merit.
- b. If tie still persists, candidates getting higher marks in Physics in On-line Entrance Test for B.E./B.Tech (LEET)-2019 shall rank higher in order of merit.
- c. If tie still persists, candidates getting higher mark in the aggregate of Engg. Subjects of OLET (LEET (Engg))-2019/shall rank higher in order of merit.
- d. If tie still persists, then by date of birth i.e. senior in age will be given preference.
- e. If there is a tie even after that, all such candidates would be given the same rank. However, if they all wish to take admission in same institution and there is only one seat left, then additional seats would be created for that year only to provide admission to the same rank holders.

***All candidates are advised to visit regularly the websites [www.hstes.org.in](http://www.hstes.org.in) and <https://onlinetesthry.gov.in> for updates/notices/messages etc.***

**CHAPTER: 5**  
**INFORMATION REGARDING INTAKE FOR THE SESSION 2019-20**

1. Institute wise, branch wise intake for the session 2019-20 will be available at **Appendix-F**, which is just tentative. However, the final sanctioned intake will be incorporated before start of counseling.
2. The leftover/ vacant/ unfilled seats of first year in various institutions can be permitted to be filled after internal sliding of Branch and the net vacancy subject to authentication by the affiliating universities. So, the exact availability of seats for B.E. / B.Tech. (LEET) are subject to change by the competent authority. The exact distribution shall be displayed at the time of counseling.
3. As per AICTE, seats in lateral entry may be taken up to a maximum of 10% of sanctioned intake.
4. One seat in each University/ Institute is reserved for Kashmiri Migrants, as per guidelines of AICTE/MHRD for the session 2019-20. These seats are supernumerary seats.
5. Seats up to maximum 5 percent of sanctioned intake per course shall be available for Tuition Fee Waiver (TFW) Scheme of AICTE in all institutions approved by AICTE. These seats are supernumerary in nature and will be available to such courses in an institute, where a minimum of 30% of sanctioned seats are filled up. These seats shall be filled through online counseling on the basis of OLET of B.Tech (Lateral Entry)-2019 rank.
6. Under Economically Weaker Sections (EWSs) reservation of State Government, seats up to maximum 10 percent of the sanctioned intake per course shall be available in all educational institutions other than the minority educational institutions approved by AICTE. These seats shall be supernumerary in nature.

## CHAPTER 6

### DISTRIBUTION OF SEATS

**6.1** For Govt./Govt. Aided: The Reservation policy notified by the State Government of Haryana is applicable for admissions in Technical Education Institutions for the session 2019-20:

Category	Code	Percentage
[a] Rest of Haryana Category (excluding Haryana State).	RoHC	15% of the sanctioned intake
[b] State Quota		85% of the sanctioned intake
[b-1] Haryana Open General Category (General)	HOGC	50% of State Quota
[b-2] Reserved Categories of Haryana		50% of State Quota
Scheduled Castes	SC	20% of State Quota
Backward Classes (A)	BCA	16% of State Quota
Backward Classes (B)	BCB	11% of State Quota
Physically Handicapped	PH	3% of State Quota

In the event of quota reserved for physically handicapped remain unutilized due to non-availability for suitable category of handicapped candidates, it may be offered to the Ex-serviceman and their wards (1%) and the dependents of freedom Fighters (1%).

Further 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of general category, 1% out of Scheduled Castes and 1% from Backward Classes category for admission to the various educational institutions of the Govt. and Govt. aided/institutes located in Haryana. As far as block allocation in Block-A and Block-B of Backward Classes category is concerned, year-wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats in the academic year 2006, the next block i.e. B Block of category of Backward Classes will be given seats in the next academic year i.e. 2007 and so on.

Vide Notification No. 808-SW(1) dated 17 August, 2016 issued by Welfare of Scheduled Castes and Backward Classes Department, Haryana, the criteria for exclusion of creamy layer within the Backward Classes as per the Schedules appended to the Act. namely Scheduled I, II & III will be as under:

**“The children of persons having gross annual income of upto three lakh rupees shall first of all get the benefit of reservation in services and admission in educational institutions. The left out quota shall go to that class of Backward Classes of citizens who earn more than Three Lakh rupees but upto Six Lakh rupees per annum. The sections of the Backward Classes earning above Six Lakh rupees per annum shall be considered as Creamy Layer under section 5 of the said Act.”**

**The welfare of Scheduled Castes and Backward Classes Department, Haryana Vide Notification No.1282-SW(1) dated 28.08.2018, further issued notification in reference to above notification dated 17.08.2016 as under:**

“The Government notification No. 808-SW(1) dated 17.08.2016 has been examined in consultation with the Advocate General Haryana. The Advocate General relying upon the

judgment of the Hon'ble Punjab and Haryana High Court has opined that the criteria for computing annual income as prescribed under the above notification as gross annual income shall include income from all sources. All previous notifications or instructions which provided for a different mode of computing annual income stands over-ridden.

Income certificate mentioning gross annual income issued after 17.08.2016 shall only be considered for availing any benefit under BC(A) and BC(B) category."

As per the above notification dated 28.08.2018, only amendment in the notification dated 17.08.2016 is that the criteria for computing annual income as prescribed under the notification dated 28.08.2018 as gross annual income shall include income from all sources and all previous notifications or instructions which provided for a different mode of computing annual income stands over-ridden and income certificate mentioning gross annual income issued after 17.08.2016 shall only be considered for availing any benefit under BC(A) and BC(B) category. The criteria of income slabs as mentioned in notification dated 17.08.2016 i.e. upto 03 lakhs and 03 to 06 lakhs remains the same.

The seats in B.E./B.Tech Courses in all Government/Private Technical Institutional/State Universities for the session 2019-20 shall be filled against 15% Rest of Haryana Quota (excluding Haryana State) upto 2nd Online-Off-Campus Counseling. After 2nd Online-Off-Campus Counseling all the vacant seats under this Rest of Haryana Category (RoHC) shall be made in General Category to all the candidates including Haryana in subsequent online counseling.

Under Economically Weaker Sections (EWSs) reservation of State Government, seats up to maximum 10 percent of the sanctioned intake per course shall be available in all educational institutions other than the minority educational institutions approved by AICTE. These seats shall be supernumerary in nature (**\*Subject to change as per guidelines/directions of AICTE and State Govt.**).

### **Important Note:**

- **25 % horizontal reservation in all categories shall be provided for girl candidates.**

### **6.2 For private unaided institutions:**

The sanctioned intake in private unaided institutions shall be distributed as under:

- **25% of sanctioned intake shall be filled by the institutions.**
- **75% of sanctioned intake shall be filled through HSTES.**

### **6.3 For private unaided Minority institutions:**

RoHC seats not exceeding upto 15% (at the discretion of the Management as above)

- i. Minority Quota - 42.5% of sanctioned intake fixed by the State Govt. vide notification No. 20/5/2004 4TE, dated 25.06.2004.
- ii. Balance- 42.5% (half for Haryana Open General and half for reserved categories of Haryana in the ratio as specified above.

(However, at the intervention of National Commission for Minority, Al-Falah School of Engg, Faridabad and Brown Hills College of Engg. & Tech. Dhauj, Faridabad are allowed to fill all seats at their level.)

**Note:**

1. Change, if any, shall be applicable at the time of counseling.
2. The seats in B.E./B.Tech Courses in all Government/Private Technical Institutional/State Universities shall be filled against 15% Rest of Haryana Quota (excluding Haryana State) upto 2nd Online-Off-Campus Counseling. After 2nd Online-Off-Campus Counseling all the vacant seats under this Rest of Haryana Category (RoHC) shall be made in General Category to all the candidates including Haryana in subsequent online counseling.
3. Two seats are reserved for the bonafide resident of Village Murthal in DCRUST, Murthal (Sonipat). These seats shall be filled on the merit of relevant Entrance Test as prescribed for admission to this course and vacant seats, if any, shall be filled on the merit of qualifying exam by DCRUST, Murthal, Sonapat at their level in a transparent manner after giving due publicity.
4. Only the candidates having the permanent disability of not less than 40% (being otherwise fit for admission to the course) will be considered for admission as Physically Handicapped. Disability certificate must be issued from Chief Medical Officer of the concerned District. However, the certificate shall be subject to verification by a Medical Board constituted by the affiliating university for the purpose. The decision of the Board shall be final. Physically Handicapped candidates belonging to Haryana are required to submit the handicap certificate as per **Annexure-VII** at the time of Joining/Reporting.
5. If, the reserved seat(s) of Backward Class 'A' remains vacant, these shall be filled up from Backward Class 'B' & similarly other sub-category within reserve category of Haryana shall be inter converted.
6. Merging of sub-categories in the reserved categories and removal of ESM priorities of Haryana shall be made before 2nd Online-Off-Campus counseling.
7. Candidates claiming reservation under Scheduled Caste will submit the certificate as per **Annexure-IV** and Backward Class (Block 'A' & 'B') will submit the Certificate on the prescribed Proforma as per **Annexure-V**. The parents of BC candidates (Block A & B) for benefit of reservation for their ward shall also have to furnish an affidavit to the effect that they are not covered under the criteria of creamy layer, as per **Appendix-B-II** at the time of counseling. The said affidavit shall be furnished by both father and mother of the candidate as per **Annexure-VI**.
8. Children & Grand-children of Freedom Fighters of Haryana are required to submit a certificate from the Deputy Commissioner of the concerned District as per **Annexure VIII** at the time of counseling.
9. The seats reserved horizontally for ESM category shall be offered in order of following priorities :
  - a) Wards of Ex-servicemen died in action while in active service.
  - b) Ex-serviceman himself.
  - c) Wards of Ex-servicemen.
  - d) Wards of Paramilitary Forces

So, the candidates claiming reservation for these categories of Haryana are required to submit the certificate as per **Annexure-IX** in case of diseased/disabled and **Annexure- X** in case of



discharged or serving personnel, whichever is applicable, at the time of counseling.

10. If the number of seats in any particular category is not a round figure, 0.5 or above will be taken as one and less than 0.5 shall be ignored, except that in Physically Handicapped, Children & Grand-children of Freedom Fighters and Ex-Servicemen and their Wards Categories, at least one candidate will be admitted from all the three categories in total, even if the share is less than 0.5 seats provided the number of sanctioned intake in the particular course is 30 or above
11. Overall total number of reserved seats shall not exceed the overall Quota. For that, even a fraction of 0.5 or more is to be ignored.
12. A candidate, who applies for reserved category will be considered first in general category. In case, he/she does not get a seat of his/her choice in general category, then he/she will be considered for reserved category as applicable

**\*Subject to change as per directions of AICTE/State Govt.**

- **Instruction for the candidates claiming reservation for KASHMIRI MIGRANTS (KM)**

One seat is reserved in each University/Institute. The seat of Kashmiri Migrants is supernumerary i.e. over and above the sanctioned intake. For admission against this seat, **the Kashmiri Migrants will be required to have the original certificate of Migration duly signed by the competent authority or Relief commissioner.** These candidates are also required to apply Online Application Form on website: <https://onlinetesthry.gov.in> and submit the printout of online filled application form as mentioned in chapter-3.

- **Instructions for the candidates opting Tuition Fee Waiver (TFW) Scheme**

Under Tuition Fee Waiver Scheme of AICTE, Seats upto maximum 5% of sanctioned intake per course shall be available for these admissions in all institutions approved by AICTE. These seats are supernumerary in nature and will be available to such courses in an institute, where a minimum of 30% of sanctioned seats are filled up. These seats shall be filled through Online-Off-Campus counseling on the basis of OLET for B.Tech (Lateral Entry)-2019. **The candidate applying for Tuition Fee waiver Scheme will produce the relevant Income Certificate issued by the competent authority (Annual income of Parents / Guardians should be less than Rs.8.00 lakh from all sources).** These candidates are also required to apply Online Application Form on website: <https://onlinetesthry.gov.in> and submit the printout of online filled application form as mentioned in **Chapter-3**.

- **Instructions for the candidates opting Economically Weaker Section (EWS).**

Under Economically Weaker Sections (EWSs) reservation of State Government, seats up to maximum 10 percent of the sanctioned intake per course shall be available in all educational institutions other than the minority educational institutions approved by AICTE. These seats shall be supernumerary in nature. For admission against this seat, the Economically Weaker Sections aspirant will be required to have the original EWS Income and Asset Certificate duly signed by the competent authority. These candidates are also required to apply Online Application Form on website: <https://onlinetesthry.gov.in> and submit the printout of online filled application form as mentioned in Chapter-3.

## CHAPTER 7

### INFORMATION REGARDING FEE

In pursuance of the judgment dated August 14, 2003 of Hon'ble Supreme Court of India in writ petition (Civil) No.350 of 1993 (Islamic Academy and Anr. Vs. State of Karnataka and Ors.), the State Government had constituted State Fee Committee to fix fee structure of private unaided minority/non-minority institutions for various types of technical courses. The Supreme Court guidelines stipulate that fee structure should be such that it is viable for the Colleges to function as per norms laid down by AICTE, but there should be no profiteering.

The fee structure of various self-financing technical institutions is available at **Appendix-G** and on the website [www.techeduhry.gov.in](http://www.techeduhry.gov.in). Candidates are advised to see the changes, if any, in the fee structure of institutes on the website [www.techeduhry.gov.in](http://www.techeduhry.gov.in) before filling the choices of branch and institute during online counseling as there are pending requests with State Fee Committee from some institutes for fee revision.

**Guidelines issued by State Fee Committee regarding charging of different amounts under various heads other than Tuition Fee, Development Fund, Student Fund, Caution Money:**

- i. Hostel & Mess charges: Rs. 45,000/- per student which shall include lodging, boarding, water & electricity, reading room, computer, work station, gym and sports/ necessary furniture & furnishings. However, there can be a variation of 10% depending upon local and specific demands. Laundry and Canteen etc. shall be on actual basis and optional. Cost of A.C. room would be separate which could be on an average Rs. 9000/- to 10000/- extra.
- ii. Transport: - It has to be as per actual. However not beyond Govt. fare per km. + upto 50%.
- iii. University/Board and Examination fee: - as per actual.
- iv. Prospectus: - Only once in the course and should not be more than Rs. 500/-.
- v. Placement Brochure:-Chargeable only once (in final year) and should not be more than Rs. 500/-.
- vi. Insurance: - Actual basis.
- vii. Uniform: - Rs. 3000/- which shall include one Blazer, two trousers, two shirts, one tie & two socks. Subsequent requirement optional and chargeable.
- viii. Additional charges for items like generator, internet (Wi-Fi), Book Bank (minimum 3 books) EDP. etc. etc. may be taken only if these facilities are provided. However, it should not be more than 5% of the sum total of the tuition fee + development fund and proportionately less as decided by State Fee Committee. Every institute is required to fix all the charges accordingly and reflect in their prospectus & on their website and must necessarily submit a copy of prospectus and placement brochure to State Fee Committee.

**Every institute is required to fix to all the charges accordingly and reflect in their prospectus & on their website and must necessary submit a copy of prospectus and placement brochure to State Fee Committee**

**CHAPTER: 8**  
**PROCEDURE FOR COUNSELING FOR THE SESSION 2019-20**

**8.1 IMPORTANT STEPS FOR PARTICIPATING IN ONLINE OFF CAMPUS COUNSELING 2019-20**

1. The candidates who have obtained rank in OLET for B.E/B.Tech (LEET)-2019 are eligible for online off campus counseling for the session 2019-20 on <https://techadmissionshry.gov.in>.
2. The procedure is applicable for the candidates who want to take admissions through online off campus counseling.
3. Candidates should gather detailed information from Admission Brochure about counseling schedules and procedures.
4. Generate e-challan for deposition of counseling fee, from the <https://techadmissionshry.gov.in> and deposit the counseling fee at any designated computerized branches of Axis and PNB Bank or deposit the counseling fee through Credit/ Debit Card or Net banking by using online payment gateway.

**Note: -Remember you have to pay your counseling fee before proceeding for online counseling, else your allotted seat can be CANCELLED at any stage and candidate would not have any claim on such allotted seat.**

5. The seats in B.E./B.Tech Courses in all Government/Private Technical Institutional/State Universities shall be filled against 15% Rest of Haryana Quota (excluding Haryana State) upto 2nd Online Counseling. After 2nd Online Counseling all the vacant seats under this Rest of Haryana Category (RoHC) shall be made in General Category to all the candidates including Haryana in subsequent online counseling.
6. **Three online counseling** will be conducted for admission to B.Tech (Lateral Entry) course for all the seats of Universities Deptt., Govt. / Govt. Aided and 75% seats of Self Financing Institutes as follows:

**1<sup>st</sup> counseling:** shall be done for all categories namely RoHC, HOGC, KM, TFW, SC, BCA, BC-B, EWS, PH, ESM (with all priorities) and FF of all categories with 25% Horizontal Female reservation.

**2<sup>nd</sup> & 3<sup>rd</sup> counseling:** shall be done for all categories namely RoHC(only till 2nd Counseling), HOGC, KM, TFW, SC, BC (by merging BCA and BCB in BC), EWS and merging all ESM (all priorities) and FF with 25% Horizontal Female reservation.

**After 3<sup>rd</sup> counseling no online counseling shall be conducted and admission shall be made at Institute level counseling after merging the sub categories (including female) of a particular reserved category into the main reserved category. In the event of seats remaining vacant/unfilled, if any, same shall be filled up before final cut-off date of admissions without any reservation, only on the basis of entrance exam merit/rank. The result of Online Entrance Test for B.E/ B.Tech (LEET)-2019 will be displayed on HSTES websites [www.onlinetesthry.gov.in](http://www.onlinetesthry.gov.in) and [www.hstes.org.in](http://www.hstes.org.in).**

## 7. Procedure for 3<sup>rd</sup> centralized online off-campus counseling:

- Only the candidates who have registered on <https://onlinetesthry.gov.in> portal are allowed to participate in 3<sup>rd</sup> online off-campus counseling, after verification of his/ her documents at Designated Verification Centers.
- For 3<sup>rd</sup> online off-campus counseling for B.Tech. (Leet) same online registration & online counseling fee may be charged except OLET Fee which may be replaced by registration fee (as Rs.500/- for General Category and Rs.200/- for all Reserved Categories) from the session 2019-20 onwards.
- The registered candidates after taking the print out of online filled application form along with his/ her relevant documents shall report at the designated centers as per the notified schedule for verification of his/ her eligibility for taking admissions in various courses.
- Merit will be prepared for those registered candidates whose documents have got verified at the designated verification center as per the schedule notified and only those verified candidates may be allowed to participate in 3<sup>rd</sup> online off-campus counseling.
- After the display of online merit, the admission shall be made for vacant/ unfilled/ leftover seats.
- Admission for TFW/KM/EWS seats (supernumerary), may be done as per procedure mentioned in Chapter-3.
- Admissions for domicile/ residents of the village Panchayat(s) Seats/ bonafide residents etc. may be done as per previous practice before the last cut-off date of admissions.
- The remaining process for reporting and updation of admissions on intra portal for 3<sup>rd</sup> online off-campus counseling may remain the same as 1<sup>st</sup> and 2<sup>nd</sup> online off-campus counseling and will be completed on or before last cut-off date of admissions.

### **Steps for Online Counseling:**

1. For participating in online counseling (ID Verification, registration, submission of choices, downloading of seat allotment letters etc.), candidate will visit the website <https://techadmissionshry.gov.in> from any internet point preferably from any of the technical institutions in the states. **(Avoid going to Cybercafés, as they may mislead or misguide you).**
2. On website <https://techadmissionshry.gov.in>, view general information about institutions profile, cut off ranks, latest schedules of counseling etc.
3. **To start counseling** click on “**New Registration**” option and submit your details of Course, Roll number, application number, Name, Date of birth (as per admit card OR details provided by HSTES).
4. If any of the details are incorrect, please check the details once again. For any correction/ verification, you may contact HSTES.
5. If all information is entered correctly, you will get registration page for registering yourself as follows:
  - i. Gender
  - ii. Eligible for Haryana domicile
  - iii. Category
  - iv. Sub Category
  - v. Physical handicapped
  - vi. Educational Qualification
  - vii. % age marks in aggregate of all
  - viii. % age marks in aggregate of physics, chemistry and maths in case of admission in BE/B.Tech. Course

- ix. Name of School/ College from where eligible educational qualification attained
  - x. Type of School/College
  - xi. Location of School/College
  - xii. Parental Annual Income
  - xiii. Password and Re enter Password
  - xiv. Security Questions
  - xv. Security Answers
  - xvi. Contact Address
  - xvii. City/Town
  - xviii. Home District
  - xix. Pin Code
  - xx. Telephone number
  - xxi. Mobile number
  - xxii. Email address etc.
  - xxiii. Aadhaar Number (Enrolment number in case Aadhaar is not available)
  - xxiv. Bank Name
  - xxv. Bank Account Number
  - xxvi. IFSC Code of Bank Account
  - xxvii. Bank Account linked with Aadhar or Not
6. In case your entered details are wrong, software will not allow you to submit.
  7. Please check all the details once again, before submission.
  8. After this, candidate will be redirected to “Registration Confirmation” page where all entered registration details are displayed for confirmation once again. If you found any detail incorrect, that can be corrected by using the option “**edit registration details**” otherwise “**Click here to continue**”, if all the registration details shown are correct.
  9. Once you proceeded from the above step, your registration details (can’t be changed or edited, so click on “Registration Confirmation” page when all your particulars are correct. In exceptional case, you may have to visit/contact HSTES only.
  10. You can generate a User ID and Password. **Candidates should strictly keep records of this password for their own use only and not to disclose this to others. In the event of sharing of password, candidate will be solely responsible for the change of registration details, choice** etc. In the event of losing or forgetting of password, the same can be retrieved by the candidate on replying the queries by the system on the counseling website.
  11. Candidate will login the website <https://techadmissionshry.gov.in> with his chosen User ID/ Password. After this, Candidate will confirm his/her registration details and move to fill his/her eligible choice. Registration confirmation is necessary for choice filling.
  12. Candidate can also see his eligible choice and can take the print out of his/ her eligible Choice. Number of seats available in a specific branch of an institution will be displayed as per the eligibility/category. The non-availability in a branch of an institution and branch / institute for which a candidate is not eligible will not be displayed to him / her.
  13. Candidate will go to fill his/her choices by clicking on Fill/Modify choice and fill his/her Choices priority wise by clicking on add choice button (+) in left frame. Candidate should save the filled choices also.
  14. **To increase the probability of getting a seat, candidates are advised to fill maximum**

**eligible choices.**

15. After filling the choices, Candidate will lock his/ her choices. Locking choices means Candidate has finally filled his/ her choice.
16. Candidate can unlock his/ her choices and can edit, sort his/ her choices in specified time period which is available on key date's link (choice locking starts, choice locking ends) on the website. Candidate should lock his/ her filled choice for seat allotment result.
17. In case candidate make changes in his / her registration details, he / she has to fill the choices again as previous choices will be deleted automatically by the system as soon as any changes is made in registration details.
18. After this, Candidate has to wait for result of desired course as per **Key dates**.
19. Seat Allotment Result publishing date is available on Key date's section on the website.
20. After the declaration of result of 1<sup>st</sup> On-Line off Campus counseling as per Key-Dates, candidate will login on the counseling website <https://techadmissionshry.gov.in> by entering his/her Roll No. & Passwords and click on Provisional Seat Allotment result. If candidate has been allotted a seat then a page showing provisional seat allotment letter appears which shows Institute, Branch allotted to a candidate, Allotment Status and reporting duration is mentioned.
21. Candidate should take print out of this Provisional Seat Allotment letter, and should personally visit the institute allotted to him/ her between specified reporting dates for taking admission.
22. **The candidate will deposit one semester fees at the designated institute at the time of reporting in the institution.**
23. Candidates who are willing to take admission in the allotted institution should carry along with them one semester fees plus all the documents along with them, including counseling fee deposit Receipt **as per Chapter-9**.
24. Institute will first check candidate's provisional seat allotment letter and verify all candidate's document online. For online verification of documents password of candidate as well as of institution is must. If all the documents shown by the candidates are found correct, the system will generate two copies of admission slip one for candidate and other for the institution record. If some of the documents of candidate are not available / correct, then institute will give system generated deficiency letter to the candidate.
25. On obtaining the deficiency letter, candidate will again submit the correct document to the reporting institute between reporting dates and institute will again check candidate's document and if institute found the documents correct then admission slip shall be given to the candidate.
26. On obtaining the Provisional Admission Slip from institute, Candidate will deposit the one semester fees in the institute allotted to him/her and in this way candidate can reserve a seat.
27. For up gradation of the allotted seat, a candidate should participate in subsequent counseling.
28. For that the Candidate will login on web site <https://techadmissionshry.gov.in> and click on the undertaking that *"I understand and accept that, by participating in this counseling, my earlier*

*admission/ allotment, if any, will be cancelled automatically, in case I get new allotment to participate in next counseling."*

29. Candidates have to check the undertaking and click on Accept Participation and Proceed to participate in further counseling. **Candidate is advised to ONLY opt for the choice (s) which is/are better than the seat reserved in previous counseling.** Thus candidates are advised to fill the choices in order of priority only to upgrade. The candidates who wish to retain the reported seat are advised not to opt for subsequent counselings. However, if at all the candidate participates in the 2<sup>nd</sup> Counseling and after filling the choices he feels that he should not have opted for 2<sup>nd</sup> counseling then at this stage he should delete all the choices filled by him to retain the seat reported through 1<sup>st</sup> counseling.
30. If candidate wants to change his/ her registration details, then candidate has to approach HSTES for modification in his/ her registration details, along with relevant certificates. By changing registration details, candidate filled up choices, if any, would be deleted and eligible choices of candidate may be affected.
31. For all subsequent counselings, step 11 to 30 will repeat.

### **Things to Remember**

- For withdrawal of fee, the candidate should submit a request in the institution concerned well before cutoff date of admissions. After withdrawal, the seat shall be cancelled and shall be allotted to next eligible candidate in queue.
- In case a candidate gets a new seat in subsequent counseling, the earlier allotment/ admission, if any, will stand cancelled automatically.
- In case a candidate upgrades to a new discipline in the same institution, he/ she should report again in the allotted institution but need not to deposit one semester fees again.
- If a candidate upgrades to a new institute, one semester fees shall required to be deposited in the new institute also along with document verification and should submit fee withdrawal request in the previous institution.
- The candidates who did not get seat in previous counseling or who are not satisfied with the allotted seat may try in subsequent counseling for getting a seat or UPGRADATION as per the case respectively.
- Once the seat in subsequent counseling is allotted, the previous allotted seat will be cancelled automatically.
- After allotment of seat in subsequent counseling, the candidate must report at the allotted institute and in case of non reporting by the candidate, the allotted seat will also be cancelled automatically. **(Previously allotted seat got cancelled due to new allotment of seat in subsequent counseling and newly allotted seat got canceled due to non reporting)** and that seat will be automatically offered to candidates in the subsequent counseling. **Previously allotted seat will not be given to candidate by any means after allotment of seat in the subsequent counseling even if it remains vacant.**



## **8.2 Counseling for Kashmiri Migrants (KM) /Tuition Fee Waiver (TFW)/Economically Weaker Section (EWS) seats shall be done online by NIC.**

- Kashmiri Migrants and Tuition fee waiver category candidate shall apply online and fee (online entrance test fee in case of TFW/EWS and application fee in case of KM) for the purpose shall also be deposited online through <https://onlinetesthry.gov.in>. The candidate shall also take the print out of online filled application form and deposit the same along with the attested copy of relevant documents and proof of fee deposition as per the procedure mentioned at Chapter-3.
- Kashmiri Migrants candidates will be required to have the original certificate of Migration duly signed by the competent authority or Relief commissioner.
- **The candidate applying for Tuition Fee waiver Scheme will produce the relevant Income Certificate issued by the competent authority (Annual income of Parents / Guardians should be less than Rs.8.00 lakh from all sources).**
- **The candidate applying for Economically Weaker Section (EWS) will produce EWS Income and Asset Certificate issued by the competent authority.**
- Candidates are required to pay counseling fee of Rs.500/- (non-refundable) through <https://techadmissionshry.gov.in> and after the display of merit list, the eligible candidates are required to participate in counseling by NIC through <https://techadmissionshry.gov.in>

**Note:** Candidates may refer leading newspaper for advertisement (or) counseling website <https://techadmissionshry.gov.in> (in case of any change in Key Dates for KM and TFW).

## **8.3 Instruction for Verification & Confirmation of Online Filled Application Form for 3<sup>rd</sup> Counseling.**

### **A. For B.Tech Lateral Entry (including KM, TFW & EWSs Categories):**

1. The candidate shall select a Designated Center (Govt. or Govt. Aided Polytechnic in the State) while filling Online Application Form for Verification & Confirmation of his/ her Online Filled Application Form. The list of Designated Centers is given in **Chapter-13**.
2. After submission of Online Application Form and deposition of Application Fee, the candidate shall report at the selected Designated Center before the last date for Verification & Confirmation of Online Application Form, for Verification & Confirmation of Online Filled Application Form along with original/ attested/ self-attested copy of following documents:
  - I. Mark Sheet of Qualifying Examination
  - II. Proof of Date of Birth if the same is not mentioned in Mark Sheet of Qualifying Examination
  - III. Proof of Reserved Category (if any)
  - IV. Relevant Certificate in case of KM, TFW & EWSs Category
  - V. Proof of deposit of Application Fee or Entrance Test Fee in the Designated Bank
  - VI. Application No. and Password (the candidate shall enter his/ her Application No. and Password for Verification process at the Designated Center)



3. The Verification Team of two members (with at least one Group A or B officer) at the concerned Designated Center shall check the relevant documents and accordingly shall verify the marks of qualifying examination/ other particulars of the candidate in Online Filled Application Form.
4. After successful Verification & Confirmation of Online Filled Application Form, the Designated Center shall provide system generated Verification Report to the candidate duly signed by the committee and the candidate. A copy of the same attached with proof of marks of Qualifying Examination and proof of Reserved/ Special Category (if any) will also be retained by the Designated Center.
5. The Inter-se-Merit/ Rank of Qualifying Examination of only the verified and confirmed Application Forms shall be declared by HSTES at <https://onlinetesthry.gov.in> & [www.hstes.org.in](http://www.hstes.org.in) as per Key Dates. The candidate shall participate in On-Line Counseling (Registration, Filling and Locking of Choices) according to the Key Dates. The candidates who could not made themselves part of the displayed online merit can take admissions against the management quota seats only at the level of institute.
6. The designated center shall submit a combined list of applications of the said categories to HSTES. The HSTES in turn will forward Soft copy (Excel) sheet of all such applications to NIC for the purpose of counseling.
7. A candidate facing problem in Verification & Confirmation at the Designated Center should contact HSTES at 18004202026 (Toll Free).

#### **8.4 ADMISSION TO 25% SEATS TO BE FILLED BY THE PRIVATE INSTITUTIONS INCLUDING LEFT OVER/ UNFILLED SEATS OF ON-LINE COUNSELING.**

- I. Private institutions shall fill 25% seats and any unfilled seats of online counseling out of 75% seats at their own level in a fair and transparent manner for which they shall invite the applications, prepare and display the merit list. The procedure shall be displayed by the Institute concerned on its website.
- II. All institutions shall fill left over/ unfilled seats of online counseling at their own level in a just and transparent manner as per the judgment of Hon'ble Supreme Court in Civil Appeal no. 9048 of 2012 titled as Parshavnath Charitable & Ors Vs. AICTE & Ors. For this the institute shall dully advertise and notify the leftover/vacant seats and shall invite the applications, prepare and display the merit list. The procedure shall be displayed by the Institute concerned on its website and in newspapers. The private institutions shall make these admissions before final cut-off date of admissions.
- III. The minimum eligibility condition for these seats shall remain the same as that for 75% seats to be filled by the Haryana State Technical Education Society.
- IV. In any case, all admissions shall be done before the final cut-off date of admission (as mentioned in key dates) and the fee fixed by the State fee Committee shall be charged as per the laid down procedure. In any case higher fee shall not be charged.
- V. The final list of admitted candidates (including the institute level admission) shall be updated online by the institutes by last cut off date of admissions, positively, so that the same may be forwarded to the concerned Universities. The wrong admissions, whatsoever, Shall not be permitted.

**Admission Data Management Fee (Rs.200/- per admission) shall be charged one time by HSTES in respect of all admissions in Self Financing Institutions including un-aided branches of Aided Institutions from the academic session 2016-17 onwards. The said Fee be charged from the admitted students by the concerned institute and be credited/ deposited in HSTES account.**

## CHAPTER -9

### REPORTING OF THE CANDIDATE AT ALLOTTED INSTITUTES

#### (A) REPORTING OF THE SELECTED CANDIDATES

1. The candidate shall print the provisional allotment letter from website <https://techadmissionshry.gov.in> and deposit the semester fees at allotted institute and shall report at the allotted institute as mentioned in the key dates (Refer to Provisional Allotment Letter for allotted Institute).
2. Selected candidates are required to report in the allotted institutes for which they have been selected by the cutoff date, with the allotment letter generated from the website along with all requisite documents/ certificates/ testimonials / photograph /Category Certificate/ proof of annual parental income from all sources (in case of BC and TFW candidates)/ EWS income and asset certificate.
3. The candidates who have reported at the allotted institute will get a system generated admission slip from the allotted institute after completing the admission formalities.
4. The candidates who were allotted institutes but they do not report at the allotted institute will not be considered for admission, such type of candidates can go for subsequent phases of counseling by selecting the priority wise choices again & after the result of subsequent counselings he/she may approach to allotted institute during the reporting period as per Key Dates.
5. Allotted Institutes would REPORT ONLINE on [www.intrahstes.gov.in](http://www.intrahstes.gov.in) for each selected candidate in presence of the candidate and candidate shall assure that they collect the "Provisional Admission Slip" from institute during reporting.

#### (B) LIST OF DOCUMENTS TO BE BROUGHT AT THE TIME OF REPORTING IN THE INSTITUTE:

**The candidates, at the time of reporting at allotted institutes must bring the following Original Certificates/Documents/Testimonials along with three sets of duly attested photocopies of these and colored photograph with them. Any candidate, who fails to produce any of the required Certificate / Document / Testimonial at the time of reporting at the allotted institution, will forfeit his/her claim to admission.**

- I. Original & duly attested photocopy of Qualifying Examination.
- II. Latest colored photograph (JPG file max. 30 KB size) with pre-printed name and DOB on it.
- III. Matriculation / High School Certificate.
- IV. On line Entrance Test B.E./ B.Tech (LEET)-2019 Rank Card in case seat allotted in 1<sup>st</sup> and 2<sup>nd</sup> Online-Off-Campus Counseling or Merit/Rank Card prepared on the basis of percentage of qualifying examination incase of 3<sup>rd</sup> Online-Off-Campus Counseling.
- V. Character Certificate:
  - a) **Regular Candidates:** The candidates who passed their qualifying exam from School/College as regular students are required to submit the Character Certificate as per **Annexure-I**.

- b) **Private Candidates:** Candidates, who have passed the qualifying examination as private Candidates should submit their Character Certificate, duly signed by a First Class Magistrate.
- I. Residents Certificate as per **Annexure-II**, if applicable: Candidates, who have passed their qualifying examination from a University located in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.
  - II. Certificate from the Employer in the case of Employees of Govt. of Haryana, members of All India Services borne on Haryana Cadre, Employees of Statutory Bodies/Corporations as per **Annexure-III**, if applicable.
  - III. Scheduled Caste Certificate as per **Annexure-IV**, if applicable.
  - IV. Backward Class Certificate as per **Annexure-V**, if applicable and affidavit as per **Annexure-VI**.
  - V. Economically Weaker Section (EWS) certificate as per **Appendix-J**
  - VI. Certificate in respect of Physically Handicapped Candidates as per **Annexure-VII**, if applicable.
  - VII. Certificate required to be furnished by the Children & Grand-children of Freedom Fighters as per **Annexure-VIII**, if applicable.
  - VIII. Certificate from wards of Deceased/Disabled/Discharged Military/ Para-Military personnel/Ex- Servicemen or Ex-Personnel of Para-Military Forces – **Annexure-IX**.
  - IX. Certificate from wards of ex-employee of Indian Defense Services / Para-Military Forces- **Annexure-X**.
  - X. Certificate of Medical Fitness- **Annexure-XI**.
  - XI. Admit Card of On line Entrance Test B.E./B.Tech (LEET)-2019
  - XII. Proof of annual parental income from all sources (in case of SC/ BC and TFW Candidates).
  - XIII. Aadhaar Number (Enrolment number in case Aadhaar is not available)
  - XIV. Undertaking of anti-ragging by the student (**Annexure-XII**)
  - XV. Undertaking of anti-ragging by the Parents (**Annexure-XIII**)

**Note:**

- I. All Originals and 3 sets of attested photo-copies of all applicable documents/testimonials/photos/certificates must be brought at the time of reporting.
- II. **The original certificates shall be returned back to the candidate concerned after verification by the institute.**
- III. The 3 sets of attested copies of certificates/documents/testimonials/photos will be verified & signed by the Director-Principal or his authorized representative & will be retained for registration purposes with the HSTES and subsequently in the Board/University.
- IV. **Admission Data Management Fee (Rs.200/- per admission) shall be charged one time by HSTES in respect of all admissions in Self Financing Institutions including un-aided branches of Aided Institutions from the academic session 2016-17 onwards. The said Fee be charged from the admitted students by the concerned institute and be credited/deposited in HSTES account.**

**(C) POST COUNSELING INSTRUCTIONS FOR THE INSTITUTES:**

- Verification of the credentials of the candidate will be done by the respective institutes at the time of reporting for admission, by comparing with the original certificates against which candidate has been allotted seat. Any entry or information filled/ made by the candidate, if found to be false, shall entail automatic cancellation of admission. The candidate's identity should be compared with the photo provided by him/her available at HSTES website.
- The candidates found eligible for admission, will be required to complete other admission formalities as per norms. Three set of copies of certificates etc. duly attested by a Gazetted officer/ institution last attended or self-attested shall be submitted by the candidate at the allotted institute.
- Online Reporting of each selected candidate in presence of the candidate shall be done by allotted institute by simply selecting/ tick marking the checklist online for checking all the parameters of the check list. Online reporting should be done as and when candidate reports at institute and not on the last date of admission.
- **After successful admission of the candidate, allotted institute must provide system generated admission slip to candidate.**
- **Institutes are required to update the vacancy position online on [www.intrahstes.gov.in](http://www.intrahstes.gov.in) strictly as per Key dates so that the subsequent counseling may be conducted as per schedule, failing which they will be responsible for consequences of non updation.**
- All admissions by institutes including institute level admissions are to be updated/reported online as and when they report/admit the candidates. No permission of any kind would be provided for admitting students, if not reported online as per Key dates/schedule. The online reported candidates for centralized as well as institute level admissions would only be forwarded to the respective university.
- No excuse from institutes regarding non-updation of admissions because of internet not working, etc. would be entertained in any case. If institute's internet facility does not work, they should use the facility of nearby institutes or other internet points or cyber café for Reporting. The counseling would not be delayed because of them and no seats of institute would be filled after that.
- The institute shall submit the final list of admitted students' along-with documents / certificates proving eligibility to respective university for registration purpose and same shall be verified with the list of admission as updated by respective institute on [www.intrahstes.gov.in](http://www.intrahstes.gov.in) till final cut-off date of all admissions.
- Any admission made after the last cut off date of admission shall be treated as wrong and illegal and will not be permitted / updated at [www.intrahstes.gov.in](http://www.intrahstes.gov.in).
- All institutes shall ensure that admissions be made strictly as per the eligibility criteria / laid

down qualification and on the basis of merit of entrance test / qualifying exam, whichever is applicable.

- In case of violation of eligibility criteria / merit for the first time, the institute shall not be allowed to make admission in that particular branch in the next session. Further, if such violation is repeated, then disaffiliation of the institute will be recommended to the concerned University / Board apart from sending recommendation to AICTE for disapproval of the institute.
- The institute shall submit one set of documents self-attested by the admitted candidates (whose details uploaded on HSTES portal upto 16th August) and duly authenticated by the Institute, to the concerned affiliating University for authentication and registration purpose. The concerned affiliating University will further authenticate the documents of the admitted students submitted by the institute, upto 30th September, 2019 for registration of the students.

**NOTE: Respective institute shall check the admission status of all the candidates admitted at the institute** and make the candidates aware through notification on first day of reporting itself whose admissions have been cancelled due to up-gradation, so that he / she may check his/ her allotment status online on counseling website and report at newly allotted institute/ seat within reporting period of that particular counseling.

## CHAPTER-10

### REFUND OF FEE

1. **The Application Fee of Rs.500/- for General Category and Rs.200/- for all reserve category, (EWS and KM categories) in B.E./ B.Tech course 2019 and counseling fee of Rs.500/- for all categories deposited in HSTES account are non-refundable.**
2. **Refund of fee in case student leaves after joining the course:**

As per AICTE Approval Process Handbook 2019-20 In the event of a student withdrawing before the starting of the course, the entire fee collected from the student, after a deduction of the processing fee of not more than Rs.1000/- (Rupees one thousand only) shall be refunded by the institutions. It would not be permissible for Institutions to retain the School/ Institutions Leaving certificates in original. In case, if a student leaves after joining the course and if the vacated seat is consequently filled by another student by the last date of admission, the Institutions must refund the fee collected after a deduction of the processing fee of not more than Rs.1000/- (Rupees one thousand only) and proportionate deductions of monthly fee and hostel rent, where applicable. The last date for withdrawal of PGDM admission for the purpose of refund of fees shall be 30th June of every year. In case the vacated seat is not filled, the institution should refund the security deposit and return the original documents. Institutions should not demand fee for the subsequent years from the students cancelling their admission at any point of the time. Fee refund along with the return of Certificates should be completed within 7 days.

Institutions not following guidelines issued by the council regarding refund of fee on cancellation of admission or delaying refunds shall be liable to any one or more of the following punitive actions by the Council.

Any violation of instructions issue by the AICTE, shall call for punitive action including withdrawal of approval and reorganization of erring institutions. AICTE shall on its own or on-receipt of specific complaints from those affected shall take all such steps as may be necessary to enforce these directions.

For refund of semester/ admission fee deposited in the institute, candidate has to give the refund application to the concerned institute well within time and get a receipt of the same from them. In case, Institute doesn't provide the same, the Refund Intimation can also be given on our website [www.hstes.org.in](http://www.hstes.org.in) **before final cut-off date of admissions (Which is the last date of admissions).**

The request of only that student will be forwarded to the concerned institute who got admitted through centralized online counseling and applied for fee refund upto above mentioned date **(Which is the last date of admissions)**. The ultimate responsibility to refund the fee lies with the institute. In case the institute does not refund the candidate fee, the candidate can complaint to the BOARD/University and AICTE for further action. (Refund direction/Policy are issued by the AICTE).

**Aggrieved parents/ students are advised to contact/ communicate in this regard to:**

The Regional Officer, AICTE-North Western Regional Office, Plot No. 1, 5<sup>th</sup> Floor, DTE Punjab Building, Dakshin Marg, Sector 36-A, Chandigarh-160036 (Phone: 0172-2613326, 0172-2661201, E-Mail ID: [nwro@aicte-india.org](mailto:nwro@aicte-india.org)) under intimation to Joint Director, Haryana State Technical Education Society, Panchkula, Haryana, Takniki Shiksha Sadan Bays No. 7-12, Sector-4, Panchkula.

## CHAPTER-11

### VARIOUS FINANCIAL SUPPORTS AND MOTIVATIONAL SCHEMES

Financial Supports and Motivational Schemes for Scheduled Castes/ Minority students are as follows:

1. Post Matric Scholarship of Govt. of India (GOI) for SC Students (Details given in the following Table-I)
2. SCSP Scheme of Haryana Govt. for SC Student (Details given in the following Table-I)
3. Post Matric Scholarship for Minorities Diploma Students (Details given in the following Table-II)
4. Merit-cum-Means Scholarship for UG /PG Students (Details given in the following Table-II)
5. Reimbursement of State Transport Facilities/ Train Pass- Eligibility: All scheduled caste students of Diploma/ UG/PG level of Technical Course having Aadhaar / UID number. However, scheduled castes students residing in campus hostels shall not be eligible for this benefit.

**Table-I: SC Scholarship Schemes at a Glance**

Parameters of the Schemes	PMS Scheme (G.O.I. Scheme)  (Post Matric Scholarship)	SCSP Scheme (State Scheme)  (Schedule Caste Sub Plan)												
Applicability	SC & BC <i>Welfare Department</i>	w.e.f. 2007-08												
	Ceiling of 40% of total filled seat in any course in a Institute.	Only the students admitted through Central Counseling conducted by HSCS are eligible.												
Eligibility: Regarding Annual Parental Income from all sources	Upto Rs. 2.5 lacs <i>w.e.f. 2013-14</i>	Rs. 2.50 lacs to Rs. 3.50 lacs  <i>w.e.f. 2013-14</i>												
Other Conditions of Eligibility	i. AADHAAR NUMBER / UID NO. OF THE CANDIDATE IS REQUIRED FOR CLAIMING SCHOLARSHIP FOR THE PURPOSE OF VERIFICATION. WITHOUT UID NO. SCHOLARSHIP CLAIMS SHALL NOT BE ENTERTAINED.  ii. 70% attendance in the semester and should appear in at least one theory paper.													
Reimbursement	<p>Tuition fee, Development fund &amp; Student fund as fixed by State Fee Committee including Maintenance Allowance &amp; Examination fee.</p> <p>Maintenance Allowance:</p> <table><tr><td>Type of Course</td><td>Day Scholar</td><td>Hosteller</td></tr><tr><td>BE/B.Tech./MBA/MCA (Gp-I)</td><td>550/- pm</td><td>1200/- pm</td></tr><tr><td>M.Pharm. /B.Pharm./ BHMCT (Gp-II)</td><td>530/- pm</td><td>820/- pm</td></tr><tr><td>Diploma (Gp-IV)</td><td>230/- pm</td><td>380/- pm</td></tr></table>	Type of Course	Day Scholar	Hosteller	BE/B.Tech./MBA/MCA (Gp-I)	550/- pm	1200/- pm	M.Pharm. /B.Pharm./ BHMCT (Gp-II)	530/- pm	820/- pm	Diploma (Gp-IV)	230/- pm	380/- pm	<p>Only Tuition Fee is reimbursed as below:</p> <p><u>Diploma courses:</u> Tuition fee or Rs. 20000/- whichever is less</p> <p><u>UG /PG courses:</u> Tuition fee or Rs. 40000/- whichever is less</p>
Type of Course	Day Scholar	Hosteller												
BE/B.Tech./MBA/MCA (Gp-I)	550/- pm	1200/- pm												
M.Pharm. /B.Pharm./ BHMCT (Gp-II)	530/- pm	820/- pm												
Diploma (Gp-IV)	230/- pm	380/- pm												
Intensive checking /inspections shall be made by the respective Disbursing Institute of the Department during the conduct of session. Only after verifying the records of the admitted SC students, minimum attendance (70%), physical presence of the SC students in at least one theory paper of semester examination, the claim shall be settled & scholarship released accordingly.														

**Table-II: MINORITIES SCHOLARSHIP SCHEMES AT A GLANCE**

*(Schemes Transferred from Social Justice & Empowerment Department to Tech. Education Department w.e.f 2010-11)*

Parameter	Merit-cum-Means Scheme	Post Matric Scholarship Scheme																												
Applicability	UG/PG Technical and Professional Courses from recognized institutions	Diploma courses  <i>(studies in Govt. or Private Higher Secondary School /Universities and Technical and Vocational Courses of classes 11<sup>th</sup> and 12<sup>th</sup> level)</i>																												
Eligibility	(i) Annual parent/ guardian’s income from all sources upto Rs. 2.50 lacs. (ii) Financial Assistance is being provided to the Minority Students pursuing Degree and / or Post Graduate Level Technical and Professional Courses from recognized institutions. (iii) Selection on merit bases. (iv) Continuation of scholarship in subsequent year will depend on successful completion of the course in preceding year.	(i) Annual parent/ guardian’s income from all sources upto Rs. 2 lacs. (ii) Not less than 50% marks or equivalent grade in the previous final examination. (iii) Preference in the ascending order of income to Students from BPL families. (iv) 30% of Scholarship will be earmarked for girls students																												
Scholarship Rate	<table><tr><th>Sr. No.</th><th>Type of Financial Assistance</th><th>Hosteller</th><th>Day Scholar</th></tr><tr><td></td><td>Course Fees</td><td>Rs. 20,000 per annum or actual whichever is less.</td><td>Rs. 20,000 per annum or actual whichever is less.</td></tr><tr><td></td><td>Maintenance Allowance (for 10 months only)</td><td>Rs. 10,000 per annum (Rs. 1000 P.M.)</td><td>Rs. 5,000 per annum (Rs. 500 P.M.)</td></tr><tr><td colspan="2">Total</td><td>Rs. 30,000/-</td><td>Rs. 25,000/-</td></tr></table>	Sr. No.	Type of Financial Assistance	Hosteller	Day Scholar		Course Fees	Rs. 20,000 per annum or actual whichever is less.	Rs. 20,000 per annum or actual whichever is less.		Maintenance Allowance (for 10 months only)	Rs. 10,000 per annum (Rs. 1000 P.M.)	Rs. 5,000 per annum (Rs. 500 P.M.)	Total		Rs. 30,000/-	Rs. 25,000/-	<table><tr><th>Sr. No.</th><th>Type of Financial Assistance</th><th>Hosteller</th><th>Day Scholar</th></tr><tr><td></td><td>Admission and course/ tuition fee (includes fee/ charges for raw material etc.)</td><td>Actual subject to maximum ceiling of Rs. 10,000 per annum.</td><td>Actual subject to maximum ceiling of Rs. 10,000 per annum.</td></tr><tr><td></td><td>Maintenance allowance (for 10 months only)</td><td>Rs. 380 per month</td><td>Rs. 230 per month</td></tr></table>	Sr. No.	Type of Financial Assistance	Hosteller	Day Scholar		Admission and course/ tuition fee (includes fee/ charges for raw material etc.)	Actual subject to maximum ceiling of Rs. 10,000 per annum.	Actual subject to maximum ceiling of Rs. 10,000 per annum.		Maintenance allowance (for 10 months only)	Rs. 380 per month	Rs. 230 per month
Sr. No.	Type of Financial Assistance	Hosteller	Day Scholar																											
	Course Fees	Rs. 20,000 per annum or actual whichever is less.	Rs. 20,000 per annum or actual whichever is less.																											
	Maintenance Allowance (for 10 months only)	Rs. 10,000 per annum (Rs. 1000 P.M.)	Rs. 5,000 per annum (Rs. 500 P.M.)																											
Total		Rs. 30,000/-	Rs. 25,000/-																											
Sr. No.	Type of Financial Assistance	Hosteller	Day Scholar																											
	Admission and course/ tuition fee (includes fee/ charges for raw material etc.)	Actual subject to maximum ceiling of Rs. 10,000 per annum.	Actual subject to maximum ceiling of Rs. 10,000 per annum.																											
	Maintenance allowance (for 10 months only)	Rs. 380 per month	Rs. 230 per month																											



## **CHAPTER: 12**

### **INSTRUCTIONS TO CURB THE EVENTS OF EVE-TEASING**

In compliance of directions of Hon'ble Supreme Court of India in case Civil Appeal no. 8513 of 2012 titled the Deputy Inspector General of Police and Anr. Vs S.S. Samuthiram, the State Government has issued the following instructions for strict compliance by all the technical education institutions of the State to curb the events of Eve-Teasing in/around their campuses and emphasis should be given to curb the same from the Society at large.

1. Head of the Institutions of all technical educational institutions shall make arrangements to depute staff to be present at the main gates during opening and closing of institution hours.
2. A women grievance cell be constituted with senior women faculty as members. A suggestion/complaint box should be in place at the convenient place, so that the students may submit their grievance/complaints.
3. Information regarding awareness for protection of women against Eve-Teasing and any other form of sexual harassment should be displayed on the notice boards of the Institution and hostels. Helpline numbers also be displayed on the hoardings for informing any incident of eve-teasing.
4. Deputy Commissioners, Supdt. Of Police and SHO of the area may be requested to make arrangements for PCR vehicles to be stationed near education institutions during opening and closing hours and police patrolling must be intensified near the educational institutions/campus to ensure that students are not harassed by eve-teasers.
5. Responsibility of the Heads of the Institutions and Management will be fixed for failure to curb the incidents of eve- teasing in and around their respective institutions.
6. Faculty should be deputed to classrooms during free periods to ensure that no girl shall be allowed to sit alone in classrooms during free period and a separate girls common room should be made functional in the institution.
7. CCTV Cameras be installed at gates of education institutions and in the campus and classrooms.
8. One male or female official duly armed with walky-talky set/mobile phone be deputed in Vehicles carrying working women or girl students.
9. It should be ensured that liquor shops are placed at maximum distance from the educational institutions/campus.
10. Effective steps to stop eve-teasing by creating awareness through awareness programs, seminars and discussion be taken up at the institution level and also other steps or measure be used to curb the evil of eve-teasing with the help of Women Organizations and Women Commissions of the State involving them in awareness programs.
11. The Head of the Institution and Management is hereby directed to take care of their girl's students and female faculty for the incidence of eve-teasing reported by them even outside the campus.

## Chapter-13

### **List of Designated Centers for Verification of Online Filled Application Form for participating in 3<sup>rd</sup> Counseling**

**Designated Verification Center:** For Verification & Confirmation of Online Filled Application Form of B.Tech- Lateral Entry, KM, EWSs and TFW Category, following Universities/Govt. Engineering Colleges,/Govt./ Govt. Aided Polytechnics have been authorized as Designated Centers:

#### **Universities/ Govt. Engineering Colleges**

S. No.	Designated Verification Centers
1.	College of Agriculture Engg. & Technology, CCSHAU, Hisar
2.	Guru Jambheshwar University of Sci. & Tech., Hisar
3.	University Institute of Engg. & Technology Kurukshetra University, Kurukshetra
4.	University Institute of Engg. & Technology, Maharishi Dayanand University, Rohtak
5.	School of Engg. & Sciences, BPS Mahila Vishwavidyalaya, Khanpur Kalan, Sonapat.
6.	Deen Bandhu Chhotu Ram Univ. of Sci. & Tech., Murthal, Distt. Sonapat
7.	J.C. Bose University of Science & Technology YMCA, Faridabad
8.	Ch. Devi Lal State Institute of Engg. and Technology, Panniwala Motta, Sirsa
9.	State Institute of Engineering & Technology Nilokheri (Karnal)
10.	Ch. Ranbir Singh State Institute of Engg. and Technology, Silani Kesho Jhajjar
11.	Rao Birender Singh State Institute of Engg. and Technology, Zinabad Rewari

#### **Govt. Polytechnics**

S. No.	Designated Verification Centers	S. No.	Designated Verification Centers
1	BKN Govt. Polytechnic, Narnaul, Mahendergarh	19	Govt. Polytechnic, Uttawar, Mewat
2	Ch. Bansi Lal Govt. Polytechnic, Bhiwani	20	Guru Brahma Nand Ji Govt. Polytechnic, Nilokheri, Karnal
3	Ch. Devi Lal Govt. Polytechnic, Nathu Sari Chopta, Sirsa	21	Kalpna Chawla Govt. Polytechnic for Women, Ambala City
4	Ch. Matu Ram Arya Govt. Polytechnic, Sanghi, Rohtak	22	Rajiv Gandhi Govt. Polytechnic, Narwana, Jind
5	Deen Bandhu Sir Chhotu Ram Govt. Polytechnic, Sampla, District Rohtak	23	Rani Jhansi Laxmi Bai Govt. Polytechnic, Loharu, Bhiwani
6	Govt. Polytechnic for Women, Faridabad	24	BPS Mahila Polytechnic, Kanya Gurukul, Khanpur, Sonipat
7	Govt. Polytechnic, Morni, Panchkula	25	Chhotu Ram Polytechnic, Rohtak
8	Govt. Polytechnic for Women, Sirsa	26	Seth Jai Parkash Polytechnic, Damla, Yamunanagar
9	Govt. Polytechnic, Ambala City	27	Vaish Technical Institute, Rohtak
10	Govt. Polytechnic, Chika, Kaithal	28	Maharishi Kashyap Govt. Polytechnic, Jattal (Panipat).
11	Govt. Polytechnic, Hisar	29	Govt. Polytechnic, Mandkola (Palwal).
12	Govt. Polytechnic, Jhajjar	30	Govt. Polytechnic Malab (Nuh).
13	Govt. Polytechnic, Lisana, Rewari	31	Govt. Polytechnic Chappar (Charkhi Dadri).
14	Govt. Polytechnic, Mandi Adampur, Hisar	32	Govt. Polytechnic Dhangar, Fatehabad
15	Govt. Polytechnic, Manesar, Gurgaon	33	Govt. Polytechnic, Nanakpur
16	Govt. Polytechnic, Meham, District Rohtak	34	Govt. Polytechnic, Indri (Nuh).
17	Govt. Polytechnic, Sirsa	35	Govt. Polytechnic, Shergarh (Kaithal)
18	Govt. Polytechnic, Sonipat	36	Govt. Polytechnic, Jamalpur Shaikhon

**For participating in 3<sup>rd</sup> online-off-campus counseling of B.Tech Lateral Entry (including KM, TFW & EWSs Categories):**

1. The candidate shall select a Designated Verification Center (Govt. or Govt. Aided Polytechnic in the State) while filling Online Application Form for Verification & Confirmation of his/ her Online Filled Application Form.
2. After submission of Online Application Form and deposition of Application Fee, the candidate shall report at the selected Designated Verification Center before the last date for Verification & Confirmation of Online Application Form to get the Application Form verified from the Designated Verification Center, along with original/ attested/ self-attested copy of following documents:
  - I. Mark Sheet of Qualifying Examination (i.e. Diploma/B.sc).
  - II. Proof of Date of Birth, if the same is not mentioned in the Mark Sheet of Qualifying Examination.
  - III. Proof of Reserved Category (if any)
  - IV. Relevant Certificate in case of KM/EWS/ TFW Category
  - V. Proof of deposition of Application Fee or Entrance Test Fee deposited in the Designated Bank
  - VI. Application No. and Password (the candidate shall enter his/ her Application No. and Password for Verification process at the Designated Verification Center)
3. The Verification Team of two members (with at least one Group A or B officer) at the concerned Designated Center shall check the relevant documents and accordingly shall verify the marks of qualifying examination/ other particulars of the candidate in Online Filled Application Form.
4. After successful Verification & Confirmation of Online Filled Application Form, the Designated Center shall provide system generated Verification Report to the candidate duly signed by the committee and the candidate. A copy of the same attached with proof of marks of Qualifying Examination and proof of Reserved/ Special Category (if any) will also be retained by the Designated Center.
5. The Inter-se-Merit/ Rank of Qualifying Examination of only the verified and confirmed Application Forms shall be declared by HSTES at <https://onlinetesthry.gov.in> & [www.hstes.org.in](http://www.hstes.org.in) as per Key Dates. The candidate shall participate in On-Line Counseling (Registration, Filling and Locking of Choices) according to the Key Dates. The candidates who could not make themselves part of the published merit may participate in subsequent online counseling for admissions against vacant seats.

Name of the School/College.....Session.....

**CHARACTER CERTIFICATE**

Certified that Sh./Km./Smt.....son/daughter of Sh..... has been a Bonafide student of this School/College during the period.....He/She appeared in the Examination of the..... University/ Board) held in ..... under Roll No..... and \*passed obtaining ..... marks out of.....marks or \*failed/\*placed under compartment in the subject of.....

1. Academic Distinction, if any.....
2. Co-curricular activities, if any.....

Brief particulars of disciplinary action by School / Board / University (including punishments such as expulsion, warning, fined for violation of School / Board / University / Hostel Rules, UMC/disqualification etc., if any.....

4. General Conduct during stay in the Institution: Good/Satisfactory/ Unsatisfactory

5. He/ she bears good/ bad character.

No.....

Date :.....

Signature Principal  
(with office seal)

\*Strike out whichever is not applicable.

**HARYANA RESIDENT CERTIFICATE**  
**(For bonafide Residents of Haryana only)**

Certified that Sh. / Km./ Smt..... son/ daughter of.....

Sh.....R/o.....(Complete address)  
 since..... and applicant for admission to various Engineering/ Technical  
 Coursed in Haryana, is a bonafide resident of Haryana State in terms of Chief Secretary, Haryana letter  
 no. 62/17/95-6 GSI dated 3.10.1996 letter No. 62/32/2000 -6GSI dated 23.05.2003, letter No.  
 62/27/2003/6 GSI dtated 29.07.2003, letter no. 22/28/2003-3GS-III datd 30.01.2004 under  
 Clause.....

No.....

(Signature of the attesting authority)

Date:.....

Name.....

Place.....

Designation.....

(With legible office seal)

**NOTE :**

- I. The competent authorities to issue Haryana Resident Certificate will be as per State Govt. letter No. 22/28/2003-3 GS III dated 30.01.2004.
- II. The candidates, who have passed their qualifying examinations from the Universities/Board/Institutes located in Haryana are not required to produce Certificate of Haryana Resident.
- III. The certificate must have been issued on or after 31-1-2005.

**CERTIFICATE FROM THE EMPLOYER IN THE CASE OF EMPLOYEES OF GOVT. OF  
HARYANA, MEMBERS OF ALL INDIA SERVICES BORNE ON HARYANA CADRE,  
EMPLOYEES OF STATUTORY BODIES / CORPORATIONS**

Certifie that Sh./Km./Smt..... son/daughter/wife of Sh..... is serving as a Regular employee of Govt. of Haryana / Members of All India Services borne on Haryana Cadre/Regular Employees of Statutory Body/Corporation established by or under an Act of State of Haryana.

Presently, he/she is posted as ..... in the Department of.....at.....(Place of Posting)  
Sh./Km./Smt..... is his/her son/ daughter/dependent (if parents are not living), seeking admission in various technical courses in Haryana for the session 2019-20.

No. ....

Signature of Employer

Date : .....

Designation .....  
(legible Seal)

Place : .....

.....

\*Strike out whichever is not applicable.

**Haryana Government**

Certificate Sr. No..... /Year...../The.....

**Photo of  
Applicant to be  
attested by the  
issuing  
Authority**

**SCHEDULED CASTE- CERTIFICATE**

This is to clarify that Shri/Smt./Kumari.....Son/ daughter of  
Sh..... resident of ..... Village/  
Town.....Tehsil.....District.....of the  
State/ Union Territory..... belongs to the .....cast/Tribe,  
which is recognized as a Scheduled Caste/ Scheduled tribe under the Constitution (Scheduled Caste)  
order,1950.

2. Shri/Smt./Kumari..... and /or/his/her family ordinarily reside(s) in  
.....Village/Town.....of Tehsil.....District.....of the  
State/ Union Territory .

Date:.....

Place:.....

(Signature of the attesting authority)

Name.....

Designation.....

Address.....

Telephone No.....

(With legible office seal)

- **Issuing Authority:** Tehsildar-cum Executive Magistrate,  
Naib Tehsildar- cum Executive Magistrate  
Head of Department in case of Government employees
- Strike out the paragraph which is not applicable.
- For instructions refer to [www.csharyana.gov.in](http://www.csharyana.gov.in)

**Haryana Government**

Certificate Sr. No...../Year...../Teh.....

Photo of  
Applicant to  
be attested by  
the Issuing  
Authority

**BACKWARD CLASS CERTIFICATE**

This is to certify that Shri/Smt./Kumari ..... Son/daughter of Shri ..... resident of ..... village/town.....Tehsil ..... District ..... of the State/Union Territory ..... belongs to the ..... Caste. This caste is mentioned in the State list of BC Block ..... (The applicant shall submit an affidavit that he/she falls/does not fall in creamy layer)

2. Shri/Smt./Kumari ..... and/or his/her family ordinarily reside(s) in .....Village/Town.....of Tehsil..... District.....of the State/Union Territory.....

3. This is to certify that he/she does not belong to the person/section (Creamy layer) as per State Govt. letter No. 1170-SW(1)-95 dated 7-6-1995, No. 22/36/2000-3GS-III dated 09.08.2000, & No. 213-SW(1)-2010 dated 31-08-2010.

Signature with seal of Issuing Authority

Full Name.....

Designation.....

Address with .....

Telephone No. with code.....

Place.....

Date.....

- Issuing Authority: Tehsildar-cum-Executive Magistrate,  
Naib Tehsildar-cum-Executive Magistrate.  
Head o Department in case of Government employees

- Strike out the paragraph which is not applicable.
- For instructions refer to [www.csharyana.gov.in](http://www.csharyana.gov.in)



**AFFIDAVIT**  
**(BY THE PARENTS OF THE BACKWARD CLASS CATEGORY CANDIDATES)**

I ..... Father/Mother of ..... Resident of .....  
Tehsil..... District .....seeking admission to B.Tech. courses  
in Haryana do hereby solemnly affirm and declare that I belong to ..... Caste,  
which is included in the list of Backward Classes Block 'A' / 'B' approved by the Haryana Govt. I  
further declare and affirm that I and my wife / husband are not covered under the criteria fixed by  
Haryana Govt. vide letter No. 1170/SW (1)-95 dated 7- 6-95 or fixed by Govt. time to time for  
excluding socially advanced persons / sections (Creamy Layer) from Backward Classes.

I further undertake that in case the information contained in the above para is found false at any stage,  
the Competent Authority will be entitled to cancel the admission.

Dated: .....

**DEPONENT**

Place:.....

**VERIFICATION**

Verified that the above statement is true and correct to the best of my knowledge and belief and  
nothing has been concealed therein.

Dated: .....

**DEPONENT**

Place: .....

**MEDICAL CERTIFICATE FOR PHYSICALLY HANDICAPPED**

**OFFICE OF THE CHIEF MEDICAL OFFICER.....**

No. ....

Dated: .....

Certified that Sh./Km./Smt. ....

son/daughter/wife of Sh. .... resident of ..... District

..... appeared before the Medical Board for medical check-up. On his/her

Medical Examination, it is found that the nature of handicap/disability is

.....% and (as applicable), is as under:

1. Blind or Low vision: .....

2. Hearing impairment .....

3. Locomotor disability/cerebral palsy .....

Thus, the candidate is physically handicapped as per standard norms of Haryana.

(Signature of the Applicant)

Date

: .....

Chief Medical Officer

Place : .....

.....

(Seal of the above authority)

\*The handicap disability should not be less than 40% and should not interfere with the requirement of professional career such as Engineering/Architecture/Technician etc.

**CERTIFICATE REQUIRED TO BE FURNISHED BY CHILDREN/ GRANDCHILDREN OF  
FREEDOM FIGHTERS**

Certified that Sh./ Km./ Smt..... Son/ Daughter  
of Sh. ...., resident of (complete address), Freedom Fighter of  
Haryana (Identity No.....) is father/ grandfather of Sh./Km./Smt. (Name of  
Candidate) of Village/ Town.....Police Station.....Tehsil .....District  
.....State.....

No.....

Date : .....

Place :.....

Deputy Commissioner of  
District concerned of Haryana  
(SEAL OF OFFICE)

**CERTIFICATE FOR DECEASED OR DISABLED OR DISCHARGED MILITARY/ PARA-MILITARY PERSONNEL, EX-SERVICEMEN OR EX-PERSONNEL OF PARA-MILITARY FORCES**

Certified that Number.....Rank.....Name .....Son of..... Father.....Resident of Village.....Post Office.....Tehsil.....District..... belonging to the State of Haryana has served in the Army/ Air-Force/Navy/ .....Name of the Para-Military Force) from .....to ..... and subsequently invalidated out of service as under:

(1) Medical Category

- i. for JCO's .....
- ii. for ORS : Shape-I, II, III etc. ....
- iii. for Rank / Designation (in case of Para-Military Forces).....

(2) Reason of discharge/ retirement .....

(3) Death

whether killed in action .....

or any other reason.....

(4) If killed in action .....

name of the war / operation .....

(5) Disabled : Whether disabled during the war / operation (name).....

(6) Nature of disability

- i. Whether permanent i.e. for life .....
- ii. Whether temporary up to what extent) .....

Next RSMB IS DUE .....

Name of Records.....

Case No. ....

Signature of the issuing authority  
with designation and official  
Seal and stamp

Date : .....

Place : .....

Note: Only the certificate issued by the Officer duly authorized by the Army/ Navy / Air-Force/ Concerned Para-Military Force Headquarters, as the case may be, shall be entertained.

**CERTIFICATE FOR THE EX-EMPLOYEES OF INDIAN DEFENCE SERVICES/PARA-MILITARY FORCES**

Certified that Number.....Rank.....Name  
..... S/o or D/o .....Father/Mother of  
.....Resident of Village .....Post Office  
.....Tehsil.....Distt..... belonging  
to the State of Haryana, as per his/her service record at the time of entry into service, had served in  
the Army/ Air-Force/ Navy/ .....(Name of the Para-Military Force) from  
.....to .....and subsequently discharged/retired from the service  
on ..... as per his/her service record. At the time of entry into service the home  
address given is ..... (Distt. ....) Haryana.

Signature  
Officer Commanding/ZilaSainik  
Board/Competent Authority  
(with Official Seal)

Place:.....  
Date:.....

\*(Strike out whichever is not applicable)

**CERTIFICATE OF MEDICAL FITNESS**

**(For admission to B.E/B.Tech. and B. Arch Courses in Haryana)**

**To be obtained only from gazette Government Medical Officer/ Medical Officer of a Government Undertaking. Please note that this certificate in no other form will be accepted. Medical Certificates issued by private medical practitioners will not be accepted.**

(Please refer to prescribed standards given overleaf)

Name .....

(in Block Letters)

Father's Name: Sh.....

Height: ..... Weight .....

Chest: .....

Heart & Lungs: .....

Vision: L: ..... R: .....

Colour Vision: .....

Hearing: .....

Hernia/Hydrocele/Piles: .....

Remarks : .....

I certify that I have carefully examined Sh./Km./Smt. ....son/daughter of Shri .....who has signed in my presence.

He/she has no mental and physical disease and is FIT.

Signature of the candidate

Station: .....

Signature of the Medical Officer  
With legible Seal

Date: .....

**(FOR PRESCRIBED MEDICAL STANDARDS FOR ADMISSION SEE NEXT PAGE)**

### **PRESCRIBED MEDICAL STANDARDS FOR ADMISSION**

An Engineering demands good physique and stamina. An applicant who suffers from any organic defect or does not have sound health so as to bear the strain of the course which must be heightened in his/her professional life would be well advised not to take up the Engineering/Architecture Profession. He/she must fulfill the following medical standards:

HEIGHT	:	Not less than 1.5 metre for male candidates, and not less than 1.2 metre for female candidates.
WEIGHT	:	41 Kg. approximately for male candidates and 37 kg. approximately for female candidates.
CHEST MEASUREMENT	:	Not less than 69 cms. with satisfactory limit of expansion and contraction for male candidates only
HEART & LUNGS	:	No abnormality.
HERNIA, HYDROCELE	:	Presence of these is a temporary disqualification & to be rectified before joining the course of study.
VISION	:	Normal, where defective, it must be corrected to 6/9 in the better eye and 6/12 in the worse eye. Eye should be free from congenital and other disease.
HEARING	:	Normal, where defective, it must be corrected.

**UNDERTAKING BY THE STUDENT**

I, (full name of student with admission/ registration/ enrolment number) s/o d/o Mr. / Mrs./Ms:..... aving been admitted to ..... (name of the institution) ..... have received a copy of the AICTE Regulation dated 1.7.2009 on Curbing the Menace of Ragging in Higher Educational Institutions, ( hereinafter called the “ Regulation”) carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused **Clause 4** of the Regulation and am aware as to what constitutes ragging.

3) I have also, in particular, perused **Clause 5(3)** and **Clause 8(4) (a)** of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) I will not indulge in any behavior or act that may be constituted as ragging under Clause 4 of the Regulations.

b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Clause 4 of the Regulations.

5) I hereby solemnly affirm that, if found guilty of ragging, I am liable for punishment according to clause 8(4)(a) of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this.....day of ..... month of..... year.  
.....

Signature of Student

Name:.....

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my Knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of month (year)

Signature of deponent

Solemnly affirmed and signed in my presence on this on this the (day) of month (year) after reading the contents of this affidavit

**OATH COMISSIONER**



**UNDERTAKING BY PARENTS/GUARDIAN**

- 1) I, Mr. /Mrs./Ms. .... (Full name of Parent/Guardian) father/ mother/ guardianof Mr./ Mrs./ Ms. .... (Full name of student with admission/registration/enrolment number) ..... having being admitted to ..... (name of the institution) ....., have received a copy of the AICTE Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulation") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused **Clause 4** of the Regulation and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused **Clause 5(4)** and **Clause 8(4)** of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
  - a) My ward will not indulge in any behavior or act that may be constituted as ragging under **Clause 4** of the Regulations.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Clause 4 of the Regulations.
- 5) I hereby solemnly affirm that, if found guilty of ragging, my ward is liable for punishment according to **Clause 8(4) (a)** of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found to be untrue, I am aware that the admission of my ward is liable to be cancelled.  
Declared this.....day of.....month of .....year.....  
Signature of Parents/Guardian  
Name: .....  
Address: .....  
Mobile No./Tel. Phone: .....

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my Knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of month (year)

Signature of deponent

Solemnly affirmed and signed in my presence on this on this the (day) of month (year) after reading the contents of this affidavit

**OATH COMMISSIONER**

**LIST OF BACKWARD CLASSES IN HARYANA STATE-BLOCK-A**

S.No.	CASTE NAME	S.No.	CASTE NAME
1.	Aheria, Aheri, Heri, Naik, Thori or Turi, Hari	36.	Khanghera
2.	Barra	37.	Kuchband
3.	Beta, Hensi or Hesi	38.	Labana
4.	Bagria	39.	Lakhera, Manihar, Kachera
5.	Barwar	40.	Lohar, Panchal-Brahmin
6.	Barai, Tamboli	41.	Madari
7.	Baragi, Bairagi, Swami, Sadh	42.	Mochi
8.	Battera	43.	Mirasi
9.	Bharbhunja, Bharbhuja	44.	Nar
10.	Bhat, Bhatra, Darpi, Ramiya	45.	Noongar
11.	Bhuhalia Lohar	46.	Nalband
12.	Changar	47.	Pinja, Penja
13.	Chirimar	48.	Rehar, Rehara or Re
14.	Chang	49.	Raigar
15.	Chimba, Chhipi, Chimpa, Darzi Rohilla	50.	Rai Sikhs
16.	Daiya	51.	Rechband
17.	Dhobis	52.	Shorgir, Shergir
18.	Dakaut	53.	Soi
19.	Dhimar, Mallah, Kashyap Rajpoot, Kahar, Jhinwar, Dhinwar, Khewat, Mehra, Nishad, Sekka, Bhisti, Sheikh-Abbasi	54.	Singhikant, Singiwala
20.	Dhosali, Dosali	55.	Sunar, Zargar, Soni
21.	Faquir	56.	Thathera, Tamera
22.	Gwaria, Gauria or Gwar	57.	Teli
23.	Ghirath	58.	Banzara, Banjara
24.	Ghasi, Ghasiara or Ghosi	59.	Weaver (Jullaha)
25.	Gorkhas	60.	Badi/Baddon
26.	Gawala, Gowala	61.	Bhattu/ Chattu
27.	Gadaria, Pal, Baghel	62.	Mina
28.	Garhi, Lohar	63.	Rahbari
29.	Hajjam, Nai, Nais, Sain	64.	Charan
30.	Jhangra-Bhrahman, Khati, Suthar Dhiman-Brahmin, Tarkhan, Barhai, Baddi	65.	Chaaraj (Mahabrahman)
31.	Joginath, Jogi, Nath, Jangam-Jogi, Yogi	66.	Udasin
32.	Kanjar or Kanchan	67.	Ramgarhia
33.	Kurmi	68.	Rangrez, Ligar, Nilgar, Lallari
34.	Kumhars, Prajapati	69.	Dawala, Soni-Dawala, Nyaaria
35.	Kamboj	70.	Bhar, Rajbhar
		71.	Nat (Muslim)
		72.	Jangam

**LIST OF BACKWARD CLASSES IN HARYANA STATE (Block- B)**

S.No.	CASTE NAME		
1.	Ahir/Yadav		
2.	Gujjar		
3.	Lodh/lodha/Lodhi		
4.	Saini, Shakya		
5.	Meo		
6.	Gosai/ Gosain/ Goswami		

**CRITERIA FOR EXCLUDING CREAMY LAYERS FROM  
BACKWARD CLASSES**

Description of the Category	To whom rule of the exclusion will apply
I. Constitutional Posts	Son(s) and daughter(s) of : a) President of India b) Vice President of India c) Judges of the Supreme Court and of the High Courts; d) Chairman and Members of UPSC and of the State Public Service Commission; Chief Election Commission; Controller and Auditor General of India; e) Persons holding Constitutional positions of like nature.
II. Service Category	Son(s) and daughter(s) of :
Group A/Class-I Officers of the Central and Services (Direct Recruits)	a) Parents, both of whom are Class 1 Officers; b) Parents, either of whom is a Class I Officers; c) Parents both of whom are Class I Officers; but one of them dies or suffers permanent incapacitation. d) Parents, either of whom is a Class 1 Officers; and such parents dies or suffers permanent incapacitation and before such death or such incapacitation has the benefit of employment in any international organization like; U.N., I.M.F., World Bank etc. for a period not less than 5 years. e) Parents, both of whom are Class I Officers die or suffers permanent incapacitation and before such death or such incapacitation of the both, either of them has had the benefit of employment in any international organization like; U.N., I.M.F., World Bank etc. for a period not less than 5 years. <b>Provided that the rule of exclusion shall not apply in the following cases:</b> a) Sons and daughters of parents, either of whom or both of whom are class I Officers and such parent(s) dies/ die or suffer permanent incapacitation. b) A lady belonging to OBC category as got married to a Class I Officer, and may herself like to apply for a job.
B. Group B/Class-II Officers of the Central and State Services (Direct Recruitment)	Son(s) and daughter(s) of : a) Parents, both of whom are Class II Officers; b) Parents, or whom, only the husband is a Class II

	<p>Officer, and he gets into Class I at the age of 40 or earlier.</p> <p>c) Parents, both of whom are Class II Officers; but one of them dies or suffers permanent incapacitation and either one of them has had the benefit of employment in any international organization like; U.N, I.M.F., World Bank etc. for a period not less than 5 years before such death or permanent incapacitation.</p> <p>d) Parents, of whom, the husband is a Class I Officer (Direct recruit or pre-forty promoted) and wife is a Class II Officer and the wife dies or suffer permanent incapacitation; and</p> <p>e) Parents, of whom, the wife is a Class I Officer (Direct recruit or pre-forty promoted) and the husband is a Class II Officer and the husband dies or suffer permanent incapacitation.</p> <p><b>Provided that the rule of exclusion shall not apply in the following cases:</b></p> <p>Sons and daughters of:</p> <p>a) Parents both of whom are class II Officers and one of them dies or suffer permanent incapacitation.</p> <p>b) Parents, both of whom are Class II Officers, and both of them die or suffer permanent incapacitation, even though either of them has had the benefit of employment in any international organization like, U.N, I.M.F., World Bank etc. for a period not less than 5 years before their death or permanent incapacitation.</p>
C. Employees in Public Sector Undertakings etc.	<p>The criteria enumerated in A and B above, in this category apply mutatis mutandi to officers holding equivalent or comparable posts in PSUs, Banks, insurance organizations, equivalent or comparable basis in these institutions, the criteria specified in category V below will apply to the officers in these institutions.</p>
IV. Armed Forces including <b>Para Military Forces</b> (person holding civil posts not included)	<p>Son(s) and daughter(s) of either or both of whom is or are in the rank of Colonel and above in the army and to the equivalent posts in the Navy and the Air Force and the Paramilitary Forces:</p> <p>Provided that:</p> <p>i) If the wife of an Armed Force Officer is herself in the Armed Forces (i.e. the category under consideration) the rule of exclusion will apply only when she herself has reach the rank of colonel.</p>

	<p>ii) The service ranks below colonel of husband and wife shall not be clubbed together.</p> <p>iii) If the wife of an officer in the Armed Forces is in civil Employment, this will not be taken into account for applying the rule of exclusion unless she false in the service category under Item No. II, in which case, the criteria and condition enumerated therein, will apply to her independently.</p>
IV. <b>property Owners</b> (Agricultural Holdings)	Son(s) and Daughter(s) of persons belonging to a family (father, mother and minor children) which owns land more than land permissible under the Ceiling Act of Haryana State.
V. Income/ Wealth Test	<p>Son(s) and Daughter(s) of:</p> <p>a) Persons having Gross Annual Income (Income from all Sources) or rupees above 6.0 lacs rupees per annum (as per Social Welfare Notification No. 808-SW(1) dated 17.08.2016 and <b>Vide Notification No.1282-SW(1) dated 28.08.2018</b>) or possessing wealth above the exemption limits as prescribed in the Wealth Tax for a period of three consecutive years.</p> <p>b) Persons in categories I,II, III and IV, who are not disentitled to benefit of reservation but have income from other sources of wealth which will bring them within the income/wealth criteria mentioned in (a) above.</p> <p><b>Explanation:</b></p> <p>I. Income means income from all sources.</p>

**LIST OF SCHEDULED CASTES IN HARYANA STATE**

<b>S.No.</b>	<b>CASTE NAME</b>
1.	Ad Dharmi
2.	Aheria, Aheri, Hari, Heri, Thori, Turi
3.	Balmiki
4.	Bangali
5.	Barar, Burar, Berar
6.	Batwal, Barwala
7.	Bauria, Bawaria
8.	Bazigar
9.	Bhanjra
10.	Chamar, Jatia Chamar, Rehgar, Raigar, Ramdasi, Ravidasi, Balahi, Batoi, Bhambi, Chamar-Rohidas, Jatav, Mochi, Ramdasia
11.	Chanal
12.	Dagi
13.	Darain
14.	Deha, Dhaya, Dhea
15.	Dhanak
16.	Dhogri, Dhangri, Siggi
17.	Dumna, Mahasha, Doom
18.	Gagra
19.	Gandhila, Gandil, Gondola
20.	Kabirpanthi, Julaha
21.	Khatik
22.	Kori, Koli
23.	Marija, Marecha
24.	Mazhabi, Mazhabi, Sikh
25.	Megh, Mehgwai
26.	Nat, Badi
27.	Od.
28.	Pasi
29.	Perna
30.	Pherera
31.	Rai Sikh
32.	Sanhai
33.	Sanhal
34.	Sansi, Bhedkut, Manesh
35.	Sansoi
36.	Sapela, Sapera
37.	Sarera
38.	Sikligar, Bariya
39.	Sirkiband

No. 62/32/2000-6GSI

From

The Chief Secretary to Government Haryana

To

1. All the Heads of Department in Haryana
  2. The Commissioners Rohtak, Gurgaon, Hisar and Ambala Divisions
  3. The Registrar, Punjab and Haryana High Court
  4. All the Deputy Commissioners in Haryana
  5. The Managing Directors of all Boards and Corporations in Haryana
  6. The Registrars, Maharishi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hisar, Guru Jambheshwar University, Hisar and Ch. Devi Lal University, Sirsa.
- Dated, Chandigarh the 23.05.2003

**Sub :** **Bonafide residents of Haryana- Guidelines regarding**

Sir,

1. I am directed to invite your attention to Haryana Government circular letter No. 62/17/95-6GSI, dated 3.10.1996 on the subject noted above vide which the powers of issuing Haryana Resident Certificate was vested with District Magistrate/ General Assistant to Deputy Commissioner or Sub-Divisional Officer (Civil) of the District/ Sub-Divisions.
2. The matter has been reconsidered by the State Government in view of the problems being faced by the public in general and the students' community in particular in obtaining a Resident Certificate from the concerned authorities. With a view to improve the existing system in public interest, it has been decided by the Government to delegate powers of District Magistrates/ City Magistrates/ Sub-Divisional Officers (Civil) to Tehsildars to issue Haryana Resident Certificate to the claimant(s). Henceforth, the Tehsildars of Revenue Department are authorized to issue Resident Certificates besides the aforesaid functionaries.
3. These instructions may be observed by all concerned meticulously.

Yours faithfully,

Sd/-

Under Secretary General Administration,  
for Chief Secretary to Government Haryana.

To

All the Financial Commissioners and Principal Secretary/ Commissioners and Secretaries to Government Haryana.

U.O.No. 62/32/2000-6GSI

Dated, Chandigarh the 23.05.2003

No. 62/27/2003-6GSI

From

The Chief Secretary to Government Haryana

To

1. All the Heads of Departments in Haryana
2. The Commissioners Rohtak, Gurgaon, Hisar and Ambala Divisions
3. The Registrars, Punjab and Haryana High Court
4. All the Deputy Commissioners in Haryana
5. The Managing Directors of all Boards and Corporations in Haryana
6. The Registrars, Maharshi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hisar, Guru Jambheshwar University, Hissar and Ch. Devi Lal University, Sirsa.

Dated, Chandigarh

**Sub :** **Bonafide residents of Haryana- Guidelines regarding**

Sir,

1. I am directed to invite your attention to Haryana Government circular letter No. 62/17/95-6GSI, dated 3.10.96 and No. 62/32/2000-GSI, dated 23.5.2003 on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of resident for purpose of admission to educational institutions (including technical/ medical institutions).
2. The matter has been reconsidered by the State Government in view of the problems faced by the children and wards of accredited journalist recognized by Government of Haryana and it has been decided that the children and wards of the accredited journalists residing at Chandigarh and recognized by Government of Haryana would also be eligible for the grant of Residence Certificate only for the purpose of admission in the academic institutions of Haryana State.
3. These instructions may kindly be noted carefully for compliance and the receipt of this letter may please be acknowledged.

Yours faithfully,

Under Secretary General, Administration,  
for Chief Secretary to Government Haryana.

A copy is forwarded to all the Financial Commissioners and Principal Secretaries/ Commissioners and Secretaries to Government of Haryana for information and necessary action.

Yours faithfully,

Under Secretary General, Administration,  
for Chief Secretary to Government Haryana.

To

All the Financial Commissioners and Principal Secretary/ Commissioners and Secretaries to Government of Haryana.

U.O.No. 62/27/2003-6GSI

Dated, Chandigarh the July 29,2003



Copy of letter No. 22/28/2003-3GSIII Dated, the 30<sup>th</sup> January, 2004.

From

The Chief Secretary to Government Haryana

To

1. All the Heads of Departments in Haryana.
2. The Commissioners Rohtak, Gurgaon, Hissar and Ambala Divisions
3. The Registrar, Punjab and Haryana High Court
4. All the Deputy Commissioners in Haryana.
5. The Registrars, Maharshi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hissar, Guru Jambheshwar University, Hissar and Ch. Devi Lal University, Sirsa.

Dated, Chandigarh the 30<sup>th</sup> January, 2004.

**Sub: "Streamlining the procedure in the offices regarding issuing of Resident/Income Certificates and the Caste Certificate to Scheduled Castes and Backward Classes".**

Sir,

1. I am directed to invite your attention to Haryana Government letter Nos. 62/17/95-2GSIII, dated 03.10.1996, No. 22/51/93-3GTSIII, dated 12.08.93 and even No. dated 14.10.97 on the subject noted above wherein instructions regarding the Caste Certificates (SC/BC/OBC), and Resident Certificates have been issued.

The policy has been reviewed keeping in view the various courts judgements and the hardships caused to the individuals in obtaining above quoted certificates. Government is of the view that the procedure be institutionalized by delegating powers at proper level for ensuring speedy disposal of work without any harassment or exploitation. The present modification of the policy also aims at simplifying the procedure for obtaining certificate by an individual falling under the reserved categories.

2. The matter has been reconsidered in depth by the State Government in view of the problems being faced by the Government employees in obtaining these certificates. With a view to improve the existing system in issuing various certificates, it has been decided by the Government that henceforth Circle Revenue Officers (Tehsildars/ Naib Tehsildar-cum-Executive Magistrate) concerned will be authorized to issue Resident as well as Caste Certificate (SC/BC/OBC) after getting the verification done through the subordinate revenue staff in case of applicants residing in the rural area and through the Corporation concerned in case of applicants residing in urban areas. It has further been decided that in case of Haryana Government employees serving in the offices located at Chandigarh/ Panchkula and residing at Chandigarh/ Panchkula, the Resident Certificate and the Caste Certificates to SC/BC employees and for their children may be issued by their respective Heads of Departments also.
3. The validity of Resident Certificate issued by the competent authority shall be as long as the holder of this certificate maintains his residential address in Haryana State.
4. SC certificate once issued be valid as long as the caste is not removed from the Schedule of the Constitution and BC certificate shall be valid for life from the date of issue of the certificate or

till the applicant does not fall into creamy layer category as defined from time to time. The applicant applying for BC certificate would also submit a self declaration on simple paper that he does not fall under creamy layer category. However, if the certificate has been obtained by fraud or misrepresentation or concealment of facts or by some other means, the said certificate shall be declared as invalid/ non-est and benefit taken by the applicant will be withdrawn and a criminal case shall be registered against the applicant misrepresenting the facts as well as against the guilty officers/ officials, if any. In addition, Social Justice & Empowerment Department, Haryana is being directed to finalize the modalities and procedure to constitute the Scrutiny Committee.

The files relating to Caste and Resident certificate shall be retained for 10 years and Register shall be retained permanently. The proformae of the application form, Register and SC/BC certificates prescribed by the Government shall be followed by all the Departments/ Institutions in letter and spirit as it has come to the notice of the Govt. that some Department/ Institutions demand such certificates in proformae which are at variance with the proformae in which these certificates are being issued by the competent authorities (Tehsildar/ Naib Tehsildar/ HODs). It is, therefore, decided that the Departments/ Institutions shall accept these certificates only in the proformae in which these are being issued by the competent authorities which have been prescribed by the Govt. itself.

5. To make institutional arrangements, it has also been decided that in future the Resident and Caste certificates will be issued to all the students studying in class 8<sup>th</sup> every year as per the time schedule given below :-

i	Filling of application form by the Parents/ students.	1 <sup>st</sup> Nov. to 10 <sup>th</sup> Nov. every year
ii	Verification by	
	a. Sarpanch/ Nambardar in case of rural areas and Municipal Councillors in case of Urban areas.	upto 15 <sup>th</sup> Nov. every year
	b. Verification by Patwari in case of rural areas/ EO/ Secy. (MC) any other officer/ official authorized by the local body for the purpose in case of urban areas.	30th November.  upto 15th Dec
	c. Head Teacher/ Head-master	
iii	Forwarding of application to CRO by Head Teacher/ Head Master	Upto 31 <sup>st</sup> December.
iv	Verification & issue of certificate by CRO	Upto 31 <sup>st</sup> Jan. every Year

6. All the application forms of a particular School may be sent to the Tehsildar/ Naib Tehsildar concerned preferably at one go so that the certificates are issued and sent back to the Headmasters of Government Schools/ Private Schools for distribution to the concerned students. The Head Teacher/ Headmaster shall be responsible for getting the application forms filled and files prepared of all the students presently studying in Class-VIII to XII will be issued these certificates during the months of January, 2004 to March, 2004. The schedule will be finalized by the concerned Deputy Commissioner in this regard.
7. It has been further decided that in case of SC/BC students claiming benefit under various welfare schemes upto Class IX, the benefits will be given by the Headmaster/ Head Teacher

after getting the verification done from Sarpanch/ Nambardar/ MC and a caste certificate issued by the CRO (Tehsildar/ Naib Tehsildar) may not be demanded for this purpose by the School authorities.

8. The matter regarding issue of income certificate to the students for claiming various benefits in educational institutions has been considered and it has been decided that in future the income certificate for educational purpose will be issued by the CRO (Tehsildar/ Naib Tehsildar concerned) and income certificate for other purposes by the SDO (C) concerned taking into account income of the applicant from various sources including agriculture, trade, profession, salary etc. The verification will be got done through the subordinate revenue staff in case of applicants residing in rural areas and through the Executing Officers/ Secretary of the concerned Municipal Committee/ Municipal Corporation in case of applicants residing in urban areas.
9. It has also been brought to the notice of the Government that when posts are advertised, fairly large number of candidates apply for such posts and Haryana Public Service Commission/ Haryana Staff Selection Commission/ Department demand attested copies of Resident/ Caste certificates and other documents from the candidates. This creates not only financial problems for the unemployed youths but also increases the workload in the offices. Similar is the position in case of admission to educational/ professional Engineering institutions. To give relief to the public, it has been decided that at the time of applying for job or for admission in educational institutions including technical/ professional institutions etc. self attested photocopy of the certificate about the residence and caste status shall be sufficient and at the time of final interview/ selection, original papers, including Castes and Resident Certificate issued by the competent authorities may be obtained/ examined/ inspected by the concerned departments/ institutions and attested copies thereof be kept in record. The fact may also be cross-checked/ verified at the time of verification of the antecedents of the applicants before he/she joins the Government service. Similar practice will be followed for degrees/ mark-sheets/ other certificates of academic qualifications. Necessary action to amend/ revise the application form in this regard shall be taken by Haryana Public Service Commission/ Haryana Staff Selection Commission/ Head of the Departments/ Universities etc. at their own level under intimation to the Government.

These instructions may be brought to the knowledge of all for strict compliance.

Yours faithfully,

Sd/-

Under Secretary General, Administration,  
for Chief Secretary to Government Haryana.

To

All the Financial Commissioners and Principal Secretary/ Commissioners and Secretaries to Government Haryana.

**Copy of letter No. 62/17/95-6GSI dated 17.7.98 from the Chief Secretary to Govt. Haryana addressed to all the Heads of Deptt. and Org.**

**Subject: Bonafide residents of Haryana-guidelines regarding.**

Sir,

1. I am directed to invite your attention to Haryana Government circular letter No. 62/17/95-6GSI, dated 3.10.96 regarding the subject mentioned above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Bonafide residents of Haryana for the purpose of admission of educational institutions (including technical/ medical institutions).
2. Several departments have sought clarification from the State Govt. whether adhoc/ contract/ daily-waged employees are also covered under these institutions.
3. The matter has been examined by the Government. It is clarified that only regular employees of the State Govt./ Statutory bodies/ corporations and Govt. of India mentioned in the above instructions and not ad hoc/ contract/ daily-waged of these State Govt./ Statutory bodies/ corporations fall within the ambit of these instructions. Accordingly, in the sub-Clause (a), (b) and (c) of Clause (ii) in para 1 of the instructions in question, for the word "employee" the word 'regular employee' is substituted and should be read as such.

These instructions may be noted carefully for compliance.

## **APPENDIX-E**

### **List of self-styled Institutions/ Universities which have been declared fake by the University Grants Commission and other Government bodies**

List of 24 fake universities released by UGC

New Delhi: The University Grant Commission (UGC) has released a list of 24 fake universities. It has posted the list on the UGC website. According to experts, there are hundreds of fake universities and colleges across India. Following is the list released by the UGC:

#### **Delhi**

1. Commercial University Ltd., Daryaganj, Delhi
2. United Nations University, Delhi.
3. Vocational University, Delhi.
4. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi-110008.
5. Indian Institute of Science and Engineering, New Delhi.
6. Viswakarma Open University for Self-Employment, Rozgar Sewasadan, 672, Sanjay Enclave, Opp. GTK Depot. Delhi-110033.
7. Adhyatmik Vishwavidyalaya (Spiritual University), 351-352, Phase-I, Block-A, Vijay Vihar, Rithala, Rohini, Delhi-110085.

#### **Karnataka**

8. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka.

#### **Kerela**

9. St. John's University, Kishanattam, Kerela.

#### **Maharashtra**

10. Raja Arabic University, Nagpur, Maharashtra.

#### **West Bengal**

11. Indian Institute of Alternative Medicine, Kolkatta.
12. Institute of Alternative Medicine and Research, 8-A, Diamond Harbour Road, Builtech inn, 2<sup>nd</sup> Floor, Thakurpurkur, Kolkatta- 700063

#### **Uttar Pradesh**

13. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP) Jagatpuri, Delhi.
14. Mahila Gram Vidyapity/ Vishwavidyalaya, (Women's University) Prayag, Allahabad,
15. Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh.
16. National University of Electro Complex Homeopathy, Kanpur, Uttar Pradesh.
17. Netaji Subhash Chandra Bose Univeristy (Open University), Achaltal, Aligarh, Uttar Pradesh.
18. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura, Uttar Pradesh.
19. Maharana Pratap Shiksha Niketan Vishwavidyalaya, Pratapgarh, Uttar Pradesh.
20. Indraprastha Shiksha Parishad, Institutional Area, Khoda, Makanpur, Noida Phase-II, Uttar Pradesh.

#### **Odisha**

21. Nababharat Shiksha Parishad, Anupoorna Bhawan, Plot No. 242, Pani Tanki Road, Shaktinagar, Rourkela-769014.
22. North Orissa University of Agriculture & Technology, Odisha.

#### **Puducherry**

23. Sree Bodhi Academy of Higher Education, No. 186, Thilaspeth, Vazhuthavoor Road, Puducherry-605009

**\*Bhartiya Shiksha Parishad, Lucknow, UP- the matter is subjudice before the District Judge-Lucknow**

## **Appendix-G**

### **DISTRICT-WISE LIST OF B.TECH LATERAL ENTRY INSTITUTION FOR 2019-20**

**\*The tentative intake is given below for reference. However, any change in intake for the session 2019-20 will be incorporated at the time of counseling.**

<b>University Department/ Institutes</b>			
<b>Sr. No.</b>	<b>Institute Name with address and contact no.</b>	<b>Branch Name/Programme Name</b>	<b>Sanctioned Intake for session 2019-20 (10% sanction intake of 2018-19)</b>
1.	College of Agriculture Engg. & Technology, CCSHAU, Hisar	Agricultural Engg.	4
2.	Institute of Instrumentation Engg. K.U. Kurukshetra (formerly USIC )	Instrumentation Engg.	6
3.	Institute of Mass Communication & Media Technology, K.U. Kurukshetra	Printing Graphics & Packaging	4
4.	Guru Jambheshwar University of Sci. & Tech., Hisar	Civil Engg.	6
		Electrical Engineering	6
		Computer Sci. & Engg.	12
		Electronics & Communication Engg.	6
		Food Technology	6
		Information Technology	6
		Packaging Technology	3
		Mechanical Engg.	6
		Printing technology	6
5.	University Institute of Engg. & Technology Kurukshetra University, Kurukshetra	Bio Technology	6
		Computer Sci. & Engg.	12
		Electronics & Communication Engg.	12
		Mechanical Engg.	6
6.	University Institute of Engg. & Technology, Maharishi Dayanand University, Rohtak	Bio Technology	6
		Civil Engg.	6
		Computer Sci. & Engg.	12
		Electrical Engg.	6
		Electronics & Communication Engg.	6
		Mechanical Engg.	12
7.	Faculty Of Engg. And Technology Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan, Sonapat.	Computer Science Engg.	6
		Electronics & Communication Engg.	6
		Fashion Technology	6
		Information Technology	6
8.	Deen Bandhhu Chhotu Ram Univ. of Sci. & Tech., Murthal, Distt. Sonapat	Bio Medical Engg.	3
		Bio Technology	3
		Chemical Engg.	6
		Civil Engg.	6
		Computer Science & Engg.	6
		Electrical Engg.	6
		Electronics & Communication Engg.	6
		Mechanical Engg.	6
9.	J.C. Bose University of Science & Technology	Computer Engg.	12

	YMCA, Faridabad	Electrical Engg.	6
		Civil Engg.	6
		Electronics & Communication Engg.	6
		Electronics Instrumentation & Control	6
		Information Technology	6
		Mechanical Engg.	12
<b>Government Engineering College</b>			
10.	Ch. Devi Lal State Institute of Engg. and Technology, Panniwala Motta, Sirsa	Computer Sci. & Engg.	6
		Mechanical Engg.	6
11.	State Institute of Engineering & Technology Nilokheri (Karnal),	Civil Engg.	6
		Computer Sci. & Engg.	6
		Mechanical Engg.	6
		Electronics & Communication Engg.	6
12.	Ch. Ranbir Singh State Institute of Engg. and Technology, Silani Kesho Jhajjar	Computer Sci. & Engg.	6
		Electrical Engg.	6
		Mechanical Engg.	6
13.	Rao Birender Singh State Institute of Engg. and Technology, Zinabad Rewari	Computer Engineering	6
		Mechanical Engineering	6
<b>District Wise Private Institute</b>			
<b>District- Ambala</b>			
<b>Sr. No.</b>	<b>Institute Namewith address and contact no.</b>	<b>Branch Name/Programme Name</b>	<b>Sanctioned Intake for session 2019-20</b>
14.	Ambala College of Engineering & Applied Research, Devsthal, Near Mithapur Jagadhri Highway Distt. Ambala	Computer Sci. & Engg.	6
		Bio Technology	3
		Mechanical Engg.	6
15.	Galaxy Global Educational Trust Group of Institution Faculty of Engg., Shahabad-Saha, NH-73, Vill. Dinarpur, Ambala,	Civil Engg.	6
		Computer Science and Engg.	3
		Electrical Engg.	3
		Electronics & Communication Engg.	6
		Mechanical Engg.	6
		Fashion and Apparel Design	3
16.	Guru Nanak Institute of Technology, Vill Sohana, Tehsil Barara, District Ambala	Computer Sci. & Engg.	12
		Electronics & Communication Engg.	6
		Mech. Engg.	6
		Civil Engg.	6
17.	Shree Ram Mulakh Institute of Engg. & Technology, Village Kohra-Bhura Bhurewala, Naraingarh, Ambala, Haryana 134203	Civil Engg.	12
		Computer Sci. & Engg.	6
		Electrical Engg.	6
		Electronics & Communication Engg.	6
		Mechanical Engg.	6
18.	E-max Group of Institution, Village-Bhaduli, Tehsil Mullana, District Ambala	Mechanical Engineering	6
		Electronics & Communication Engg	6
		Computer Sceince & Engineering	6
		Electrical Engineering	6
		Civil Engg.	6
19.	Mahabir Engineering College, Bulana, Ambala	Mechanical Engg.	12
		Electrical & Electronics Engg.	6
		Computer Sci. & Engg.	6
		Electronics & Communication Engg.	6
		Civil Engg.	12
20.	ICL Institute of Engg. & Technology, Village-Sountli, Tehsil- Naraingarh, Distt. Ambala	Civil Engg.	12
		Computer Sci & Engg.	6
		Electronics & Communication Engg.	12
		Information Technology	6
		Mechanical Engg.	18
<b>District- Bhiwani</b>			
21.	Bhiwani Institute of Technology And Sciences	Civil Engineering	3

	10 Km Stone, Bhiwani-Rohtak-Delhi Road, Sarsa - Ghogra, Tehsil And District Bhiwani	Electronics & Communication Engg	3
		Mechanical Engineering	3
		Computer Science & Engineering	3
		Electrical Engineering	3
22.	BRCM College of Engg. & Technology, Bahal, District Bhiwani	Civil Engg.	6
		Computer Sci. Engg.	6
		Electrical Engg.	6
		Mechanical Engg.	6
23.	Institute of Technology & Sciences, Bhiwani Rohtak Road, Bhiwani	Civil Engg.	5
		Computer Sci. Engg.	5
		Electrical Engg.	2
		Electronics & Communication Engg.	2
		Mechanical Engg.	5
24.	Krishna Vidyapeeth of Management and Technology, Vill. Khera (siwani), distt. Bhiwani	Civil Engg.	6
		Computer Sci. & Engg	6
		Electronics & Communication Engg.	6
		Mechanical Engg	6
		Electrical & Electronics Engg.	6
25.	The Technological Institute of Textile & Sciences, Birla Colony, Bhiwani	Mechanical Engineering	6
		Computer Engineering	6
		Electronics & Communication Engg	6
		Information Technology	6
		Textile Technology	7
		Fashion And Apparel Engineering	6
		Textile Chemistry	6
<b>District-Faridabad</b>			
26.	B.S. Anangpuria Institute of Technology & Management, Village Alampur, Ballabgarh-Sohna Road, District Faridabad-121004	Electronics & Communication Engg	3
		Information Technology	3
		Mechanical Engineering	6
		Civil Engineering	3
		Computer Science & Engineering	6
27.	Echelon Institute of Technology (EIT), Village Kabulpur, P.O. Tigaon, Distt. Faridabad	Civil Engg.	6
		Computer Sci. & Engg.	15
		Electronics & Communication Engg.	6
		Mechanical Engg.	9
28.	Aravali College of Engineering & Management, Vill. Jasana Faridabad.	Computer Science Engg.	9
		Electronics & Communication Engg.	12
		Civil Engg.	6
		Mechanical Engg.	18
29.	Rawal Institute of Engg. & Tech., Sohna Road, Near Vill. Zakopur, Tehsil Ballabgarh, Distt. Faridabad.	Civil Engg.	6
		Computer Sci. & Engg.	12
		Electronics & Communication Engg.	6
		Mechanical Engg.	12
		Automobile Engg	6
30.	Delhi Institute of Technology, Management & Research, Firozpur Kalan, Ballabgarh, Faridabad (Haryana).	Mechanical Engineering	18
		Electronics & Communication Engg	3
		Electrical Engineering	3
		Computer Science And Engineering	12
		Civil Engineering	9
31.	Pt. L.R. College of Technology (Technical Campus), Faridabad.	Computer Sci. & Engg.	6
		Electrical Engg.	6
		Mechanical Engg.	12
		Electronics & Communication Engg.	6
		Civil Engg.	6
32.	Satyug Darshan Institute of Engg. & Technology, Satyug Darshan Vasundhara, Village Bhopani, Lalpur Road, Bhopani, Faridabad.	Computer Sci. & Engg.	12
		Mechanical Engg.	12
		Civil Engg.	6
		Electrical Engg.	6
33.	Bimla Devi Educational Society's, Group of	Electronics & Communication Engg	6



	Institutions JB Knowledge Park, Kheri Manjhavali Road, Nahar Par, Village Manjhavali, Faridabad,	Electrical Engineering	6
		Mechanical Engineering	6
		Computer Science And Engineering	6
<b>District-Gurugram</b>			
34.	B.M. Group of Institutions, Vill. Hari Nagar (Dumha), FarukhNagar, Distt. Gurugram.	Civil Engg.	6
		Computer Sci. & Engg.	6
		Electrical & Electronics Engg.	3
		Electronics & Communication Engg.	3
		Mechanical Engg.	9
35.	DPG Institute of Technology & Management, Sector 34, Near Hero Honda Chowk (NH 8), Gurugram	Civil Engg.	3
		Computer Science and Engg.	6
		Electrical Engg.	3
		Electronics & Communication Engg.	3
		Mechanical Engg.	9
36.	Dronacharya College of Engg., Village Khentawas, Frukhnagar, District Gurugram	Civil Engg.	6
		Computer Science & Engg.	18
		Electronics & Communication Engg.	12
		Electronics & Computer Engg.	6
		Information Technology	12
		Mechanical Engg.	6
		Electrical & Electronics Engg.	6
		Computer Science & Information Technology	6
37.	Global Institute of Technology & Management, 5 KM Milestone Kheda Khurampur, Farrukhnagar, District Gurugram	Computer Science and Engineering	12
		Information Technology	3
		Mechanical Engineering	15
		Electronics & Communication Engg	9
		Civil Engineering	6
38.	Gurgaon Institute of Technology & Management, VPO Pathreri, Bilaspur Tauru Road, Gurugram.	Computer Science and Engg.	12
		Mechanical Engg.	12
39.	KIIT College of Engg., Sohna Bhondsi Road, Gurugram	Computer Sci. & Engg.	9
		Electronics & Communication Engg.	9
		Mechanical Engg.	3
40.	World College of Technology & Management, Farukh Nagar-Haley Mandi Road, Gurugram	Computer Science And Engineering	12
		Civil Engineering	6
		Electronics & Communication Engg	6
		Mechanical Engineering	9
41.	World Institute of Technology, Sohna Palwal Road, Sohna, District Gurugram	Civil Engg.	6
		Computer Sci. & Engg.	12
		Mechanical Engg.	12
42.	St. Andrews Institute of Tech. and Mgt., Vill-Khurrampur, Farukhnagar, Haily Mandi Road, Gurugram	Mechanical Engg.	6
		Civil Engg.	6
		Electrical Engg.	6
		Electronics & Telecommunication Engineering	6
		Computer Sci. & Engg.	6
<b>District-Hisar</b>			
43.	Manav Institute of Technology & Management, Village Jevra, Barnal Road, District Hisar	Civil Engg.	6
		Aeronautical Engg.	6
		Agricultural Engg.	6
		Computer Sci. & Engg.	9
		Electronics & Communication Engg.	9
		Electrical Engg.	6
		Mechanical Engg.	6
44.	Om Institute of Technology and Management, 2 KM Stone, VPO Juglan, District Hisar	Civil Engg.	9
		Computer Science and Engg.	9
		Electrical Engg.	6
		Electronics and Communication Engg.	3

		Mechanical Engg.	6
		Printing and Packaging Technology	6
<b>District-Jhajjar</b>			
45.	Akido College of Engg., Sahpur Bupania Road, Village Lowakhurd, Bahadurgarh, District Jhajjar	Civil Engg.	3
		Computer Sci. & Engg.	3
		Mechanical Engg.	3
46.	Delhi Global Institute of Technology, VPO Brahana, Tehsil Beri, District Jhajjar	Civil Engg.	6
		Computer Sci. & Engg.	3
		Electronics & Communication Engg.	3
		Information Technology	3
		Mechanical Engg.	6
47.	Delhi Technical Campus, Village Bir Barakthabad (Nayagaon), Badli Road, Bahadurgarh, District Jhajjar	Mechanical Engineering	6
		Civil Engineering	6
		Computer Science & Engineering	6
		Electronics and Communication Engg.	3
48.	Ganga Institute of Technology & Management, 20KM Milestone, Jhajjar Bhadurgarh Road, Village Kablana, District Jhajjar	Civil Engineering	6
		Civil Engg. (2nd Shift)	3
		Mechanical Engineering	9
		Computer Science And Engineering	6
		Electronics & Communication Engg	6
		Electrical Engineering	6
		Fire Technology And Safety	6
49.	Management Education & Research Institute, College of Engg. & Technology (MERI), Asanda, Near Sampla, Bahadurgarh, District Jhajjar,	Civil Engg.	3
		Computer Sci. & Engg.	6
		Electrical & Electronics Engg.	3
		Electronics & Communication Engg.	3
		Mechanical Engg.	3
50.	Sat Kabir Institute of Technology & Management, VPO Ladrawan, Tehsil Bahadurgarh, District Jhajjar	Civil Engg.	12
		Computer Sci. & Engg.	6
		Electrical Engg.	6
		Electronics & Communication Engg.	6
		Mechanical Engg.	12
51.	School of Engg. & Technology, Soldha, Bahadurgarh-Badli Road, Bahadurgarh, Soldha, Distt. Jhajjar.	Computer Sci. & Engg.	6
		Electronics & Communication Engg.	3
		Mechanical Engg.	6
		Civil Engg.	9
		Electrical Engg.	3
52.	CBS Group Of Institutions CBS Group of Institutions, 8 Km Milestone Jhajjar-Kosli Road, Village Fatehpuri, District Jhajjar, Haryana	Electrical Engineering	3
		Computer Science And Engineering	6
		Civil Engineering	6
		Electronics and Communications Engineering	6
		Mechanical Engineering	6
<b>District-Jind</b>			
53.	Jind Institute of Engineering & Technology Near Huda Sector 9, Panipat Road Jind	Computer Science & Engineering	6
		Electrical Engineering	3
		Mechanical Engineering	3
		Civil Engineering	6
<b>District-Karnal</b>			
54.	Apex Institute of Management & Technology, Village Gorgarh, Tehsil Indri, Dist. Karnal	Civil Engg.	6
		Computer Sci. & Engg.	6
		Electronics & Communication Engg.	6
		Information Tech	6
		Mechanical Engg.	6
		Electrical Engg.	6
55.	Doon Valley Institute of Engg. & Technology, Outside Jundla Gate, Karnal	Electronics And Communications Engineering	6
		Computer Science & Engineering	6

		Mechanical Engineering	9
		Food Technology	2
		Electrical and Electronics Engineering	3
		Civil Engineering	3
56.	Karnal Institute of Technology & Management, (KITM) Village-Kunjpura, District Karnal	Electrical And Electronics Engineering	3
		Mechanical Engineering	6
		Computer Science And Engineering	3
		Civil Engineering	6
57.	RP Inderaprastha Institute of Technology, Vill Bastara, Tehsil Gharaunda, District Karnal	Computer Sci. & Engg.	9
		Electronics & Communication Engg.	3
		Mechanical Engg.	9
58.	R.P. Educational Trust Group of Institutions, Village Bastara, Tehsil Gharaunda, District Karnal.	Civil Engg.	9
		Electrical Engg.	3
<b>District-Kurukshetra</b>			
59.	Shri Krishna Institute of Engineering and Technology, Kurukshetra	Mechanical Engineering	6
		Civil Engineering	6
		Computer Science & Engineering	6
		Electronics & Communication Engg	6
60.	Technology Education & Research Institute, 9th Milestone, Kaithal Raod, Kurukshetra	Civil Engg.	6
		Computer Sci. & Engg.	6
		Electrical & Electronics Engg.	6
		Mechanical Engg.	6
61.	International Institute of Engg. & Technology, Village Samani, Tehsil Thanesar, Kurukshetra	Civil Engg.	6
		Computer Sci. & Engg.	6
		Electrical Engg.	6
		Electronics & Communication Engg.	6
		Mechanical Engg.	6
<b>District-Mahendergarh</b>			
62.	Maharana Pratap Institute Of Technology and Management VPO-Dhanaunda, Block-Kanina, Distt- Mohindergarh (Haryana) -123027	Electrical Engineering	6
		Mechanical Engineering	6
		Computer Science & Engineering	6
		Information Technology	6
		Electronics & Communication Engg	6
		Civil Engineering	6
63.	Rao Pahlad Singh College of Engg. & Tech., Village Balana, District Mohindergarh	Civil Engg.	6
		Electronics & Communication Engg.	9
		Mechanical Engg.	12
		Electrical Engg	6
		Computer Sci. & Engg.	9
64.	Yaduvanshi College of Engg. & Technology, VPO-Patikara, Tehsil Narnaul, District Mahendergarh	Computer Sci. & Engg.	6
		Electrical Engg.	6
		Mech. Engg	6
		Civil Engg.	6
		Electronics & Communication Engg.	6
<b>District-Nuh</b>			
65.	Mewat Engineering College, Moosa Palla, Tehsil & District- Nuh,	Civil Engg.	6
		Computer Sci. & Engg.	6
		Electrical & Electronics Engg.	6
		Electronics & Communication Engg.	6
		Mechanical Engg.	6
<b>District-Panchkula</b>			
66.	Panchkula Engg. College, Vill Mouli, District Panchkula	Computer Science and Engineering	5
		Electronics & Communication Engg	5
		Mechanical Engineering	5
		Electrical and Electronics Engineering	5
		Civil Engineering	5
67.	Swami Devi Dayal Institute of Engg. & Technology, Village Golpura, Barwala, District Panchkula	Computer Sci. & Engg.	9
		Electrical Engg.	6
		Electronics & Communication Engg.	12

		Mechanical Engg.	12
		Civil Engg.	12
<b>District- Palwal</b>			
68.	Advanced Institute Of Technology And Management 70 Km , Delhi - Mathura Road V.P.O : Aurangabad Tehsil : Hodal District : Palwal (Haryana)	Computer Science And Engineering	6
		Mechanical Engineering	6
69.	Satya College of Engg. & Tech., 72 KM Stone, NH-2, Delhi Mathura Road, Mitrol, Distt. Palwal	Computer Science And Engineering	6
		Mechanical Engineering	9
		Civil Engineering	9
		Electrical and Electronics Engineering	6
70.	Shri Ram College of Engineering & Management, 70 KM Mile Stone, Delhi Mathura Road, NH-2, Aurangabad, District Palwal	Civil Engineering	6
		Electronics & Communication Engg	3
		Computer Science And Engineering	6
		Mechanical Engineering	6
71.	Delhi College of Technology and Management, 77th Km Stone, National Highway-2, Gudhrana, Hodal, Distt- Palwal	Computer Sci. & Engg.	6
		Mechanical Engg.	12
		Civil Engg.	6
72.	NGF College of Engg. & Tech., Village Aurangabad, Tehsil Hodal, Distt. Palwal, Haryana.	Computer Sci. & Engg.	9
		Electrical Engg.	3
		Electronics & Communication Engg.	6
		Mechanical Engg.	9
		Civil Engg.	6
		Fashion & Apparel Engg.	3
73.	Rattan Institute of Technology and Management, 74 KM, Stone, NH-2, Mundkati Chowk Vill. Saveli, Teh. Hodel, Distt. Palwal.	Computer Science And Engineering	6
		Electronics & Communication Engg	6
		Mechanical Engineering	12
		Mechanical And Automation Engineering	6
		Electrical Engineering	6
		Civil Engineering	6
<b>District-Panipat</b>			
74.	Asia Pacific Institute of Information Technology, Panipat	Mechatronic Engg.	6
		Electrical & Electronics Engg.	3
		Computer Sci. & Engg.	6
75.	Nav Nirman Sewa Samitis (NNSS) Samalkha Group of Institutions, Village Hathwala, Samalkha, District Panipat	Computer Science And Engineering	6
		Electrical And Electronics Engineering	3
		Mechanical Engineering	9
		Electronics And Communications Engineering	3
		Civil Engineering	6
		Aeronautical Engineering	6
76.	Geeta Engg. College, Vill Naultha, Gohana Road, District Panipat	Civil Engg.	6
		Computer Science and Engg.	6
		Electronics & Communication Engg.	6
		Mechanical Engg.	9
77.	N. C. College Of Engineering, Israna (Panipat)	Mechanical Engineering	9
		Electronics & Communication Engg	6
		Computer Science And Engineering	9
		Civil Engineering	6
78.	Panipat Institute of Engg. & Technology, Samalkha, District Panipat	Computer Sci. & Engg.	18
		Electronics & Communication Engg.	6
		Information Technology	6
		Mechanical Engg.	15
		Textile Engg.	6
		Civil Engg.	9
79.	RN College of Engineering & Technology, Vill Mohidinpur Thirana, Tehsil Madlauda, District Panipat	Mechanical Engg.	6
<b>District-Rewari</b>			
80.	Mata Raj Kaur Institute of Engg. & Tech.,	Computer Sci. & Engg.	6

	Village Gangoli, PO Saharanwas, District Rewari Ph.,	Electrical Engg.	6
		Mechanical Engg.	6
		Fire Tech. & Safety	6
81.	Somany Institute of Technology & Management, Rewari	Computer Sci. Engg.	3
		Electronics & Communication Engg.	3
		Mechanical Engg.	6
		Printing Technology	3
<b>District-Rohtak</b>			
82.	Matu Ram Institute of Engg. & management, Delhi Road, Rohtak	Civil Engg.	6
		Computer Sci. & Engg.	6
		Electronics & Communication Engg.	6
		Mechanical Engg.	9
83.	Maa Saraswati Institute of Engg, Kharari Mor, Kalanaur Rohtak	Computer Sci. Engg.	6
		Civil Engg.	6
		Mech. Engg.	6
		Electrical Engg.	3
84.	Sat Priya Institute of Engg. & Technology, 0.5KM Milestone, Jind Road, Rohtak	Civil Engg.	6
		Computer Sci. & Engg.	6
		Mechanical Engg.	6
85.	Vaish College of Engg., Behind Railway Station, Rohtak	Computer Sci. & Engg.	12
		Electrical Engg.	6
		Electronics & Communication Engg.	6
		Mechanical Engg.	6
<b>District-Sirsa</b>			
86.	Jan Nayak Ch. Devi Lal College of Engg., Barnala Road, Sirsa	Civil Engg.	6
		Computer Sci. & Engg.	6
		Electrical & Electronics Engg.	6
		Mechanical Engg.	6
<b>District-Sonepat</b>			
87.	Bharat Institute of Technology, Sonepat Gohana Highway, Near Mohana Police Station, Sonepat	Computer Science And Engineering	3
		Mechanical Engineering	3
		Civil Engineering	3
		Electrical Engineering	3
88.	Gateway Institute of Engg. & Technology, Village Fazilpur & Garh Sahahjanpur, Tehsil & District Sonepat	Mechanical Engineering	6
		Computer Science And Engineering	6
89.	Hindu College of Engg., Industrial Area, Sonepat	Civil Engg.	6
		Computer Sci & Engg.	6
		Electrical Engg.	6
		Electronics & Communication Engg.	6
		Mechanical Engg.	6
90.	International Institute of Technology & Management, 49 KM Stone, NH 1, Murthal, District Sonepat	Civil Engg.	6
		Computer Sci & Engg.	6
		Electrical Engg.	6
		Electronics & Communication Engg.	6
		Mechanical Engg.	12
91.	P.M. College of Engg., Kami Road, District Sonepat	Mechanical Engineering	9
		Civil Engineering	6
		Electrical Engineering	3
		Computer Science & Engineering	6
		Aeronautical Engineering	12
		Automobile Engineering	3
92.	Shri Balwant Institute of Technology, Meerut Road, Pallri, Near DPS, District Sonepat	Computer Science and Engineering	6
93.	South Point Institute of Technology & Mgt., Purkhas Road, Vill. Jawahari, Near Sugar Mill, Sec 20, Sonepat	Computer Sci. & Engg.	6
		Electronics & Communication Engg.	6
		Civil Engg.	6

		Mechanical Engg.	6
<b>District-Yamuna Nagar</b>			
94.	Ganpati Institute of Technology & Management, Bilaspur, Jagadhri, District Yamunanagar	Computer Science And Engineering	6
		Civil Engineering	12
		Electrical Engineering	6
95.	Global Research Institute of Management & Technology, Village Nachraun, Radaur, Tehsil Jagadhri, District Yamunanagar	Civil Engg.	6
		Computer Sci. & Engg.	6
		Electrical and Electronics Engg.	3
		Electronics & Communication Engg.	3
		Mechanical Engg.	6
96.	Haryana Engineering College, Old Chhachhrauli Road, Jagadhari, Yamunanagar	Civil Engg.	6
		Computer Sci. & Engg.	12
		Electronics & Communication Engg.	9
		Mechanical Engg.	12
		Electrical Engg.	3
97.	Maharishi Ved Vyas Engg. College, Old Bilaspur Road, Near Jaroda Gate, Jagadhri, District Yamunanagar	Civil Engg.	3
		Computer Sci. & Engg.	3
98.	Seth Jai Prakash Mukand Lal Institute of Engg. & Technology, Radaur, District Yamuna Nagar	Computer Science And Engineering	12
		Electronics & Communication Engg	6
		Electrical Engineering	6
		Mechanical Engineering	9
		Information Technology	6
99.	Yamuna Institute of Engg. & Technology, Vill Gadholi, PO Gadholi, District Yamunanagar-	Civil Engg.	6
		Computer Sci. & Engg.	9
		Electrical Engg.	3
		Mechanical Engg.	9
100.	Jai Parkash Mukand Lal Innovative Engg. and Technology Institute, Village Chhotabans, Tehsil Radaur, Distt. Yamuna Nagar.	Civil Engineering	9
		Mechanical Engineering	9
		Computer Science & Engineering	6

**FEE STRUCTURE FOR THE SESSION 2019-20**

<b>Fee Structure B.Tech ( in Rs. per student per annum)</b>		
<b>Sr. No.</b>	<b>Institute Name ( Govt. / Govt. Aided/ University Department)</b>	<b>Total Fee</b>
1.	Ch. Devi lal State Institute of Engineering & Technology, Panniwala Mota	
2.	Ch. Ranbir Singh State Institute of Engineering & Technology, Silani Kesho (Jhajjar)	
3.	Rao Birender Singh State Institute of Engineering & Technology, Zainabad (Rewari)	
4.	State Institute of Engineering & Technology, Nilokheri	
	Tuition Fee	30,000/-
	Student Fund	3000/-
	Seminar /Conference etc	500/-
	Students Aid Fund	500/-
	Caution Money	500/-
	Lab. Development, Internet, placement, Counseling, Training	2500/-
	Examination Fee	1000/-
	Sport/ Youth Welfare Magazine Medical/NSS,1 Card etc.	2000/-
	Total	<b>40000/-</b>
5	<b>YMCA University of Science &amp; Tech., Faridabad</b>	
	Tuition Fee	26565/-
	Dev. Fee	4500/-
	Exam Fee	1500/-
	University Dev. Fee	1000/-
	University Registration Fee	1500/-
	HHK	20/-
	Dr. R.K. Fund	70/-
	SAF	1265/-
	Youth Red Cross	60/-
	Processing Charges	200/-
	Students security	2000/-
	Library Security	5000/-
	I Card	100/-
	Alumni Fee	500/-
	Misc	465/-
	Total Fee for 1 <sup>st</sup> Sem.	44745/-
	Fee for 2 <sup>nd</sup> Sem.	32565/-
	<b>Total Fee for 1<sup>st</sup> Year</b>	<b>77310/-</b>
6	<b>Guru Jambheshwar University of Science &amp; Tech. Hisar</b>	<b>Rs.61050.00 per Annum</b>
7	<b>Ch. Charan Singh HAU, Hisar</b>	Boys 18505(Hostler) 14855 (Non-hostler) Girls 14005(Hostler) 10355 (Non-hostler)
8	<b>University Institute of Engg. &amp; Technology, MDU Rohtak</b>	
	Name of the Deptt./Instt. (UIET, M.D.U.)	
	Name of the Course:- B.Tech (SFS)	
	Admission Fees	50
	Tuition Fees	55000
	A.Fund	240
	Dev. Fund	11000
	Security Refundable	500
	Curriculum Charges	50
	Other Charges	2124
	Exam Fee	1000/-

	<b>Total Fee</b>	<b>69964/-</b>
9	<b>DBCR University of Science &amp; Technology Murthal.</b>	
	University Fee at the time of admission (One time) consists of Admission Fee & Regn. Fee=3000/-, Alumni Fund=1000/-, Caution Money (Refundable)=3000/- Training and placement fee=3000/-	10000/-
	University Fee (Half Yearly) Tuition Fee=8000/- Exam Fee=1750/-	9750/-
	To be paid (yearly) internet facility fee=3000/-, Lab equipment =5000/-, equipment Maintenance Fee=3000/-, Renovation Fund =1000/-, Library fee=2000/- Accreditation Fee=1000/- Continuation Fee=1000, Development Fund=5000/-	21000/-
	Student fund Charges (Yearly) Red Cross fee=100, Medical Fee=250/-, Magazine /News Letter Fee=250/- Benevolent Fund Scheme=250/-, Sport Fund=750/- Youth Welfare Fund =750/-, Identity-cum-Library Card=100/- NSS Fee=200/- Student Amalgamation Fund=2000/-	4650/-
	Hostel Fee Charges (Yearly)	Single=6000/- Sharing=4000/-
	<b>Grand Total=</b>	<b>Single=51400/- Sharing=49400/- Day Scholar =45400/-</b>
10	<b>School of Engineering &amp; Sciences, BPS Mahila Vishwavidyala, Khanpurkalan</b>	<b>46,400/-</b>
11	<b>Kurukshetra University, Kurukshetra</b>	
1	Institute of Mass Communication & Media Technology (B.Tech (Printing, Graphics & Packaging))	<b>40,000/-</b>
2	Instrumentation B.Tech (Instrumentation)- (fee structure with elaboration such as tuition fee, Dev. Fund, Student Fund and etc.)	<b>51783/-</b>
3	<b>University Institute of Engineering &amp; Technology (UIET), KUK</b>	
	Tuition Fee	<b>50000/-</b>
	Development Fee	<b>13000/-</b>
	Other Funds	<b>12800/-</b>
	<b>Total Fee</b>	<b>75800/-</b>

**Note: Fee structure is subject to change. The latest information for the fee to be charged can be seen on the respective University/Govt. Engineering College website.**

S. No	Institute Name ( Self Financing)	Fee Fixed by SFC			
		Tuition Fee	Dev Fund	Total	
1.	Advanced Institute of Technology & Management, Aurangabad, Faridabad.	63000	15000	<b>78000</b>	
2.	Akido College of Engineering, Shahpur- Bupania Road, Village Lowakhurd, Bahadurgarh	44000	11000	<b>55000</b>	
3.	Ambala College of Engineering & Applied Research, Village Devsthal, Near Mithapur, Ambala-Jagadhri Highway, P.O. Sambhalkha, Distt. Ambala.	53000	7950	<b>60950</b>	
4.	Apex Institute of Management & Technology, Village Gorgarh, Tehsil Indri, Distt. Karnal	38300	8900	<b>47200</b>	
5.	Aravali College of Engineering & Management, Village Jasana Faridabad	55000	15000	<b>70000</b>	
6.	Asia Pacific Institute of Information Technology SD India, Toll Plaza, G.T. Road, Panipat	78300	11700	<b>90000</b>	
7.	B.M College of Technology & Management, Village Hari Nagar (Dumha), Tehsil Farrukhnagar (Gurgaon)	38300	8900	<b>47200</b>	
8.	B.S. Anangpuria Institute of Technology & Management Alampur, Faridabad	55834	8375	<b>64209*</b>	<b>*Clarification Note:-</b> The institute has initiated litigation regarding fees in Punjab & Haryana High Court, Chandigarh. This fee structure is subject to



					the final outcome of CWP No. 11640 of 2018
9.	Bharat Institute of Technology, Sonapat-Gohana Highway, Near Mohana Police Station, Sonapat.	48000	12000	<b>60000</b>	
10.	Bhiwani Institute of Technology & Sciences, Bhiwani	38300	8900	<b>47200</b>	
11.	BRCM College of Engineering & Technology, Behal, Distt. Bhiwani	64000	16000	<b>80000</b>	
12.	CBS Group of Institutions, Village Fathepuri, Distt. Jhajjar, Haryana.	40000	10000	<b>50000</b>	
13.	D.P.G. Institute of Technology & Management, Sector-34, Near Hero Honda Chowk, Gurgaon.	44000	11000	<b>55000</b>	
14.	Delhi Global Institute of Technology, Village & Post of Brahana, Tehsil Beri, Distt. Jhajjar.	40000	10000	<b>50000</b>	
15.	Delhi College of Technology & Management, 77th Km Stone, National Highway-2, Gudhrana, Hodal, Distt. Faridabad.	53000	12000	<b>65000</b>	
16.	Delhi Institute of Technology Management & Research, Village Firozpur Kalan, Tehsil Balabhgarh, Faridabad.	40000	10000	<b>50000</b>	
17.	Delhi Technical Campus, Village Beer Barakhabad (Nayagaon), Badli Road, Bahadurgarh, Jhajjar.	44000	11000	<b>55000</b>	
18.	Doon Valley Institute of Engineering and Technology, Outside Jundla Gate, Karnal	38500	13000	<b>51500</b>	
19.	Dronacharya College of Engineering, Gurgaon	122700	18400	<b>141100</b>	
20.	Echelon Institute of Technology, Village Kabulpur Kheri Manjawali Road, Naharpar Faridabad, Haryana	62000	18000	<b>80000</b>	
21.	E-max Institute of Engineering & Technology, Village, Gola, P.O. Bhadauli, Tehsil Mullana Distt. Ambala	53000	12000	<b>65000</b>	
22.	Faculty of Engineering JB School of Technology & Management, Kheri Manjhavali Road, Nahar Par, Village Manjhavali, Faridabad	43000	12000	<b>55000</b>	
23.	Faculty of Engineering, Nav Nirman Sewa Samiti's Samalkha Group of Institutions, Village Hathwala, Samalkha, Panipat. <b>(Integrated Campus)</b>	65120	9768	<b>74888</b>	
24.	Faculty of Engineering, R.P. Educational Trust Group of Institutions, Village Bastara Tehsil Gharaunda, Distt. Karnal. <b>(Integrated Campus)</b>	44000	12000	<b>56000</b>	
25.	Galaxy Global Imperial Technical Campus, Saha-Shahabad Road, Village Dinarpur, Sub Tehsil Saha, Distt. Ambala- 133102.	44000	11000	<b>55000</b>	
26.	Ganga Institute of Technology & Management, 20 Km. Milestone, Jhajjar Bhadurgarh Road, Vill. Kablana, Distt. Jhajjar.	51400	7710	<b>59110</b>	
27.	Ganpati Institute of Technology & Management, Village Bilaspur, Near Jagadhari Distt. Yamuna Nagar	43000	12000	<b>55000</b>	
28.	Gateway Institute of Engineering & Technology, Village Fazilpur & Garh Sahahjanpur, Tehsil & Distt. Sonapat-131001.	60000	16000	<b>76000</b>	
29.	Geeta Engineering College, Village Naultha, Distt. Panipat	72461	10869	<b>83330</b>	
30.	Global Institute of Technology & Management, 6 KM Milestone, Village Khurampur, Farrukhnagar, Haily Mandi Road, Gurgaon, Haryana.	46000	14000	<b>60000</b>	
31.	Global Research Institute of Management & Technology, Village Nachraun, Radaur, Tehsil Jagadhri, Yamuna Nagar	38300	8900	<b>47200</b>	
32.	Guru Nanak Institute of Technology, Village Sohana, (Near Mullana) Tehsil Barara, Distt. Ambala (Haryana)	43000	12000	<b>55000</b>	
33.	Haryana Engineering College, Old Chhachrauli Road Jagadhari, Yamuna Nagar	55000	15000	<b>70000</b>	
34.	Hindu College of Engineering, Sonapat.	48000	12000	<b>60000</b>	

35.	ICL Institute of Engineering of Technology, Sountli, Ambala	73950	11050	<b>85000</b>	
36.	Institute of Tech. & Sciences, 5 Km Stone, Bhiwani-Rohtak Road, Bhiwani	38300	8900	<b>47200</b>	
37.	International Institute of Engineering & Technology, Village Samani, Tehsil Thanesar, Distt. Kurukshetra.	40000	10000	<b>50000</b>	
38.	International Institute of Technology & Management, 49 KM, G.T. Karnal Road (NH-1), Murthal, Sonapat	40000	10000	<b>50000</b>	
39.	Jai Parkash Mukand Lal Innovative Engineering & Technology Institute, Village Chhotabans, Radaur, Yamuna Nagar.	48400	7260	<b>55660</b>	
40.	Jan Nayak Ch. Devi Dayal College of Engineering, Barnala Road, Sirsa.	46000	14000	<b>60000</b>	
41.	Jind Institute of Engineering & Technology, Jind	55000	15000	<b>70000</b>	
42.	Karnal Institute of Technology & Management, Kurukshetra Road, Fatehpur-Pundri, 6 KM. Via Air Strip Road, Kunjpura (Karnal) Haryana.	40000	10000	<b>50000</b>	
43.	KIIT College of Engineering, SohnaBhondsi Road, Gurgaon	60000	15000	<b>75000</b>	
44.	Krishna Vidyapeeth of Management & Technology, Campus Khera (Siwani), District Bhiwani.	44000	6600	<b>50600</b>	
45.	Maa Saraswati Institute of Engineering & Technology, Near Khairari Mod, Kalanaur Khurd, Kalanaur Rohtak	44000	11000	<b>55000</b>	
46.	Mahabir Engineering College, Bullana, Hissar Road, Ambala City (Haryana).	44000	6600	<b>50600</b>	
47.	Maharana Partap Institue of Technology & Management, VPO Dhanonda, Block Kanina, Distt. Mohindergarh.	40000	10000	<b>50000</b>	
48.	Maharishi Ved Vyas Engineering College Old Bilaspur Road, Near Jaroda Gate, Jagadhri	52000	13000	<b>65000</b>	
49.	Management Education & Research Institute, Asandha, Near Sampla, Tehsil Bhagudargarh, Jhajjar	46000	14000	<b>60000</b>	
50.	Manav Institute of Technology & Management, VPO Jevra, Barwala Road, Hisar.	38300	8900	<b>47200</b>	
51.	Mata Raj Kaur Institute of Engineering & Technology , Vill. Gangoli, PO Saharanwas, Distt. Rewari.	40000	10000	<b>50000</b>	
52.	Matu Ram Institute of Engineering & Management, Opp. A.I.J.H.M. College, Delhi Road, Rohtak.	38300	8900	<b>47200</b>	
53.	NGF College of Engineering & Technology, Village Aurangabad, Tehsil Hodal, Distt. Faridabad, Haryana.	46000	14000	<b>60000</b>	
54.	*P.M. College of Engineering, Village Kami, Distt. Sonapat	46000	12000	<b>58000</b>	
55.	Panchkula Engineering College, Village Mouli, Panchkula	55000	15000	<b>70000</b>	
56.	Panipat Institute of Engineering & Technology, Pattikalyana, 70 Milestone, G.T. Road, Samalkha, Panipat	63000	15000	<b>78000</b>	
57.	Pt. L.R. College of Technology (Technical Campus), Kaboolpur Banger, Sohna-Samaypur Road, Near Sector-56, Ballabgarh, Faridabad.	44000	11000	<b>55000</b>	
58.	R.N. College of Engineering & Technology, Village Mohidinpur Thirana, Tehsil Madlauda, Assand Road, Distt. Panipat.	40000	10000	<b>50000</b>	
59.	Rao Pehlad Singh College of Engineering & Technology, Vill. Balana, Distt. Mohindergarh-123029.	38300	8900	<b>47200</b>	
60.	Rattan Institute of Technology & Management, Savely, Hodal Faridabad.	43000	12000	<b>55000</b>	
61.	Rawal Institute of Engineering & Technology, Sohna Road, Near Vill. Zakopur, Tehsil Ballabhgarh, Distt. Faridabad.	60000	16000	<b>76000</b>	
62.	RP Inderprashta IT, Bastara, Karnal	60000	18000	<b>78000</b>	
63.	Sat Kabir Institute of Technology and Management, V.P.O. Ladrawan, Teh. Bahadurgarh, Distt. Jhajjar	40000	10000	<b>50000</b>	

64.	Sat Priya Institute of Engineering & Technology, 0.5 K.M. Mile Stone, Jind Road, Rohtak, Haryana	43000	12000	55000	
65.	Satya College of Engineering & Technology, Village Mitrol, Hodal, Faridabad.	43000	12000	55000	
66.	Satyug Darshan Institute of Engineering & Technology, Village Bhopani-Lalpur Road, Faridabad.	57477	8623	66100	
67.	School of Engineering & Technology, A Unit of Ganga Technical Campus, Bahadurgarh-Badli Road, VPO Soldha, Bahadurgarh, Distt. Jhajjar.	65885	9880	75765	
68.	Seth Jai Parkash Mukand Lal Institute of Engineering & Technology, Radaur (Yamuna Nagar)	65218	9782	75000	
69.	Shree Krishna Institute of Enigneering & Technology, Post Box No. 35, Kurukshetra	43000	12000	55000	
70.	Shree Ram College of Engineering and Management, Aurangabad, Tehsil Hodal, Distt. Faridabad.	46000	14000	60000	
71.	Shree Ram Mulakh Institute of Engineering & Technology, Village Khora Bhara, Teh. Naraingarh, Distt. Ambala, Haryana	55000	15000	70000	
72.	Shri Balwant Institute of Technology, Pallri Road, Sonapat	42000	13000	55000	
73.	Somany (P.G.) Institute of Technology & Management, Rewari	55000	15000	70000	
74.	South Point Institute of Technology & Managment, Purkhas Road, Near Sugar Mills, Vill. Jawahari, Sonapat-131001	43000	12000	55000	
75.	St. Andrews Institute of Technology & Management, Village Khurrampur, Farrukh Nagar, Hailey Mandi Road, Gurgaon	44000	6600	50600	
76.	Swami Devi Dayal Institute of Engineering & Technology, Village Golpura Tehsil Barwala	55000	15000	70000	
77.	Technology Education & Research Institute, 9th Milestone, Kaithal Road, Kurukshetra 132119, Haryana	63000	15000	78000	
78.	Technology Institute of Textile & Sciences, Birla Road, Bhiwani	88741	13309	102050	
79.	Vaish College of Engineering, Rohtak	52000	13000	65000	
80.	*World College of Technology & Management, Farukh Nagar Haley Mandi Road, Gurgaon, Haryana	48000	12000	60000	
81.	World Institute of Technology, 8 Km stone on Sohna Palwal Road, Sohna Gurgaon	60000	14000	74000	
82.	Yaduvanshi College of Engineering & Technology ( for Women), Patikara, Tehsil Narnaul, Distt. Mahendergarh.	40000	10000	50000	
83.	Yamuna Institute for Engineering & Technology, Village Gadholi, P.O. Gadholi, Tehsil Jagadhri, Distt. Yamuna Nagar.	52000	13000	65000	

**Note:- \* The proposals for revision of the fee is under consideration by Haryana State Admission & Fee Committee**

i	The other fee components which is common for all is as follows:	<b>Student Fund per year</b>	<b>Caution Money- College (One time refundable)</b>	<b>Caution Money- Hostel/Mess/ (One time from Boarders/ Hostellers only, refundable)</b>	
		1500	2000	2000	
ii	The fee shall be chargeable on semester basis.				
iii	Every penny collected from students, whatsoever, and in any form, shall be well accounted for. The head-wise accounts shall separately be maintained and included in college / institution accounts. No diversion of fund from the institution shall be made. The Institution shall submit the balance sheet alongwith complete information on prescribed Performa upto 30 <sup>th</sup> June of every year after duly authenticated and certified by Chartered Accountant to the State Fee Committee / Department.				
	<b>Guidelines issued by State Fee Committee regarding charging of different amounts under</b>				

	<b>various heads other than Tuition Fee, Development Fund, Student Fund, Caution Money</b>				
i)	Hostel & Mess charges: Rs. 45000/- per student which shall include lodging, boarding, water & electricity, reading room, computer, work station, gym and sports/necessary furniture & furnishings. However there can be a variation of 10% depending upon locale and specific demands. Laundry and Canteen etc shall be on actual basis and optional. Cost of A.C. room would be separate which could be on an average Rs. 9000/- to 10000/- extra.				
ii)	Transport:- It has to be as per actuals. However not beyond Govt. fare per km.+ upto 50%.				
iii)	University/Board and Examination fee:- as per actual.				
iv)	Prospectus:- Only once in the course and should not be more than Rs. 500/-.				
v)	Placement Brochure:- Chargeable only once (in final year) and should not be more than Rs. 500/-.				
vi)	Insurance:- Actual basis.				
vii)	Uniform:- Rs. 3000/- which shall include one Blazer, two trousers, two shirts, one tie, two socks. Subsequent requirement optional and chargeable.				
viii)	Additional charges for items like generator, internet (Wi-Fi), Book Bank (minimum 3 books) EDP. etc. etc. may be taken only if these facilities are provided. However, it should not be more than 5% of the sum total of the tuition fee + development fund and proportionately less as decided by State Fee Committee.				
	<b>Every institute is required to fix all the charges accordingly and reflect in their prospectus &amp; on their website and must necessarily submit a copy of prospectus and placement brochure to State Fee Committee.</b>				
<b>1</b>	<b>Mewat Engineering College (Wakf) Fee Structure- Minority Institution effective from session 2017-18</b>				
	<b>Name of Head</b>	<b>1st year</b>	<b>2nd year</b>	<b>3rd year</b>	<b>4th year</b>
	Tuition Fee	20000	20000	20000	20000
	Exam Fee (summer semester)	2000	2000	2000	2000
	Exam Fee (winter semester)	2000	2000	2000	2000
	Development Fund	5000	5000	5000	5000
	Registration (for both semesters)	3000	3000	3000	3000
	Magazines and Journals	1000	1000	1000	1000
	Internet Charges	1000	1000	1000	1000
	Sports and Cultural Activities and Medical Aid	2000	2000	2000	2000
	Degree Charges	-	-	-	500
	Registration for placement activities	3000	3000	3000	3000
	Subject Association	500	500	500	500
	<b>Total</b>	<b>39500</b>	<b>39500</b>	<b>39500</b>	<b>40000</b>

**COPY OF LETTER REGARDING MIGRATION CERTIFICATE**

From

The Financial Commissioner & Principal Secretary,  
to Govt. Haryana, Technical Education Department, Chandigarh.

To

1. *Guru Jambheshwar University of Science & Tech. Hisar.*
2. *Deenbandhu Chhotu Ram University of Science and Tech., Murthal, Sonapat.*
3. *YMCA University of Science & Technology, Faridabad.*

**Memo No.****Dated, Chd.**

**Subject: Exemption from submission of No objection certificate/Migration Certificate for diploma holders for admission to higher education system.**

Reference on the subject noted above.

Govt. has decided to accord exemption from submission of migration/NOC for purpose of admission to university/Institution for the students qualifying diploma from Haryana State Board of Technical Education, Panchkula. In case authentication of the admitted candidates is required, the university/Institution may **send** the list of admitted candidates to Haryana State Board of Technical Education. This provision is to be implemented with immediate effect.

-sd-  
**Superintendent,  
For Financial Commissioner & Principal Secretary  
To Govt. Haryana Technical Education Department**

Endst No. 35/42/2011-2TE

Dated:17-1-12

A copy is forwarded to the following for kind information and necessary action:

1. Director General, Higher Education with request to direct other universities namely:-

- (i) Maharishi Dayanand University, Rohtak.
- (ii) Kurukshetra University, Kurukshetra.
- (iii) Chaudhary Devi Lal University, Sirsa.
- (iv) Bahgat Phool Singh Mahila Vishwavidyalaya, Khanpur, Sonapat.
- (v) Chaudhary Charan Singh Haryana Agriculture University, Hisar.
- (vi) Lala Lajpat Rai University of Veterinary and Animal Science, Hisar.
- (vii) Central University of Haryana, Mahendargarh.
- (viii) Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak
- (ix) National Institute of Technology, Kurukshetra.
- (x) National Dairy Research Institute, Karnal.
- (xi) Indian Institute of Management, Rohtak.
- (xii) Maharishi Markandeshwar University, Mullana, Ambala.
- (xiii) Maharishi Markandeshwar University, Ambala.
- (xiv) Manav Rachna International University, Faridabad.
- (xv) Lingaya's University, Faridabad.
- (xvi) ITM University, Gurgaon.
- (xvii) Amity University, Gurgaon, Haryana

- (xviii) Apeejay Styra University, Gurgaon.
- (xix) O.P Jindal Global University, Sonipat.
- (xx) National Brain Research Centre, Manager, Gurgaon.

For compliance of the direction as above.

- 2. *Director General, Technical Education Haryana/ Secretary, HSBTE Panchkula with a request to direct all Principals of Polytechnics of Haryana to bring it to the notice of students.*
- 3. JD. (HSTES) Panchkula to include the copy of this letter in admission brochure for lateral entry to B.Tech / B.Pharm / equivalent courses.

**-sd-**  
**Superintendent,**  
**For Financial Commissioner & Principal Secretary**  
**To Govt. Haryana Technical Education Department**

**Tuition Fee Waiver Scheme (TFW)**  
**(Extract from Approval Process Handbook 2019-20 of AICTE)**

<b>Chapter-V</b>	<b>5.26</b>		<b>Tuition Fee Waiver Scheme (TFW)</b>
		a	Tuition Fee Waiver scheme (TFW) a. Scheme shall be applicable to all approved Technical Institutions offering Diploma, Post Diploma, Under Graduate Programme(s), MCA, PGDCA, MBA Programme(s) and Lateral Entry provisions of these Programme(s).
		b	The scheme shall be mandatory for all Institutions approved by the Council.
		<b>C</b>	<b>Requirements and Eligibility</b>
		•	Sons/ Daughters of parents whose annual income from all sources does not exceed Rs.8.00 Lakh.
		•	The Waiver is limited to the tuition fee as approved by the State Level Fee Committee for Self Financing Institutions and by the Government for the Government/ Government aided Institutions. All other fees except tuition fee shall have to be paid by the beneficiary. d. Admission Procedure
		<b>d</b>	<b>Admission Procedure</b>
		•	Under this Scheme, up to a maximum of 5% of “Approved Intake” per Course shall be available for this admission. These seats shall be supernumerary in nature. These supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 30% of “Approved Intake” are filled up.
		•	The Competent Authority to effect this admission is the State Government/ UT or its designated authority.
		•	In the event of non-availability of students in this category the same shall not be given to any other category of candidates.
		•	The State Admission Authority shall invite applications under this category, make a separate merit list for this category and effect admission on the basis of the merit list so generated.
		•	The Institutions shall publish in their Brochure and Web site the details of this scheme.
		•	Competent Authority for admission shall submit a separate list of the students admitted under this category to the Institution to which they are admitted for compliance. Approval Process Handbook 2019-20.
		•	A letter in this respect shall be issued by the Competent Authority for admission to each beneficiary student admitted under this scheme and he/ she shall not be allowed to change the Institution/ Course under any circumstances.
		•	The Institutions shall also display information regarding admitted candidates in their Web site for information to the students and other stakeholders.

**Government of Haryana**  
**(Name & Address of the authority issuing the certificate)**  
**(ECONOMICALLY WEAKER SECTIONS)**  
**EWS INCOME AND ASSET CERTIFICATE**

Certificate No.....

Date.....

VALID FOR THE YEAR.....

This is to certify that Shri/Smt. /Kumari..... son/daughter/wife of  
 .....is permanent resident of  
 .....village/street.....post Office ..... , District  
 .....Pin Code .....whose photograph is affixed below and attested below \*\* is  
 below Rs.6Lakh (Rupees Six Lakh only) for the financial year.....

It is further certified that his/her family does not own or possess any of the following assest\*\*\*

- I. 5 acres of agriculture land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
- V. Total immovable assets owned are valued at Rs. One Crore or more.
2. Shri/Smt./Kumari.....belong to the  
 .....caste, which is not recognized as a Scheduled Caste,  
 Backward Classes (Block-A) and Backward Classes (Block-B).

Signature with seal of Office  
 Name  
 Designation

Recent  
 Passport size  
 attested  
 photograph of  
 the applicant

\*Note1: Income means income from all sources i.e. salary, business, profession etc.

\*\*Note2: The term 'Family' for this purpose will include the person, who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age 18 years.

\*\*\*Note3: The property held by a "Family" in different locations or different places/cities are to be clubbed while applying the land or property holding test to determine EWS status.



## KEY DATES (B.E. / B.Tech.-Lateral Entry) -2019

Availability of admission brochure from 22.04.2019 onwards (downloadable from the website <a href="http://www.hstes.org.in">www.hstes.org.in</a> )			
Description of Event	Name of Course /Categories		
	For 1 <sup>st</sup> & 2 <sup>nd</sup> Counseling for B.Tech (Lateral Entry ) Course	For 3 <sup>rd</sup> Counseling for Leftover/Vacant Seats	
Basis of Admission	Merit/ Rank of OLET-2019/ Inter-se-merit of qualifying examination	Inter-se-merit of qualifying examination	
REGISTRATION: Apply online on websites: <a href="https://onlinetesthry.gov.in">https://onlinetesthry.gov.in</a>	<b>OLET</b>	<b>TFW/ KM/EWS categories</b>	16.07.2019 to 22.07.2019
	22.04.2019 to 26.05.2019	22.04.2019 to 30.06.2019	
Deposition of Application Fee either Online (Debit Card/Credit Card/Net Banking) or Through E-Challan (generated at <a href="https://onlinetesthry.gov.in">https://onlinetesthry.gov.in</a> while applying online) in any branch of the Designated Bank.	22.04.2019 to 26.05.2019 (Online) & 23.04.2019 to 27.05.2019 (E-Challan)	<b>(Only for KM)</b> 22.04.2019 to 30.06.2019 (Online) & 23.04.2019 to 01.07.2019 (E-Challan)	16.07.2019 to 22.07.2019 (Online) 17.07.2019 to 23.07.2019 (E-Challan)
Reporting of candidate at the selected Designated Center for Verification & Confirmation of Marks of Qualifying Examination and other details filled in Online Application Form	NA	23.04.2019 to 01.07.2019 at HSTES Office	16.07.2019 to 23.07.2019 (Upto 05:00PM) (Only on working days)
Availability of Admit Cards on website: <a href="https://onlinetesthry.gov.in">https://onlinetesthry.gov.in</a>	30.05.2019 (after 1 PM)	NA	NA
Dates of Entrance Test	<b>03.06.2019, 04.06.2019 &amp; 07.06.2019</b>	NA	NA
Display of / Unique ranks of OLET and merit list of various category on website <a href="https://onlinetesthry.gov.in">https://onlinetesthry.gov.in</a> and <a href="http://www.hstes.org.in">www.hstes.org.in</a>	12.06.2019 (After 5 P.M.)	03.07.2019 (After 5 P.M.)	24.07.2019 (After 5 P.M.)
Deposition of Counseling Fee either Online or through E-Challan (generated at website <a href="https://techadmissionshry.gov.in">https://techadmissionshry.gov.in</a> ) in any branch of the Designated Bank.	12.06.2019 to 17.07.2019		24.07.2019 onwards
<b>Online Counseling Schedule</b>	<b>1<sup>st</sup> Counseling (Including reservation)</b>	<b>2<sup>nd</sup> Counseling (Including reservation)</b>	<b>3<sup>rd</sup> Counseling (Including reservation) for Leftover/Vacant Seats</b>
Online counseling, Filling of choices, changing of choices and locking of choices at <a href="https://techadmissionshry.gov.in">https://techadmissionshry.gov.in</a>	04.07.19 to 07.07.19	11.07.19 to 14.07.19	25.07.2019 to 28.07.2019
Result of seat allotment by NIC at <a href="https://techadmissionshry.gov.in">https://techadmissionshry.gov.in</a> (after 5.00 PM)	08.07.19	15.07.19	29.07.2019
Physical reporting of the candidates at the allotted institutes after deposition of semester fee at allotted institute.	09.07.19 to 10.07.19	16.07.19 to 23.07.19	30.07.2019 to 02.08.2019
Updation of vacancy position by the respective institutes on <a href="http://www.intrahstes.gov.in">www.intrahstes.gov.in</a>	10.07.19 upto 11:59 PM	23.07.19 upto 11:59 PM	02.08.19 upto 11:59 PM
Start of Session	<b>As per University Academic Calendar</b>		
<b>Final Cutoff date for all admissions (Including Institute level admissions)</b>	<b>15.08.2019</b> ( As per the schedule notified by AICTE in pursuance to the orders passed by Hon'ble Supreme Court of India in Civil Appeal No. 9048 of 2012)		
<b>Final cutoff date for institutes for online uploading of admissions on HSTES portal</b>	<b>16.08.2019 (Upto 11:59PM)</b>		

### NA-Not Applicable

\* Admissions in 1<sup>st</sup> & 2<sup>nd</sup> Counseling under TFW /EWS in B.Tech Lateral Entry shall be on the basis of Merit/ Rank of OLET-2019, so candidates applying for this category must apply for OLET for B.Tech (LEET)-2019.

### Important Information:

- This schedule is tentative, please visit HSTES websites regularly for revised key dates. *However, final cut-off date of admissions is 15.08.2019 and final cut-off date for institutes for online uploading of admissions on HSTES portal is 16.08.2019 (15.08.2019 being holiday).*

In case of any query you may contact Haryana State Technical Education Society Call Centre at: 1800-420-2026 (Toll free) or [onlineadmissionhelp@gmail.com](mailto:onlineadmissionhelp@gmail.com)

Entrance Test Fee /	: For General Category	Rs.500/- (Rs. Five Hundred only)
Application Fee	: For all Reserved Categories of Haryana	Rs.200/- (Rs. Two hundred only)
(Non-refundable)	(SC/BC/PH/FF/ESM/KM/GIRLS/EWS)	
Counseling Fee:	For All Categories	Rs.500/- (Rs. Five hundred only)
(Non-refundable)		

**Haryana State Technical Education Society, Panchkula**  
(Under the Department of Technical Education, Govt. of Haryana)  
Bays No. 7-12, Sector-4, Panchkula, Haryana